

Dated : 18/09/2017.

**Advertisement for filling up the post of
Director (Bal Bhavan), Daman, on contractual basis.**

Applications are invited for filling up the post of Director (Bal Bhavan), Daman on contractual basis on fixed salary of Rs.45,000/- (Rupees Forty Five Thousand only).

The appointment to the post will be governed as per the Bye-Laws and rules & regulations of Bal Bhavan Board, U.T. of Daman & Diu.

Job Description:

- * The Director will exercise the overall administrative and financial control of Bal Bhavan, as per the Bye-laws.
- * He / She will exercise and discharge all such powers and duties that are laid down in the Bye-Laws and rules & regulations of Bal Bhavan Board, U.T. of Daman & Diu.
- * He / She will function as Member Secretary of the Board and authenticate all the orders and decisions taken by the Board from time to time.

Essential Qualification:

- 1) Post – Graduate Degree or equivalent from a recognized University / Institution.
- 2) 5 years experience of working with children in any organization / institution of Central / State Government or recognized by the Central/ State Government.
- 3) Recognized contribution in the field of Creative Art / Creative Performance / Creative Science / Creative Writing etc.

Desirabl :

- i) Knowledge of government rules and procedures.
- ii) Experience in organizing events, seminars, conference etc.

Age Limit:

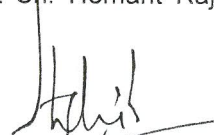
55 years (as on the date of publication of the advertisement)

Application Format:

The applicant should mention in the application his/her name, address, date of birth, educational qualifications, professional qualification and experience along with the photograph. The applicant should also specify nature of duties handled earlier, name of post(s) held with scale of pay and period thereon. Candidates already employed in Central / State Government / Autonomous bodies should forward their application through proper channel only.

The Prescribed Proforma for making the application can be downloaded from collectordaman.gov.in. Application in the enclosed Proforma may be sent to the Deputy Collector (Gen), Collectorate, Dholar, Moti Daman – 396220.

Last date of submission of the application is 17th October, 2017. The date and time of the interview shall be intimated by 27th October, 2017 and will be uploaded on collectordaman.gov.in. For any queries, applicant may contact Sh. Hemant Rajput,UDC at +919898531353.


(Sandeep Kumar Singh)
Collector, Daman.

APPLICATION FOR THE POST OF DIRECTOR (BAL BHAVAN)

Administration of Daman & Diu
Bal Bhavan Board of Daman,
Moti Daman
e-mail : collector-daman-dd@nic.in

Paste recent
Self Attested
Passport size
Photograph

- 1 Applicant's Name (in Block Letter) : _____
- 2 Father's Name (in Block Letter) : _____
- 3 Residential Address : _____

- 4 Date of Birth (DD / MM / YYYY) : _____
- 5 Gender : _____
- 6 Whether SC/ST/OBC/PH : _____
- 7 Domicile : DAMAN / DIU/ OTHER (✓ as appropriate)

8 Educational Qualification

Sr. No.	Board / University	Year of Passing	Percentage

- 9 Whether any experience of working with children in any organization / Institution of Central / State Government of recognized by the Central / State Government.

- 10 Contribution in the field of Creative Art / Creative Performance / Creative Science / Creative Writing etc.

- 11 Information / documents regarding Educational and other Qualifications :
(✓ if enclosed)

Essential Qualification :

- (i) Post – Graduate Degree or equivalent from a recognized University / Institution.
- (ii) 5 years experience of working with children in any organization / Institution of Central / State Government of recognized by the Central / State Government.
- (iii) Recognized contribution in the field of Creative Art / Creative Performance / Creative Science / Creative Writing etc.

Desirable :

- (i) Knowledge of Government rules and procedures.
- (ii) Experience in organizing events, seminars, conference, etc.

12 Experience, if any

Name of Organisation	Designation	Nature of Duty	Period of Service	
			From	To

Declaration :

I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification, Experience etc., for the post of **Director (Bal Bhavan)**.

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled

Dated :

(Signature of Candidate)

Unsigned application will be rejected

Note: Attach self attested copy of Birth / Educational/Experience Certificate / ,
Caste Certificate (if relevant), Domicile Certificate(if of Daman / Diu),
Physically Handicapped Certificate (if relevant) failing which the application will be
summarily rejected.