

Election Matter

Most Urgent

U.T. ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE COLLECTOR AND RETURNING OFFICER

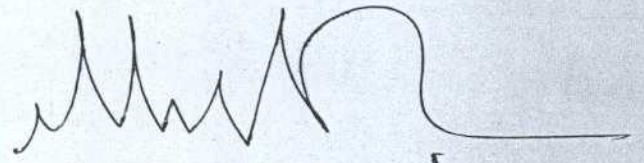
No. 6/5/Poll-Per/LB(Elec)/2015 / 55

Dated:- 4/06/2015

CIRCULAR

Keeping in view of the forthcoming General Election to Village Panchayat-2015, which will be held in the month of September 2015, the Election Commission for UTs has issued the instructions to maintain a database of employees for Presiding Officer, Polling Officers, Identified Officers and Multitasking Staffs etc. which is required for conducting the free and fair elections.

Therefore all the Head of Offices are directed to furnish the requisite information in the prescribed format to the undersigned on or before 20/06/2014 without fail.



(Mitali Namchoom)
Village Panchayat (Elections)
Daman

To,

1. All the Head of Department

Copy to (for information):-

1. The Secretary(PRI)/Development Commissioner, Secretariat, Daman
2. Director Panchayat(Election)/Finance Secretary
3. The PPS to Hon'ble Administrator, Secretariat, Daman
4. The DS(Panchayat Election), Secretariat, Daman

PROFORMA

Sr. No.	Name of the Employee	Name of the Dept	Designation	Gazetted /Non-Gazetted	Length of Service	Current Working Place address	EPIC No. (compulsory)	Residential Address	Mobile No.	Date of Birth	Whether on Medical leave/Pregnant/Handicapped/Near by Retirement next three months	Remarks
1.												
2.												
3.												

Date:-

Stamp of Department

Signature of Head of Department

Place:-