

No.6/134/SA/PER/Vol.II/ 3247  
Administration of Daman & Diu,  
Department of personnel &  
Administrative & Reforms,  
Secretariat,  
Daman.

Dated: 21 /01/2014

C I R C U L A R


The Ministry of Home Affairs, New Delhi vide letter No.17012/10/2013-Plg-Cell dated 23-12-2013 has directed to update the Citizen Charter of the UT Administration and upload on MHA website at mha.gov.nic.in..

I am directed to request that, all the Head Of Offices of Daman & Diu District should update their Citizen Charter already uploaded on MHA website at mha.gov.nic.in. Further you are also requested to forward copy of the updated Citizen Charter in soft and hard copy to the. Head of Govt. Printing Press, Daman to enable them to prepare a consolidated documents in response to Circular dated 12-12-2014 of Dy. Director (Planning) (Copy enclosed).

The NIC may be requested to keep the updated Citizen Charter on the official website for Daman & Diu are as under:-

1. For Daman :- <http://daman.nic.in/citizen-charters.asp>
2. For Diu : <http://diu.gov.in/citizencharter.html>

All the Head of Offices are requested to ensure compliance, in this regard within a week.

  
( S. K. Varma )  
Deputy Secretary (Pers)

To

All the Head of Offices, Daman & Diu

Copy to:

1. The Collector, Diu ...with a request to circulate among the head of Offices situated at Diu District.
2. The Dy. Director (Plg), Daman ..with a request to prepare a consolidated documents of Daman & Diu District.
- ✓ 3. The DIO, NIC, Daman... with a request to update the information the Daman & Diu and upload on MHA website at mha.gov.nic.in