

## 28. PLANNING AND ARCHITECTURE

Sr. No.	Services / facilities rendered	Procedure	Time limit	Contact Person	Whom to contact if no solace is received from the Contact Person.
28.1	Technical Scrutiny of Building Plan.	Proposal to the concerned Panchayat who send it to Department of Planning and Architecture which send back to the Panchayat with comments for recommended / not recommended and giving reasons thereof, as the case may be.	One Month	Architect Planner	Collector
28.2	Technical Scrutiny and inspection of the site from planning point of view for proposal of N.A permission of land, received from Collector's Office.	Applicant has to apply in prescribed proforma available with the office of the Collector's and submit the same to the Collector Office which sends to Deptt. of Planning and Architecture for examination of the proposal. This Deptt. then sends its recommendation ( or otherwise ) to Collector 's Office.	15 days	Architect Planner	Collector
28.3	Scrutiny ( including inspection of site ) of proposal of Sale /Gift permission of land received from the Collector's Office.	Applicant has to apply in prescribed proforma available with the office of the Collector and submit the same to the Collector's Office which sends to Deptt. of Planning and Architecture for examination of the proposal. This Deptt. then sends its recommendation ( or otherwise ) to Collector's Office.	15 days	Architect Planner	Collector

**28. PLANNING AND ARCHITECTURE (contd.)**

Sr. No.	Services / facilities rendered	Procedure	Time limit	Contact Person	Whom to contact if no solace is received from the Contact Person.
28.4	Scrutiny ( including inspection of site ) of proposal for sub division / amalgamation of land received from the Collector's Office.	Applicant has to apply in prescribed proforma available with the office of the Collector and submit the same to the Collector's Office which sends to Deptt. of Planning and Architecture who examine the proposal and sends its recommendation ( or otherwise ) to Collector's Office.	15 days	Architect Planner	Collector
28.5	Information regarding zone of the land.	Applicant has to apply to the Architect Planner on Plain Paper	7 days	Architect Planner	Collector