

U.T. Administration of Daman & Diu,
Department of Per. & Admn. Reforms,
Secretariat, Daman – 396 220.

No.6/32/98-PER/Part/ 500

Dated:- 28/06/2019.

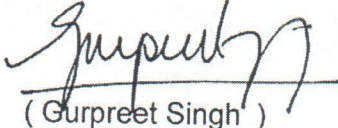
Sub:- Cleanliness drive for Swachhta Pakhwada from 1st to 15th July, 2019.

C I R C U L A R

In order to create a clean workspace and environment across the U.T. Administration of Daman & Diu and Dadra & Nagar Haveli, all Government Offices and buildings in the U.T. Administration of Daman & Diu and Dadra & Nagar Haveli shall observe Swachhta Pakhwada from 1st July, 2019 to 15th July, 2019. Accordingly, all the Heads of Office, Daman & Diu are requested to conduct a cleanliness drive to clean their Office premises, surroundings, overhead water tanks, weed off old files and dispose of unserviceable items.

At the end of the fortnight all offices shall conduct a self assessment followed by peer evaluation and external assessment. Format for the same shall be issued separately.

This is issued with the approval of the Competent Authority.


(Gurpreet Singh)
Deputy Secretary (Per)

To,

All Heads of Office,
Daman/Diu/DNH.

Copy to :

1. The P.S. to Administrator, Secretariat, Daman for information, please.
2. The Collector, Diu/DNH with a request to circulate the same to all Head of Offices in Diu/DNH.
3. Office copy/Guard file/Websites.