



सत्यमेव जयते

CITIZEN'S CHARTER

UNION TERRITORY OF DAMAN & DIU

PUBLIC WORKS DEPARTMENT
O/o, THE ASSISTANT ENGINEER,
P.W.D., PANCHAYAT SUB-DIVISION,
DISTRICT PANCHAYAT,
DAMAN.

☎ 0260 - 2230782.

Website: www.daman.nic.in

THE VISION :- The Public Works Department of District Panchayat is multi- functioning department, it focuses on the development of the infrastructure of all the Village Panchayats of Daman, and also focuses to provide finest services to the citizens/ clients.

THE MISSION :- The mission is to ensure all-round development and smooth operation of Public Works Department, by the most efficient and skilled staff of the department.

Sr. No.	Service Rendered	Dealing Person.
1.	Applications received by public regarding work to be carried out at various places.	Junior Engineer & Assistant Engineer.
2.	Complain applications regarding reconstruction/ repairing of damage works.	Junior Engineer & Assistant Engineer.
3.	Technical Approval of Plan for building constructions/ reconstructions.	Technical Officer & Assistant Engineer.
4.	Issuing of Occupancy/ Completion Certificate.	Technical Officer & Assistant Engineer.

GRIEVANCE REDRESS MECHANISM

- a. Name of Public Grievance Officer : Shri G. N. Jadav
I/c. Executive Engineer,
P.W.D., Panchayat Sub-
Division, District
Panchayat, Daman.
- b. Helpline number/ website URL : Tel. 0260 2230782.
www.daman.nic.in
- c. Grievance redress : At the earliest possible.
- d. Timelines for redress. : At the earliest possible.

STAKEHOLDERS

The following are the stakeholders/ clients for the services offered by the Public Work Department, District Panchayat, Daman.

1. All the Govt. Schools of Panchayat.
2. All the Govt. Anganwadies of Village Panchayat.
3. The General Public of Village Panchayat.
4. The Clients for Technical Approval of Plan.
5. The Clients for Occupancy Certificates.
6. Inward/ Outward Clerk.
7. Lower Division Clerk.
8. Junior Engineer's.
9. Assistant Engineer.

JN
EXECUTIVE ENGINEER
DISTRICT PANCHAYAT
DAMAN & DIU