

U.T Administration of Daman & Diu,
Department of Elementary Education,
Sarva Shiksha Abhiyan (SSA),
DAMAN.

No. SSA/D&D/Recruitment/2015-16/ 72

Date: 17-03-2016

72/ADEEP/2016

WALK-IN-INTERVIEW (on contract basis)

Following posts are to be filled on contract basis under SSA, Daman & Diu. Eligible candidates who fulfill the conditions mentioned below for the following posts which are purely on SHORT TERM CONTRACT BASIS may appear for Walk in Interview along with their applications giving full Biodata (Including Name, Address, Age, Date of Birth, Education Qualification, Experience, Nationality, Contact No., Email Id and any other relevant information) & Domicile certificate issued by Mamlatdar, Daman & Diu along with one set of self attested photocopies of all documents and one passport size photograph affixed on application. The interview will be conducted from **10.30 AM to 12.30 PM on dated 05/04/2016** in the office of the Chief Executive Officer/State Project Director, Sarva Shiksha Abhiyan, District Panchayat campus, Dholar, Moti Daman- 369220.

S.No.	Name of the post	Salary	Number of Post	Age limit (As on 01/04/2016)	Qualification
1	LDC	Rs. 15000/-	1	30	Essential: 1. Degree from recognized University 2. Candidate must have at least 6 months certificate course in computer from recognized institute. 3. English Typing speed 35 w.p.m. Desirable: Candidates must have proficiency in reading, writing & speaking in English, Gujarati and Hindi.
2	Data Entry Operator (Block Level)	Rs. 13000/-	1	30	Essential: 1. Degree from recognized University 2. Candidate must have at least 6 months certificate course in computer from recognized institute. 3. English Typing speed 35 w.p.m. Desirable: Candidates must have proficiency in reading, writing & speaking in English, Gujarati and Hindi.
3	MIS Coordinator (Block Level)- Anticipated	Rs. 16000/-	1	30	Essential: 1. Degree with one year PGDCA from recognized University OR M.Sc. (IT/C.S.) OR MCA from recognized University B.E. (Computer/ IT) 2. One year experience in similar field. Desirable: Candidates must have proficiency in reading, writing & speaking in English, Gujarati and Hindi.
4	Accountant (Block Level)	Rs. 14000/-	1	30	Essential: 1. B.Com with accountancy with at least 55% from recognized university. 2. Certificate course in Computer Accountancy like Tally etc. 3. 2 year experience in similar field. Desirable: Candidates must have proficiency in reading, writing & speaking in English, Gujarati and Hindi.

NOTE:-

1. The reporting time for the candidates is 9.00 AM sharp.
2. Skill test will be conducted for the Posts at Sr No. 1 and 2 from 9.30 AM to 10.30 AM.
3. Applicant having Domicile of Daman and Diu shall be given weightage in accordance with OM No. 1-1-87-CS/PF/2823, dated 16/12/2013, subject to producing Domicile Certificate Issued by the Mamlatdar, Daman/Diu.
4. The posts are purely on Short Term Contract basis.
5. The candidate found eligible shall only be interviewed.
6. The candidate should bring all the original documents at the time of interview for verification.
7. The Applications received with requisite documents as stated above shall only be taken into consideration, if received within the stipulated time. No correspondence will be entertained as regards incomplete/time barred applications.
8. The selected candidate will not have any right or claim for regularization against the regular permanent vacancies.
9. The decision of the Selection Committee shall be final.
10. No TA/DA will be paid to candidates for appearing in the interview.
11. The numbers of posts mentioned above are tentative and may vary.

Sd/-
(Debandra Dalai)
State Project Director,
Sarva Shiksha Abhiyan,
Daman & Diu

UT Administration of Daman & Diu
Department of Elementary Education,
Sarva Shiksha Abhiyan Society
Daman and Diu
Daman

Paste duly
attested
recent
passport size
Photograph

Application for the Post of _____

1. Applicant's Name (in block letters) : _____
2. Father's / Husband's Name : _____
3. (a) Date of Birth (In Figures) : Date: _____ Month: _____ Year: _____
(b) Age as on dt. 01/ 04/2016 : _____
4. Gender : _____
5. Whether belongs to : SC/ ST/ OBC / General
6. Domicile of Daman & Diu, UT : Yes / No
7. Residential Address : _____

8. Contact No. : _____
9. Educational Qualification (please attached proof):

Sr. No.	Course	Year of Passing	Board/ University	Obtained Marks	Total Marks	Division

10 Information regarding knowledge of Information & Communication Technology Skills:

Sr. No.	ICT Skill (√ in the next column as applicable)	
1.	Has studied and passed Computer Science/ Information Technology as a subject at std. 12 th level or at any higher level or BCC or any higher level course of NIELIT.	
2.	CCC Course of NIELIT or any higher level course of NIELIT	
3.	B.Sc in Computer Science/ Information Technology/ BCA	
4.	B.Tech in Computer Science/ Information Technology/ M.Sc in computer Science	
5.	M. Tech in Computer Science/ Information Technology/ MCA	

11 Experience, if any

Name of Organization	Designation	Nature of Duty	Period of Service	
			From	To

DECLARATION

I certify that, the above information is correct and complete to the best of my knowledge & belief and nothing has been concealed/ distorted. If at any time, it is found that any material information, concealed/ distorted, my candidature/ appointment shall be liable to summarily rejected/ terminated without any notice/ compensation.

Place:-

Date: -

SIGNATURE OF THE CANDIDATE