No: DNH/TOUR/GNL/165/259   Date: 23/04/2015.

APPLICATION INVITED

Society for Promotion of Tourism Art and Culture is looking for Professional, Qualified and Experienced candidate for the 2 (Two) Posts of Manager (@60,000/- per month) and 1 (one) Post of Senior Manager (@1,20,000/- per month)for the UTs of Daman, Diu and Dadra & Nagar Haveli.

The candidate are requested to see all the details on the Administration Website www.dnh.nic.in and www.daman.nic.in

Qualified candidate may apply for the post in the prescribed format and mail it to dnhtourism@gmail.com and a copy to nitin.jindal@gov.in on or before 8th May, 2015 along with other relevant documents.

Sd/-
Member Secretary (SPOTAC)
Society for Promotion of Tourism Art & Culture
Tourism Department
Dadra & Nagar Haveli, Silvassa
Tel: 0260 – 2641399

UT ADMINISTRATION OF
DADRA & NAGAR HAVELI
SOCIETY FOR PROMOTION OF TOURISM ART AND CULTURE
(SPOTAC)
SILVASSA – 396230

Applications are invited through advertisement published For 3 (Three) Posts of SPOTAC Managers for the UTs of Daman, Diu and Dadra & Nagar Haveli on or before 30th April, 2015.

Job Location: Daman, Diu & Dadra & Nagar Haveli

Job Description: Implementation of various Tourism Projects and works related to SPOTAC.

Post Name: i) Office Managers for (SPOTAC) (Two Posts)

        Pay: ₹ 60,000/-

        Experience: Minimum 3 years in Tourism promotion and tourism related documentation and other Tourism related activities.

        ii) Senior Manager (One Post)

        Pay: ₹ 1,20,000/- and other benefits such as travel expenses etc.

        Experience: Minimum 8 years in Tourism promotion and tourism related documentation and other Tourism related activities.

Tenure:

The appointment shall be purely on contract basis for tenure of 1 year with possibility of extension depending upon the merit of the case. The contract can be terminated anytime after 1 month's notice.

Service conditions:

As per the rules of the Society for Promotion of Tourism Art and Culture of Dadra & Nagar Haveli.

Eligibility Criteria:

- **Educational Qualification**:

  MBA (Tourism) / PG MTA (Mask of Tourism Adm / PH Diploma in Tourism Management / BSC Travel & Tourism / PG Diploma in Management of issues in Tourism & Travel / PG Diploma in Travel and Tourism Management or Equivalent.

Nationality: Indian

Note:

The selection committee may suo moto invite any eligible candidate for interview who has not applied against the advertisement for consideration along with other candidates.

The Governing Body of (SPOTAC) reserves the right to relax any of the conditions in highly deserving cases.

Only shortlisted candidate will be called for interview.

How to Apply:

Candidates should apply with detailed bio data in the prescribed format suggested below with a recent passport size photograph duly self attested by themselves and photocopies of testimonials in support of qualifications, experience and age etc. should be scanned and sent by email to dnhtourism@gmail.com and a copy to nitin.jindal@gov.in on or before 30th April, 2015 along with other relevant documents.

Important Dates to Remember:

- **Last Date to Apply :** 08/05/2015

NOTE: **Those who have already applied for 1 post need not to apply again.**

Member Secretary (SPOTAC)
Society for Promotion of Tourism Art & Culture
Tourism Department
Dadra & Nagar Haveli, Silvassa
Tel: 0260 - 2641399

Application Format

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Photo

1. Name in Full:

2. Father's Name:

3. Present Postal Address:

4. Email:

5. Nationality:

6. Date of Birth:

7. Educational Qualifications:
   (from Matriculation onwards with
    percentage of marks, Board/University
   from where passed subjects taken, and
    year of passing, in tabular form)

8. Field of Specialization:

9. List of previous employments:
    in order of most recent first together with
   designation, period of service, details of duties,
    pay scale, gross salary drawn and reasons
    for leaving, in tabular form

10.Any other relevant information:

Signature of the Candidate