

U.T. Administration of Dadra & Nagar Haveli and Daman & Diu,
Department of Personnel & Administrative Reforms,
Secretariat, Daman.

No. No. 1/6/93-PER/Part/1315

Date: 16/11/2022

O R D E R

The Hon'ble Administrator, Dadra & Nagar Haveli and Daman & Diu is pleased to re-allocate the charges of IAS Officers with immediate effect as under:

Sr. No.	Name of Officer	Charges allocated
1.	Advisor to Administrator, Dadra & Nagar Haveli and Daman & Diu	A. Advisor to Administrator, Dadra & Nagar Haveli and Daman & Diu with the following additional charges B. Secretary, DNH and Daman & Diu. 1. Parliamentary Affairs C. Managing Director, OIDC, DNH and Daman & Diu. D. Chairman, Staff Selection Board, DNH and Daman & Diu
2.	Shri Gaurav Singh Rajawat, IAS (AGMUT : 2011)	A. Finance Secretary, Dadra & Nagar Haveli and Daman & Diu with the following additional charges B. Secretary, DNH and Daman & Diu. 1. Revenue 2. Department of Personnel & Administrative Reforms. 3. Home (Including Police, Fire Services and Prisons) 4. Vigilance 5. Accounts & Taxation and Excise 6. Planning & Statistics 7. Rural Development, Panchayati Raj and Community Development 8. Animal Husbandry & Veterinary Services C. Secretary-cum- Director, DNH & Daman & Diu 1. Municipal & Panchayat Elections 2. General Administration/ Protocol & Public Grievances 3. Mines D. Commissioner, DNH & Daman & Diu 1. GST / VAT 2. Excise E. Chairman, Pollution Control Committee, Dadra & Nagar Haveli and Daman & Diu F. Chairperson, Police Complaint Authority, Dadra & Nagar Haveli, and Daman & Diu G. CMD, Smart City, Diu.
3.	Shri Ravi Dhawan, IAS (AGMUT : 2011)	A. Secretary (Forests, Environment and Wildlife), DNH and Daman & Diu with the following additional charges B. Secretary, DNH and Daman & Diu. 1. Agriculture, Soil Conservation & Horticulture 2. Port & Light House
4.	Ms. Ruchika Katyal, IAS (AGMUT : 2013)	A. Secretary (Social Welfare & Women & Child Development), DNH and Daman & Diu with following additional charges.

		<p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> Food, Civil Supplies and Consumer Affairs and Legal Metrology Official Language. <p>C. Commissioner-cum-Secretary (Tribal Welfare)</p>
5.	Ms. Tapasya Raghav, IAS (AGMUT : 2013)	<p>A. Collector, Daman with the following additional charges</p> <p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> Health & Family Welfare Medical & Paramedical Education. <p>C. Director (Municipal Administration), DNH and Daman & Diu</p> <p>D. Member Secretary, Pollution Control Committee, DNH & DD.</p> <p>E. Chief Electoral Officer, DNH and Daman & Diu</p> <p>F. Joint Commissioner (VAT & GST), Daman</p> <p>G. Deputy Commissioner, Excise, Daman</p> <p>H. Additional Commissioner, Labour, Daman</p> <p>I. Additional Director, Daman</p> <ol style="list-style-type: none"> Mines Employment GAD & Protocol & Public Grievances <p>J. Chairman, PDA, D&D</p> <p>K. Additional Registrar of Co-operatives Societies, Daman.</p> <p>L. Member Secretary, Staff Selection Board, Dadra & Nagar Haveli, and Daman & Diu.</p>
6.	Shri Saurabh Mishra, IAS (AGMUT : 2015)	<p>A. Secretary, PWD, DNH and Daman & Diu with the following additional charges</p> <p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> Fisheries <p>C. CMD, Smart City, DNH</p>
7.	Shri Mekala Chaitanya Prasad, IAS (AGMUT : 2015)	<p>A. Secretary (Transport), Dadra & Nagar Haveli and Daman & Diu with the following additional charges</p> <p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> Power & Non Conventional (Renewable) Sources of Energy Civil Aviation Industries, Trade & Commerce <p>C. Member, Staff Selection Board, DNH&DD.</p> <p>D. Managing Director, DNH Power Distribution Corporation Ltd.</p>
8.	Ms. Ankita Anand, IAS (AGMUT: 2015)	<p>A. Secretary (School Education), Dadra & Nagar Haveli and Daman & Diu with the following additional charges</p> <p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> Higher & Technical Education Science & Technology Information Technology Sports & Youth Affairs Skill Development

9.	Shri S. Asker Ali, IAS (AGMUT : 2016)	<p>A. Secretary-cum-Commissioner (Labour & Employment), DNH&DD with the following additional charges:</p> <p>B. Secretary, DNH and Daman & Diu</p> <ol style="list-style-type: none"> 1. Tourism 2. Information & Publicity 3. Cooperation 4. Art & Culture 5. Archives & Archaeology 6. Urban Development 7. Town & Country Planning <p>C. Special Secretary, DNH and Daman & Diu.</p> <ol style="list-style-type: none"> 1. PWD 2. Tourism 3. Health <p>D. Registrar of Co-operative Societies, DNH and Daman & Diu.</p>
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Further, Shri Gaurav Singh Rajawat, IAS (AGMUT: 2011) shall look after the charges held by the Advisor to the Administrator, DNH&DD per order No. 1/12(B-217)/2022-ADM/68 dated 13/11/2022.

The aforementioned IAS officers shall hold the allocated charge without any extra remuneration till further orders.

This is issued with the approval of the Competent Authority.



(Jatin Goyal)

Director-cum-Deputy Secretary (Pers.)

Copy to :

1. The Advisor to the Administrator, DNH&DD, Secretariat, Daman.
2. The Finance Secretary, DNH&DD, Secretariat, Daman.
3. The Deputy Inspector General of Police, DNH&DD, Daman.
4. The Superintendent of Police, DNH/Daman/Diu.
5. The Chief Conservator of Forest, DNH&DD, Secretariat, Daman.
6. All the Secretaries of DNH&DD.
7. The Collector, DNH/Daman/Diu.
8. The Concerned Department/Officers, DNH&DD.
9. The Director of Accounts, DNH/Daman/Diu.
10. The Joint Secretary (P&S), DNH&DD for publication in the Official Gazette.
11. The P.S. to Administrator, DNH&DD, Secretariat, Daman.
12. The Asst. Director (OL), Daman for translation into Hindi.
13. Office Copy / Guard file.