

**Re-Advertisement for the posts of Manager-Finance
under Pradhan Mantri Kaushal Vikas Yojana**


U.T level Skill Development Mission, Daman & Diu for Department of Technical Education, Daman & Diu requires Manager – Finance for implementation of Pradhan Mantri Kaushal Vikas Yojana and therefore invites application from eligible candidates for posts of Manager in Finance on contract basis for 6 months which is as under:

Designation	No. of Post	Consolidated remuneration per month	Essential Qualification	Desirable Qualification	Scope of work
1.Manager - Finance	01	₹. 30,000/-	MBA Finance/ CA / ICWA/ M.Com from recognized university	<ul style="list-style-type: none">• Diploma in Computer / IT.• Having good knowledge of accountancy, tally version 9, computer, IT, Data management, Process documentation, web based reporting formats, video conferencing, Etc.• Proficiency in English Language	<ul style="list-style-type: none">a) Support in maintaining data and approvals on SDMS portalb) Generating Reports and sharing with stakeholdersc) Developing reports for SSDM, MSDE and other Stakeholders.d) Generation of internal and external financial reports as per PMKVY 2.0 financial guidelinese) Preparing UCs, Submission and fund disbursement to TPs.f) Any other work assigned by the Authority.

Candidates with experience in concerned field will be given weightage.

Age Limit for above post: Not exceeding 30 years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Government)

Eligible and desirous candidates should submit their application containing name, address, mobile no., e-mail address, date of birth, qualification, experience, job responsibilities, etc. in their latest CV/Resume is not more than one A4 size sheet (printed both sides) along with recent passport size photograph. Application should be sent along with self-attested copies of all the testimonials to the **Office of the Principal, Govt. Industrial Training Institute, Ringanwada, P. O. Varkund, Nani Daman, Daman - 396210** so as to reach within 15 days from the date of advertisement. Interview call letters will be sent to the eligible candidates through e-mail/SMS only. No Interview call letters will be sent to the eligible candidates by post.


Principal,
Govt. Industrial Training
Institute,
Daman.

To,

1. All Head of Office, Daman & Diu for wide publicity.
2. Field Publicity Officer for publicity.
3. District Informatics Officer, Daman with request to upload the same on official website.