

**UT Administration of Dadra & Nagar Haveli and Daman & Diu
Staff Selection Board
Daman- 396 220.**

No.70/SSB/DDD/ADVT-FOREST DEPT/2024-25/117

Dated: 30/07/2024

ADVERTISEMENT No: 03

The U.T. Administration of Dadra & Nagar Haveli and Daman & Diu invites online applications from the eligible candidates for the post mentioned as under:

Sr. No.	Name of Posts	No. of Vacancies	Categories	Educational & Other Qualifications	Age limit
1	Forest Guard Level – 3 in the Pay Matrix. (Rs.21700-69100) (PB-1 + GP Rs. 2000/- pre-revised) Group "C", Non- Gazetted, Non-Ministerial	District-Daman & Diu		As per Annexure - II	Between 18 and 27 Years (Relaxable for Govt. Servants upto 5 Years in accordance with the Order / Instructions issued by the Govt. of India from time to time). (The upper age limit is relaxable for departmental and SC/ST candidates as per Govt. of India's guidelines)
		09 02*	As per Annexure - I		
		----- Total-11			
		District- Dadra & Nagar Haveli			
2	Forester Level – 5 in the Pay Matrix. (Rs.29200-92300) (PB-1 + GP Rs. 2800/- pre-revised) Group "C", Non- Gazetted, Non-Ministerial	District- Dadra & Nagar Haveli		As per Annexure - II	
		09 ----- Total-09	As per Annexure - I		

* Anticipated Vacancies

ANNEXURE –I

(A) NAME OF POST: FOREST GUARD

(a) District: **Daman & Diu**

(i) Existing (Daman & Diu)

Categories	UR	OBC	SC	ST	EWS	Total
No. of Vacancies	03	02	01	02	01	09

(ii) Anticipated (Daman & Diu)

Categories	UR	OBC	SC	ST	EWS	Total
No. of Vacancies	01	01	00	00	00	02

(b) District: **Dadra & Nagar Haveli**

(i) Existing (Dadra & Nagar Haveli)

Categories	UR	OBC	SC	ST	EWS	Total
No. of Vacancies	07	04	01	13	08	33

(ii) Anticipated (Dadra & Nagar Haveli)

Categories	UR	OBC	SC	ST	EWS	Total
No. of Vacancies	05	00	00	04	00	09

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(B) NAME OF POST: FORESTER

District: Dadra & Nagar Haveli

Existing (Dadra & Nagar Haveli)

Categories	UR	OBC	SC	ST	EWS	TOTAL
No. of Vacancies	04	00	00	04	01	09

NOTE: The aforementioned posts are not suitable for Persons with Benchmark Disabilities / Divyangjan. Hence, the reservation for PwBD is not available.

ANNEXURE -II

(A) NAME OF POST: FOREST GUARD

Educational & other qualifications:	Essential:																																			
	<ol style="list-style-type: none">Must have passed H.S.C. (Class-12th) Exam.Physical Standard (minimum): - Medical and Fitness Certificate from the Chief Medical Officer. <u>Height and Chest</u><ol style="list-style-type: none"><u>For Males</u><table border="1"><thead><tr><th rowspan="2">Category</th><th rowspan="2">Height</th><th colspan="3">Chest</th></tr><tr><th>Normal (Minimum)</th><th colspan="2">Expanded</th></tr></thead><tbody><tr><td>Other than ST Candidates</td><td>163 Cms.</td><td>79 Cms.</td><td>84 Cms.</td><td>05 Cms.</td></tr><tr><td>ST Candidates</td><td>158 Cms.</td><td>76 Cms.</td><td>81 Cms.</td><td>05 Cms.</td></tr></tbody></table><u>For Females</u><table border="1"><thead><tr><th rowspan="2">Category</th><th rowspan="2">Height</th><th colspan="3">Chest</th></tr><tr><th>Normal (Minimum)</th><th colspan="2">Expanded</th></tr></thead><tbody><tr><td>Other than ST Candidates</td><td>150 Cms.</td><td>74 Cms.</td><td>79 Cms.</td><td>05 Cms.</td></tr><tr><td>ST Candidates</td><td>142 Cms.</td><td>71 Cms.</td><td>76 Cms.</td><td>05 Cms.</td></tr></tbody></table> <u>Walking Test</u> Male: 25 kms within 4 Hours Female : 14 kms within 4 Hours The selected candidate on appointment will have to successfully complete the Forestry Training course within probation period of 02 years, failing which they will not be eligible to draw increment.	Category	Height	Chest			Normal (Minimum)	Expanded		Other than ST Candidates	163 Cms.	79 Cms.	84 Cms.	05 Cms.	ST Candidates	158 Cms.	76 Cms.	81 Cms.	05 Cms.	Category	Height	Chest			Normal (Minimum)	Expanded		Other than ST Candidates	150 Cms.	74 Cms.	79 Cms.	05 Cms.	ST Candidates	142 Cms.	71 Cms.	76 Cms.
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Place(s) where the officer(s)/ official(s) will be required to serve:	In any part of UT Administration of Dadra & Nagar Haveli and Daman & Diu																																			

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ANNEXURE –II

(B) NAME OF POST: FORESTER

Educational & other qualifications:	Essential:				
	1. Must have passed H.S.C. (Class-12 th) Exam with atleast 50% marks from any Govt. Recognized Board / Institute with English as one of the subject				
	2. Physical Standard (minimum): - Medical and Fitness Certificate from the Chief Medical Officer.				
	Height and Chest				
	a) For Males				
	Category	Height	Chest		
			Normal (Minimum)	Expanded	
	Other than ST Candidates	163 Cms.	79 Cms.	84 Cms.	05 Cms.
	ST Candidates	158 Cms.	76 Cms.	81 Cms.	05 Cms.
	b) For Females				
	Category	Height	Chest		
			Normal (Minimum)	Expanded	
	Other than ST Candidates	150 Cms.	74 Cms.	79 Cms.	05 Cms.
	ST Candidates	142 Cms.	71 Cms.	76 Cms.	05 Cms.
	3. Walking Test				
	Male: 25 kms within 4 Hours				
	Female: 14 kms within 4 Hours				
	4. The selected candidate on appointment will have to successfully complete the Forestry Training Course within probation of 02 years, failing which they will not be eligible to draw increment.				
Place(s) where the officer(s)/ official(s) will be required to serve:	In any part of UT Administration of Dadra & Nagar Haveli and Daman & Diu				

How to apply:-

1. The link for filling up the application form will be activated on official website daman.nic.in/ojas as per the date shown below.
 - i) For the post(s) of Forest Guard the online application form will be available from 05/08/2024 till the closing date for the application i.e. 03/09/2024 (till 5:00 PM).
 - ii) For the post(s) of Forester the online application form will be available from 05/08/2024 till the closing date for the application i.e. 03/09/2024 (till 5:00 PM).

Note:- The detailed instructions will be available on official website daman.nic.in/ojas for above advertised vacancies.


 Joint Secretary (SSB)
 Dadra & Nagar Haveli and Daman & Diu.

THE DETAILED INSTRUCTION FOR CANDIDATES

- 1) The Computer Based Examination shall be conducted in English, Hindi, Marathi and Gujarati Medium (Except for the part of English Subject, which shall be in English Language only).
- 2) Online applications successfully filled through the website daman.nic.in/ojas within the stipulated time limit shall only be considered. No other mode of application, except online application on the said official portal/website shall be entertained. The candidates are advised to fill their active e-mail address and mobile number in the online application as all the correspondence will be made by SSB or the respective department including the offer of appointment etc through email and /or SMS. Any excuse by the candidate that he / she did not check email and hence could not meet the deadlines will not be entertained.
- 3) Only the candidates qualifying in physical examination/ Endurance test shall be eligible for Computer based examination.
- 4) The provisional Merit List will be made on the basis of the marks obtained in computer based examination only. No other marks will be awarded.
- 5) The exam centre allotted to the candidate will be final and the admit card issued will be valid only for the centre allotted/mentioned in the admit card and no request for change of centre/ date of examination at any stage of the selection process will be entertained. However, the allotment/ change of centre to the candidate will be at the sole discretion of the Board.
- 6) The Merit List will be prepared from 100 marks of Computer based Examination. There will be 100 Questions in the Computer based examination carrying 01 mark each. For each wrong answer 0.25 marks will be deducted. 33% will be the passing cut – off in the Computer based examination.
- 7) The crucial date for meeting eligibility conditions including age and educational qualifications shall be closing date for submission of application.
- 8) The candidates should have obtained certificate / marksheet(s) before the closing date of submission of application.
- 9) Candidature of the candidates found to be using unfair means will be cancelled automatically and further action including debaring from all future exams and criminal proceeding may be initiated.
- 10) Admission of the candidate to examination centre.
The decision of the Board as to eligibility or otherwise of a candidate for admission shall be final.
- 11) Penalty:
Any candidate who is or has been, declared by the Board to be guilty of:
 - a) Obtaining support for his candidature by any means; or
 - b) Impersonation; or
 - c) Procuring impersonation by any person; or
 - d) Submitting fabricated document(s) or document(s) which have been tampered with; or
 - e) Making statement(s) which are incorrect or false or suppressing material information; or
 - f) Resorting to any other irregular or improper means in connection with his candidature for the examination; or
 - g) Adopting unfair means during the examination; or
 - h) Writing obscene language or pornographic matter, in the scripts; or
 - i) Misbehaving with fellow examinees or the invigilators in any manner in the examination hall; or
 - j) Harassing or causing bodily harm to the staff employed/engaged by the Board for the conduct of the examination; or will be proceeded against as per the available penal and disciplinary provisions. The candidate will also be debarred from giving the examination.

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- 12) Candidature of the candidate shall be cancelled, if he/she found guilty of any aforementioned means mentioned under para 11 (sub-para (a) to (j)).
- 13) The benefit of reservation for SCs / STs/OBCs for all Group "C" posts (including MTS) shall be available to only those candidates who belong to SC/ST category as notified in the Re-Organization Act, 1987 in respect of SC and ST.
- 14) a) As per OM No. 1-12(B-54)/2013-ADM/619 dated 5th September, 2017, the benefits of reservation for the posts of Dadra and Nagar Haveli District shall be availed by SC/ST/OBC candidates belonging to the caste/tribe/community notified for Dadra and Nagar Haveli District only.
b) As per OM No. 1/1/187-CS/PF/1804 dated 29th August, 2017, the benefits of reservation for the posts of Daman & Diu District shall be availed by SC/ST/OBC candidates belonging to the caste/tribe/community notified for Daman and Diu Districts only.
- 15) Accordingly the Candidates belonging to SC/ST/OBC should submit the Caste / Tribes Certificate/ latest Non - Creamy Layer certificate (in case of OBC candidate) issued by the Competent Authority of their respective district of the UT Administration only.
- 16) The syllabus of the each posts will be available on the official website.
- 17) The application fee will be Rs.200/- (Rupees Two Hundred only). The Application fee will be non-refundable. The candidates belonging to the SC, ST and female candidates are exempted from payment of fees and for the Ex-serviceman the application fee will be Rs. 100/- (Half of the prescribed fee). The prescribed fees will be charged for each application to be deposited (Non-refundable) in the account of Staff Selection Board, DNH & DD only. The candidature of the applicant, who claims to be in the categories which are fully / partially exempted from the payment of application fee, in case found wrong at any stage of the selection process will be cancelled without any notice. The candidates who claim fee exemption should have valid certificate(s), which ever applicable, issued by the competent authority at the time of filling up the application form and should produce before the Board as and when the Board demand for the same.
- 18) Considering the nature of work associated with the posts, these posts are not suitable for Physical handicapped candidates, and hence Reservation is not available for PH/PwBD candidates.
- 19) Candidates to Ensure their Eligibility for the Examination:
The Candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Board. The Admit card of the candidate will be valid only for the centre prescribed / allotted to him/her.
- 20) Helpline No. : 0260- 2230098
Timing: 10.00 a.m. to 06.00 p.m. (Monday to Friday)
(01:30 to 2:00 p.m. lunch break)
- 21) The link for filling up the online application form will be activated from the date mentioned in the Advertisement at official website www.daman.nic.in/ojas till the closing date for above advertised vacancies.
- 22) While filing the online application forms if any technical or any other error happens, the same shall be the responsibility of the concerned applicant/ candidate only.
- 23) In case of any false information is submitted by the Candidate during the filling of application form, the candidature of such candidate is liable to be cancelled.

- 24) For each of the post(s), candidate should apply once only, and multiple application for same post may lead to cancellation of candidature itself.
- 25) Candidates are advised to visit the official website i.e. daman.nic.in/ojas regularly for the latest information and the various stages of recruitment process.
- 26) The Staff Selection Board reserves the right to withdraw/ alter of the number of vacancies at any stage of recruitment process, including cancelation of the entire advertisement.
- 27) All the communication(s) related to the recruitment will be made through the registered e-mail ID and contact number of the candidate only. The candidates shall take note of the same.
- 28) Candidates must appear in the examination centre allotted to them and no request for change of the same shall be entertained.
- 29) No TA/DA will be paid to any candidates for attending the exam or any further exam proceedings.
- 30) By filing the application, the applicant will agree to the terms and conditions of this advertisement. Any challenge/ objections to the advertisement subsequent to filling of the form will be considered null & void.


Joint Secretary (SSB)
DNH & DD