

17 MANUALS OF P.W.D., W.D. – I, DAMAN

1. ORGANISATION / FUNCTIONS AND DUTIES.

The Division Office headed by the Executive Engineer has 4 branches, Correspondence Branch under a Head Clerk, Accounts Branch under a Divisional Accountant; drawing branch to execute drawing and estimating work, and Technical branch under a Assistant Surveyor of Works to assist the Executive Engineer in Technical matters. The Divisional Officer has three sub-divisions under him. Each sub-division, being under the charge of an Assistant Engineer who is assisted by 4 junior Engineers. Organizational Chart is as under : Separate sheet annexed.

FUNCTIONS AND DUTIES :

FUNCTIONS :

The Public Works Department, U. T. of Daman and Diu is following C.P.W.D. Manuals, Accounts Codes, Departmental Codes, Technical Specifications etc. etc. in to for accomplishing its assignments.

The functions of the PWD as, on today, are as follows :

- a) Survey and investigations, Planning, Designing, Preparation of detailed Plans and Estimates after approvals etc., Tendering for Execution of construction and maintenance works pertaining to Government Residential and non-residential buildings, Major District Roads and Other District Roads, Water Supply and Floor Control under the various Budget Heads pertaining to P. W. D. infrastructures.
- b) Construction works for some other Departments of the U. T. Administration of Daman and Diu, like, Veterinary, Fisheries, Electricity, Ports and Light Houses, Tourism, Education Sports,

Arts & Culture, Medical and Public Health and Police who are not having their own Civil engineering wing for undertaking the Civil Works in respect of their Budget Heads. In addition to these main assignments of P. W. D.; Centrally sponsored Schemes are also being assigned to this Division from time to time.

DUTIES.

A Divisional Office under the Charge of an Executive Engineer is an executive unit directly concerned with procurement of men, material and machinery for speedy and economic execution of the works as per funds made available during the financial year in its charge and is, directly, responsible for proper upkeep of the works accounts and implementation of the terms of contracts entered into with various parties, viz. Contractors and Suppliers. Main Functions of the Division is Maintenance and Construction of various infrastructures of Water Supply; Flood Control; Roads (Major District Roads and Other District roads) & buildings (Residential and Non-Residential Buildings) of U. T. Administration of Daman and Diu in Daman District.

A Sub-Divisional office under the charge of an Assistant Engineer is the field unit responsible for supervision and execution of works according to the norms and standards laid down in designs, drawings and estimates. The successful achievement of the targets fixed by the Department for completion of each work with due consideration for quality and economy and or the proper maintenance of the buildings, structures, area and equipments under his charge mainly depends on the faithful implementation by the Assistant Engineer.

**2. THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES:
POWERS UNDER C. P. W. D. WORKS MANUAL 2013.**

Sr. No.	Nature of Power	Designation of the Officer	Extent of Power (in Rupees)
1.	To issue orders declaring stores including spare parts of vehicles, other than those not involving losses, as surplus or unserviceable, the original purchase value of articles being estimated, if not known.	Ex. Engineer.	7,500
2.	Issue of order of disposal of stores declared by competent authority to be unserviceable (subject to any orders, the Superintending Engineer may have passed) where the stores were so declared by himself or by Government.	Ex. Engineer.	10,000
3.	Write off from returns of unserviceable T & P articles of which part value is recovered.	Ex. Engineer.	10,000
4.	Grant of extension of time and levy of compensation	Ex. Engineer.	Full powers in respect of contracts amounting upto his power to accord T.S.
5.	Acceptance of lowest tender with or without negotiation.	Ex. Engineer.	45.00 lakh.

6.	Acceptance of Single Tender with or without negotiations.	Asst. Engineer Ex. Engineer.	75,000/- 4.50 lakhs.
7.	Award of work without call of Tenders	Asst. Engineer Ex. Engineer.	60,000/- 4.00 lakhs
8.	Award of work to labour Co-operative societies without call of tender	Ex. Engineer.	3.00 lakhs.
9.	Award of work by negotiation ab-initio after in fructuous call of tender or with a firm which has not quoted for execution of the remaining work after recession of the contract.	Asst. Engineer Ex. Engineer.	60,000/- 5.00 lakhs.
10.	Splitting up projects/ works/ sub-heads.	Ex. Engineer	Up to 30 lakhs.
11.	Acceptance of tenders for the split up components	Ex. Engineer	Up to 30 lakhs.
12.	Award of work order (Annual Limit) in addition to sub-division powers.	Asst. Engineer Ex. Engineer	6.00 lakhs. 45.00 lakhs.
13.	a) To accept highest tender bid for disposal of government buildings without land at /and above the reserve price fixed by CE/DGW	Ex. Engineer	9.00 lakhs
	b) Acceptance of single tender / bid at / and above reserve price.	Ex. Engineer	45,000/-
	c) Sale / dismantlement of Public Building Purely temporary structure.	Ex. Engineer	Full power subject to the conditions mentioned in Para 127 of CPWD Code.

14	Accord of technical sanction to detailed estimates (Civil / Electrical Works)	Asst. Engineer Ex. Engineer	3.00 Lakhs 30.00 Lakhs
15	Accord of sanction to extra / substituted items.	Asst. Engineer	30% of contract amount or 30% of power to accord TS, whichever is lower
		Ex. Engineer	30% of contract amount or 30% of power to accord TS, whichever is lower
16	Award of additional quantities against agreement items.	Asst. Engineer	10% of contract amount or 50% of power to
		Ex. Engineer	15% of contract amount or 50% of power to accord TS whichever is lower

The executive unit of the Department is the division, in charge of the Division Officer (Executive Engineer) who is responsible to the Superintending Engineer for the efficient execution and management of all works within his division. It is, therefore, part of his duties to organize and supervise the execution of works and to see that they are suitably and economically carried out with materials of good quality.

As per CPWD's Department Code, subject to the orders of the Superintending Engineer a Divisional Officer may transfer

establishment (other than Sub-Divisional Officers) from one station to another within his Division.

The Divisional Officer as the primary disbursing officer of the Division is responsible not only for the financial regularity of the transactions of the whole division but also for the maintenance of the accounts of the transactions correctly. He is, therefore required to take the necessary steps for obtaining cash for the works under his control to keep accounts and to submit them punctually to the Audit Officer under the rules for the time being in force. He is responsible for arrangements for account keeping, in which matter he will be assisted by his Divisional Accountant, and he must see that his accounts are posted from day to day and that the Accountant carries out his duties regularly and punctually. The responsibility for the correctness in all respects, of the original records of cash and stores receipts and expenditure as all for seeing that complete vouchers are obtained rests with the Divisional Officer, who will before submitting the monthly accounts carefully examine the books, returns and papers from which the same are compiled.

3. THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUTABILITY.

1. An "ANNUAL PLAN" is required to be prepared for every financial year, by this Division, after inviting proposals / demands from the Public representatives like Hon'ble Member of Parliament, Village Panchayat Sarpanch, District Panchayat Members etc. etc. and also from various Government Officers in the District, on the basis of tentative amount of outlay under particular Budget Head made known to them and making the preliminary Estimates of works and Schemes suggested by them, for approval of the Competent authority in the Administration i.e. Secretary or his authorized

representative of particular Department in whose jurisdiction the proposed works / Schemes fall.

2. Once the annual plan is approved by the Competent authority as mentioned above "ANNUAL ACTION PLAN" is prepared in the form of Bar Chart, considering all practical aspects for carrying out various activities like survey and investigations, planning and designing, preparation of detailed plans and estimates. This annual action plan in the form of bar chart is submitted to the concerned department i.e in case of non PWD Budget Heads to the concerned Department for obtaining the approval of their competent authorities and in case of PWD Budget Heads to the I/C Superintending Engineer, P.W.D., Daman for obtaining the approval of the Secretary (PWD).
3. Once the ANNUAL ACTION PLAN is approved in the aforesaid manner, the various activities as indicated above are undertaken one after the other to comply with the codel formalities to obtain the Technical Sanctions of the Competent authorities so, as to obtain the Administrative Approval and Expenditure Sanctions from the authorities designated for it.
4. After receipt of Technical Sanctions, Administrative Approval and Expenditure Sanctions, the Tenders are invited online on internet for works costing more than Rs. 5.00 lacs. For works costing less than Rs. 5.00 lacs the tender notices, are circulated among all the Government Offices Stationed in Daman District and in case of works costing less than Rs. 4.00 lakhs and Rs. 60,000 the quotations are being invited by the Executive Engineer and Assistant Engineer respectively, from the eligible and qualified contractors / suppliers available in the District and nearby region by sending them the quotation notices individually.

5. The quotations / tenders received in the aforesaid manner are being opened in the presence of the Divisional Accountant for works up to Rs. 15.00 lakhs. These tenders and quotations are being compared under a comparative statement so as to determine the lowest offer and the same is decided, keeping in view the guidelines, directions and instructions mentioned in CPWD Works Manual 2012 after weighing of pros and cons of lowest offer. These offers are decided for acceptance or rejection by the Competent authorities as schedule under the CPWD Works Manual 2012, i.e. up to Rs. 60,000/- by Assistant Engineer; and above Rs. 45.00 lakhs by Superintending Engineer / Chief Engineer or Work Advisory Board in cases where the performance of Tender is more than 5% above the Estimated cost put to tender.

After the approval of the tenders by the competent authority in the Department, the Executive Engineer accepts such approved offer on behalf of the President of India and issues a work order to the lowest tenderer for execution of the work / Scheme / Supply within the stipulated time limit after entering into an agreement with standard terms and conditions included in the tender documents.

6. The execution of the work order is being carried out basically through the Sub Divisions which is a basic unit at field responsible for faithful execution of the said work order. The execution works are being supervised throughout its duration by its supervisors under the instructions of the concerned Junior Engineer. The Junior Engineer, Assistant Engineer and the Executive Engineer, who also, visit the site of work for checking and inspection as and when required for efficient and economical execution of the quality work. This quantity of work done is measured, recorded by the Junior Engineer and checked from time to time at different stages by the Assistant

Engineer and the Executive Engineer as stipulated under the CPWD Works Manual 2012.

7. Soon after the physical completion of the works / schemes, the works or schemes are being handed over to the concerned department for their use and in case of PWD works / Schemes the same are commissioned to put for public use.
8. The expenditures on account of aforesaid execution of works / Schemes are duly being accounted and the accounts are being maintained and up-kept in the Accounts Branch of the Division Office and the same are also being submitted to the Assistant Accounts Officer. These Accounts are also being audited by the Auditors from C.A.G. / R. A. O. Mumbai.

4. THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS.

The P.W.D., Daman is adhering and following the CPWD Manual Vol. I in respect of Establishment related matters, CPWD Works Manual 2012 in respect of works related matters, CPWD Manual Vol. III in respect of Work-charged establishment and CPWD Technical Specification in respect of execution of Works, CPWD Department Code in case of duties and functions of the Department and CPWD Accounts Code in relation to the maintenance and up keepment of the Work Accounts.

5. THE RULES, REGULATIONS, INSTRUCTIONS MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS.

1. C.P.W.D. MANUAL VOL. I, II AND III.
2. C.P.W.A. CODE.
3. C.P.W.D. CODE.
4. GENERAL FINANCIAL RULES.
5. CENTRAL TREASURY RULES.
6. DELEGATION OF FINANCIAL POWER RULES.
7. C.G.A. (R. & P.) RULES.
8. F. R. AND S. RS.
9. C. C. S. (LEAVE) RULES.
10. GENERAL PROVIDENT FUND (C.S.) RULES.
11. CONTRIBUTORY PROVIDENT FUNDS (C.S.), RULES.
12. C.P.W.D. TECHNICAL SPECIFICATIONS.

6. A STATEMENT OF THE CATERORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.

DOCUMENTS:

1. Detailed Estimates.
2. N. I. T. Documents.
3. Tender Documents.
4. Contractor's Agreement.
5. Work Files.
6. E.M.D. (F.D.R.) received for Work.
7. N. M. R. Bills.
8. Work-charged Establishment bills.
9. Running Accounts Bills.
10. First and Final Bills.
11. Schedule Docket Sheets.
12. Transfer Entry Order Form.

REGISTER:

1. Estimates Register.
2. Technical Section Register.
3. Administrative Approval and Expenditure Sanction Register.
4. Issue of N. M. R. bills Register.
5. Issue of Measurement Book Register.
6. Notice Inviting Tender Register.
7. Issue and Receipt of Tender Register.
8. Work Order Register.
9. Work Register.
10. Contractor's Ledger.
11. E.M.D. Register.
12. Security Deposit Register.
13. Cash Book.
14. T. R. 5 Receipt Book Register.
15. Cheque Book Register.
16. Budget Control Register.
17. Stationery Register.
18. Stock Registers of various materials.
19. Dead Stock Register.
20. Consumable Stores Register.
21. G. F. R. – 9.
22. Bill Register in Form TR-28 A.
23. Pay Bill Register TR 22-A.
24. Cash Book in Form No. T. R. 4.
25. Acquittance Roll Register.
26. Library Register.
27. Un-disbursed Pay & Allowance Register TR. 29.
28. Permanent Advance Register.
29. T.D.S. issue (Income Tax Deduction) Register.
30. Issue of Form "D" for Sales Tax Register.
31. Transfer Entry Order Form Register.

7. THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION.

All the Heads of Offices / Elected Bodies / Elected representatives of Village / District Panchayat and Hon'ble Member of Parliament are being requested to submit invariably, before the commencement of financial year and five year plan period, their demands and requirements on work side to the concerned Secretaries of their Departments through proper channel. The Executive Engineers will act only on Annual Action Plan / Five year Plan, duly approved by the concerned Secretaries and the Secretary (Planning).

8. A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLI FOR PUBLIC.

No Boards, Councils, Committees and other Bodies are constituted for the purpose of advice and hence question of public access does not arise.

9. DIRECTORY OF ITS OFFICER AND EMPLOYEES:

DIVISIONAL OFFICE: W. E. F. 01/01/2014

Sr. No.	Name & Designation	Contact No.
1.	Shri. H. M. Solanki I/c Executive Engineer	9426993448
2.	Smt. Filomena Rodrigues Head Clerk	9824173654
3.	Shri T. B. Halpati Divisional Accountant	9978585312
4.	Shri D. G. Patel Techincal Assistant	9925444420
5.	Shri R. N. Ahir D'man	9825714568
6.	Shri D. D. Pathak U.D.C.	9426800740
7.	Shri Kishor M. Raut U.D.C.	9825276042
8.	Smt. Sandra D'costa U.D.C.	(O.) 2230926
9.	Smt. Beril Rosario U.D.C.	2230356
10.	Shri Ratilal P. Patel U.D.C.	8140775427
11.	Shri H. M. Patel L. D. C.	9376135336
12.	Smt. Turpti M. Parate L. D. C.	9879847330
13.	Shri. Babubhai H. Kamli L. D. C.	9979496162
14.	Smt. Pali H. Halpati Barkhandas	9687999459
15.	Shri Ashok B. Patel Peon	9909136698
16.	Shri Arvind V. Tandel Peon	9879228181
17.	Shri H. L. Patel Workman	9726125550
18.	Shri Anita H. Rathod	(O.) 2230926

	Sweeper	
19.	Shri R. M. Joshi Watchman	(O.) 2230926
20.	Shri Agnelo Remedios Waiter	9727430508

SUB – DIVISION - I

Sr. No.	Name & Designation	Contact No.
1.	Shri. N. B. Makwana Assistant Survey of Works	99139 42310
2.	Shri P. C. Rana Junior Engineer	9879047142
3.	Shri N. A. Patel Junior Engineer	9426872459
4.	Shri Rohit B. Modasia Junior Engineer	9924565812
5.	Shri K. G. Navghare Chemist	(O.) 2230926
6.	Shri H. R. Patel Lab Assistant	9998414815
7.	Shri D. R. Tandel H. V. Driver	(O.) 2230926
8.	Smt. T. N. Patel Helper	9712276521

SUB – DIVISION - II

Sr. No.	Name & Designation	Contact No.
1.	Shri. Mayank Rana I/c Assistant Engineer	9898071750
2.	Shri A. N. Patel Junior Engineer	(O.) 2255083
3.	Shri J. R. Vala Junior Engineer	9429530839
4.	Kalpana B. Solanki Junior Engineer	9824767236
4.	Shri H. L. Patel Workman	9726125550
5.	Shri Navin J. Damania Cook	9913159494

SUB - DIVISION - IV

Sr. No.	Name & Designation	Contact No.
1.	Shri M. J. Mandalia I/c Assistant Engineer	9426594629
2.	Shri Pankaj V. Patel Junior Engineer	9879125949
3.	Shri B. S. Pawar Junior Engineer	8469888844
4.	Smt. T. N. Patel Helper	9712276521
5.	Shri N. S. Damankar Peon	9925444346

10. THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS.

No monthly remuneration is being paid to any officer or official including the system of compensation since it not has been provided in any Regulations of C.P.W.D. Only Regular Pay and Allowances identical to the post held by the Officer or Officials of P.W.D. is being paid w. e. f. 01/01/2014.

Sr. No.	Designation	Pay Scale	Gross Salary
1	Shri H. M. solanki I/c Executive Engineer	9300-34800	53760/-
2	Shri N. B. Makwana Assistant Survey of Works	9300-34800	55700/-
3	Shri. M. J. Mandalia Assistant Engineer	9300-34800	47519/-
4	Shri P. C. Rana Junior Engineer	9300-34800	53950/-
5	Shri A. N. Patel Junior Engineer	9300-34800	53960/-
6	Shri P. P. Solanki Junior Engineer	9300-34800	46620/-
7	Shri N. A. Patel Junior Engineer	9300-34800	40600/-
8	Shri J. R. Vala Junior Engineer	9300-34800	40600/-
9	Shri D. G. Patel Technical Assistant	9300-34800	43960/-
10	Shri P. V. Patel Junior Engineer	9300-34800	45720/-
11	Shri B. S. Pawar Junior Engineer	9300-34800	36480/-
12	Shri Rohit B. Modasia Junior Engineer	9300-34800	49540/-
13	Smt. Filomena Rodrigues Head Clerk	9300-34800	32900/-
14	Shri T. B. Halpati Accountant	9300-34800	38770/-

15	Shri R. N. Ahri D'man Grade - III	9300-34800	34572/-
16	Smt. Alphansamma John Jr. Steno	9300-34800	39500/-
17	Shri D. D. Pathak UDC	5200-20200	30120/-
18	Shri.Kishor M.Raut, UDC	5200-20200	25329/-
19	Smt. Sandra D'costa UDC	5200-20200	24308/-
20	Kum. Beril Rosario U.D.C.	5200-20200	26676/-
21	Shri Ratilal P. Patel U. D. C.	5200-20200	30330/-
22	Shri B. H. Kamli LDC	5200-20200	24290/-
23	Shri D. R. Tandel LV Driver	5200-20200	32200/-
24	Shri K. D. Dhodia Driver	5200-20200	21615/-
25	Shri Jiwani Zulfikar M. R. R. Driver	5200-20200	30120/-
26	Smt. Trupti M. Parate LDC	5200-20200	17180/-
27	Shri Nares S. Damankar Peon	5200-20200	19055/-
28	Shri Dhirubhai K. Ahir Driver	5200-20200	26425/-
29	Maria J. P. Mendonca, LDC	5200-20200	24100/-
30	Shri N. N. C. Desouza Peon	5200-20200	21935
31	Shri Ashok B. Patel, Peon	5200-20200	23855/-
32	Shri Arvind V. Tandel, Peon	5200-20200	24155/-
33	Shri B. J. Halpati R. G. Worker	5200-20200	28300/-
34	Shri P. B. Mitna R. G. Worker	5200-20200	21920/-
35	Shri T. L. Dhodi R. G. Worker	5200-20200	24480/-
36	Smt. P. H. Halpati,	5200-20200	21420/-

	Barkhandas		
37	Shri G. D. Patel, Watchman	5200-20200	27935/-
38	Shri S. K. Patel, Watchman	5200-20200	23855/-
39	Shri H. M. Patel LDC	5200-20200	23830/-
40	Shri K. A. Parmar Asst. Electrician	5200-20200	25400/-
41	Shri C. D. Patel Workman	5200-20200	28300/-
42	Shri H. L. Patel Workman	5200-20200	23780/-
43	Shri R. M. Joshi Watchman	5200-20200	21040/-
44	Shri K. G. Navghare, Chemist, Gr. III	9300-34800	37563/-
45	Shri H. R. Patel, Lab Asstt.	5200-20200	28000/-
46	Smt. T. N. Patel, Helper	5200-20200	23840/-
47	Shri Navin J. Damania Cook	5200-20200	24780/-
48	Shri S. B. Mahyavanshi Cook	5200-20200	21860/-
49	Shri A. D. Patel Khansama	5200-20200	21299/-
50	Shri Agnelo D. Remadios Waiter	5200-20200	20675/-
51	Shri K. B. Makwana Bearer	5200-20200	21985/-
52	Shri R. D. Patel Gardener	5200-20200	24290/-
53	Smt. Anita H. Rathod Sweeper	5200-20200	21935/-
54	Shri Thakor L. Solanki Sweeper	5200-20200	21089/-
55	Shri Pradip S. Patel Waiter	5200-20200	15620/-
56	Shri Hitesh B. Sorthi Waiter	5200-20200	15620/-
57	Shri Suresh Chandubhai	5200-20200	15620/-

	Waiter		
58	Shri Harish Chandar, Lision Officer	9300-34800	34566/-
59	Shri Nishant jaiman, Jr. Engineer	9300-34800	30267/-
60	Shri Ashish Narmeorao, Jr. Steno	5200-20200	25502/-
61	Shri Aswani Kumar, LDC	5200-20200	19202/-
62	Shri Deepak Sharma, LDC	5200-20200	19202/-

11. THE BUDGET ALLOWCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE.

Budget Allotted to the Executive Engineer, P.W.D., Works Division – I, Daman indicating the particulars of the Works to be carried out and proposed expenditures thereon and reports of disbursement against each work has been prepared and placed separately.

ABSTRACT OF EXPENDITURE UP TO THE MONTH OF JANUARY, 2014

Sr. No.	BUDGET HEAD	TOTAL ALLOTMENT	TOTAL EXPENDIURE UP TO JANUARY,2014
1.	2	3	
1	2059 - PUBLIC WORKS (NP), (C2NAA) 80 - GENERAL 001 - DIRECTION & ADMINISTRATION. 14 - DAMAN & DIU 14.00.42 - LUMP SUMP PROVISION.	150000	0.00
2	51 - CONSTRUCTION (C2NAB) 04 - BUILDINGS 04.00.27 - MINOR WORKS.	300000	0.00
3	053 - MAINTENANCE & REPAIRS.(C2NAC) 03 - BUILDINGS 03.00.27 - MINOR WORKS	18540000	17654728
4	103 - FURNISHING (C2NAD) 01 - NEW SUPPLIES 01.00.21 - MATERIALS & SUPPLIES.	1080000	1070610
5	799 - SUSPENSE (C2NAE) 01 - STOCK 01.00.43 - SUSPENSE.	1200000	0.00
TOTAL..... 2059 - PUBLIC WORKS		21270000	18725338
6	2215 - W/S & SANITATION (N.P) 01 - WATER SUPPLY. 101 - URBAN W/S PROG. C2NAG 05 - OTHER URBAN W/S PROG. 05.00.27 - MINOR WORKS.	10560000	9940526

7	102 - RURAL W/S PROG. (C2NAH) 03 - OTHER RURAL W/S PROG. 03.00.27 - MINOR WORKS.	7500000	6078478
TOTAL..... 2215 - W/S & SANITATION		18060000	16019004
8	2216 - Major HEAD NON PLAN(C2NAK) 05 - General Pool Accommodation 053 - Maintenance & Repairs 01- Repais & Maint. Of Resi. Buldg. 01.01 - Ordinary Repairs 01.01.27 - Minor Works	3620000	3505743
TOTAL..... 2216 - HOUSING		3620000	3505743
9	2702 - MINOR IRRIGATION (N.P.) (C2NAN) 80- Geneal 800- Other Expenditure 01- maint. & Repairs of Minor works 01.00.27 - MINOR WORKS.	500000	428845
TOTAL..... 2702 - MINOR IRRIGATION		500000	428845
10	2801 - Major Head (Non Plan) Power (C2NAT) 05 - Transmission and Distribution 800- Other Expenditure 01- Mainte4nace and Repairs 01.00.00.50 Other Charges	0	0.00
Total .. 2801 Mjor Head (N/P) Power		0	0.00
11	3054 - ROADS & BRIDGES (N.P.) (C2NAQ) 04 - DIST. & OTHER ROADS. 800 - OTHER EXPENDITURE. 06 - MAINT. & REPAIRS 06.00.27 - MINOR WORKS.	6000000	5455146
TOTAL..... 3054 - ROAD & BRIDGES.		6000000	5455146
12	4059 - C.O ON PUBLIC WORKS (N.P.) (C2NCD) 80 - GENERAL 052 - MACHINERY & EQUIPMENTS 02 - PURCHASES 02.00.52 - MACHINERY & EQUIPMENTS	2450000	1042544
TOTAL.....4059 - C.O. ON PUBLIC WORKS		2450000	1042544
NON PLAN TOTAL >=====		51900000	45176620

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2014**

Sr. No.	BUDGET HEAD	TOTAL ALLOTMENT	TOTAL EXPENDIURE UP TO JANUARY,2014
1.	2	3	
1	2059 - PUBLIC WORKS [PLAN] (C2PAC) 80 - GENERAL. 053 - MAINTENANCE & REPAIRS 03 - BUILDINGS 03.00.27 - MINOR WORKS	17300000	13753200
2	103 - FURNISHING.(C2PAD) 01 - NEW SUPPLY 01.00.21 - MATERIALS & SUPPLIES.	2700000	1156474
TOTAL..... 2059 - PUBLIC WORKS		20000000	14909674
3	2215 - W/S & SANITATION. [P] (C2PAJ) 02 - SEWERAGE & SANITATION 800 - OTHER EXPENDITURE. 01 - OTHER SCHEMES 01.00.50 - OTHER CHARGES	7900000	7883836
4	01 - WATER SUPPLY. 796 - T.S.P. (C2PAI) 01 - OTHER SCHEMES 01.00.27 - MINOR WORKS.	1500000	307425
TOTAL..... 2215 - W/S & SANITATION		9400000	8191261
5	2216 - Major HEAD PLAN(C2PAK) 05 - General Pool Accommodation 053 - Maintenance & Repairs 01- Repais & Maint. Of Resi. Buldg. 01.01 - Ordinary Repairs 01.01.27 - Minor Works	3250000	2401382
TOTAL..... 2216 - HOUSING		3250000	2401382
6	2515 - OTHER RURAL DEVELOPMENT PROGRAMME. [PLAN] (C2PAS) 796 - T.S.P. 0-1- Other 01.00.50 - Other Cha4rges	500000	0.00
TOTAL..... 2515 - RURAL DEV. PROG.		500000	0.00

7	2702 - MINOR IRRIGATION (P). (C2PAO)		
	80 - General		
	796 - T.S.P.		
	01 - OTHER SCHEMES		
	01.00.27 - MINOR WORKS.	1100000	1057400
	TOTAL..... 2702 - MINOR IRRIGATION	1100000	1057400
8	4055 - C.O. ON POLICE HOUSING (P).(C2PCA)		
	211 - POLICE HOUSING.		
	01 - BUILDINGS		
	01.00.53 - MAJOR WORKS (A)	22500000	20578842
	TOTAL..... 4055 - POLICE HOUSING	22500000	20578842
9	4058 - C.O. on Stationery and Printing (P)(C2PCB)		
	103 - Government Presses		
	04 - Construction		
	04.00.53 - Major Works	800000	234208
	TOTAL..... 4058 - STAT. & PRINTING	800000	234208
10	4059 - C.O. ON P. W. [PLAN] (C2PCC)		
	80 - GENERAL		
	051 - CONSTRUCTION.		
	04 - GENERAL ADMINISTRATION		
	04.00.53 - MAJOR WORKS (General)	115000000	113412143
	TOTAL....4059 - C.O. ON PUBLIC WORKS	115000000	113412143
11	4202 - C.O. ON EDU., SPORTS, ARTS & CULTURE.(P) (C2PCG)		
	01 - GENERAL EDUCATION.		
	800 - OTHER EXPENDITURE.		
	04 - GENERAL ADMINISTRATION		
	04.00.53 - MAJOR WORKS.	104500000	55159239
12	796 - TRIBAL AREA SUB PLAN.(C2PCF)		
	02 - CONSTRUCTION		
	02.00.53 - MAJOR WORKS.	1300000	5900
	TOTAL..... 4202 - EDUCATION.	105800000	55165139
13	4210 - C.O. MEDICAL & PUBLIC HEALTH (P) (C2PCH)		
	03 - MEDICAL EDU. TRAN. & RESEARCH.		
	105 - ALLOPATHY.		
	01 - BUILDINGS		
	01.00.53 - MAJOR WORKS.	38198000	22995942
14	796 - T.S.P. (C2PCI)		
	02 - CONSTRUCTION OF BLDG.		
	02.00.53 - MAJOR WORKS.	2900000	2681794
	TOTAL..... 4210 - PUBLIC HEALTH	41098000	25677736

15	4215 - C.O. WATER SUPPLY & SANITATION (P)(C2PCJ)		
	01 - WATER SUPPLY.		
	102 - RURAL WATER SUPPLY		
	04 - CONSTRUCTION		
	04.00.60 - OTHER CAPITAL EXPENDITURE	270500000	266270132
16	800 - OTHER EXPENDITURE. (C2PCK)		
	01 - OTHER ITEMS		
	01.00.53 - MAJOR WORKS.	28300000	20272596
TOTAL..... 4215 - W/S & SANITATION		298800000	286542728
17	4216 - C.O. HOUSING. (P)(C2PCL)		
	01 - GOVT. RESI. BLDG.		
	106 - GENERAL POOL ACCOMMODATION		
	05 - BUILDINGS		
	05.00.53 - MAJOR WORKS.	8400000	4191630
TOTAL..... 4216 - HOUSING		8400000	4191630
18	4217 - C.O. ON URBAN DEVELOPMENT(C2PCM)		
	60 - OTHER URBAN DEVELOPMENT SCHEME.		
	051 - CONSTRUCTION		
	03 - SLUM IMPROVEMENT IN DAMAN & DIU		
	03.00.60 - OTHER CAPITAL EXPENDITURE	0.00	0.00
TOTAL..... 4217 - URBAN DEVELOPMENT		0.00	0.00
19	4235 - Major Head Plan		
	Capital Outlay on social security & Welfare		
	02 - Social Welfare		
	800 - Other Expenditure		
	01 - Building		
	01.00.53 Major works	0.00	0.00
		0.00	0.00
20	4401 - C.O. ON CROP HUSBANDARY(P)(C2PCO)		
	800 - OTHER EXPENDITURE.		
	12 - BUILDINGS		
	12.00.53 - MAJOR WORKS	9830000	9511775
TOTAL..... 4401 -CROP HUSBANDARY		9830000	9511775
21	4403 - C.O. ON ANIMAL HUSBANDARY. [P] ((C2PCP)		
	800 - OTHER EXPENDITURE.		
	13 - BUILDINGS.		
	13.00.53 - MAJOR WORKS.	1000000	47782
TOTAL..... 4403 - ANIMAL HUSBANDARY		1000000	47782

22	4405 - C.O. ON FISHERIES [PLAN](C2PCQ)		
	101 - INLAND FISHERIES.		
	07 - OTHER EXPENDITURE.		
	07.00.53 - MAJOR WORKS.	100000	50000
TOTAL..... 4405 - FISHERIES		100000	50000
23	4701 - C.O. ON MAJOR & MEDIUM IRRIGATION. ((C2PCS)		
	04 - MEDIUM IRRIGATION.(NON COMMERCIAL)		
	052 - MACHINERY & EQUIPMENT		
	01 - OTHER ITEMS		
	01.00.60 - OTHER CAPITAL EXPENDITURE	11600000	6690233
TOTAL..... 4701 - MED. IRRIGATION		11600000	6690233
24	4711 - C.O. ON FLOOD CONTROL PROJECT.(P) (C2PCT)		
	02 - ANTI SEA EROSION PROJECT.		
	800 - OTHER EXPENDITURE.		
	02 - CONSTRUCTION		
	02.00.53 - MAJOR WORKS	12200000	11829601
TOTAL..... 4711 - FLOOD CONTROL		12200000	11829601
25	4801 - C.O. ON POWER PROJECT. (P) (C2PCU)		
	05 - TRANSMISSION & DISTRIBUTION.		
	800 - OTHER EXPENDITURE.		
	06 - BUILDINGS		
	06.00.53 - MAJOR WORKS.	31350000	22834826
TOTAL..... 4801- POWER PROJECT		31350000	22834826
26	4885 - C.O. ON INDUSTRIES AND MINERALS (P) (C2PBA)		
	60 - OTHERS		
	800 - OTHER EXPENDITURE.		
	01 - BUILDINGS		
	01.00.53 - MAJOR WORKS.	0.00	0.00
TOTAL..... 4885 - INDUSTRIES & MINERALS.		0.00	0.00
27	5054 - C.O. ON ROADS & BRIDGES.(P) (C2PCY)		
	04 - DIST. & OTHER ROADS.		
	337- Road Works		
	01 - CONSTRUCTION OF ROADS & BRIDGES		
	01.00.53 - MAJOR WORKS.	835000000	717790158
TOTAL..... 5054 - ROAD & BRIDGES.		835000000	717790158

28	5051 - C.O. on Ports and Light Houses (C2PCB)		
	02 - Ports and Light Houses		
	200 - Other Small Ports		
	04 - Const. & Devp. Of Ports and Light Houses		
	04.00.53 - Major Works	3500000	2155822
	TOTAL..... 5051 - Ports & Light Houses	3500000	2155822
29	5452 - C.O. on Tourism(C2PDA)		
	01 - Tourist Infrastructure		
	800 - Other Expenditure		
	12 - Const & Devp. Of Tourist Infrastructure	4880000	3269227
	12.00.53 - Major Works		
	TOTAL..... 5452 -Tourism	4880000	3269227
30	2040 - Major Head Plan(C2PEA)		
	Taxes on sales Trade etc		
	001 Direction and Administration		
	01 Daman and Diu		
	01.00.13 Office Expenses	0.00	0.00
	TOTAL.....	0.00	0.00
31	2202 Major Head Plan		
	General Educaion		
	02-Secondary Education		
	800-Other Expenditur3e		
	17- Other Schme		
	17.00.27 Minor Works	11711000	11695376
	TOTAL.....	11711000	11695376
32	2053-Major Head-Plan		
	Dist. Administration		
	093-Dist. Establishment		
	07- Daman & Diu		
	07.00.50-Other Charges		
	Dist. Administration	1498000	1024388
	TOTAL.....	1498000	1024388
33	5053-Major Head – plan		
	Capital Outlay on Civil Aviation		
	02- Air Ports		
	102- Aerodromes		
	04- Const. & Development of Air Ports		
	04.00.5- Major Works.	57500000	57252468
	TOTAL.....	57500000	57252468

34	8443 - CIVIL DEPOSITS		
	108 - P.W.D., DEPOSITS		
	For releasing Security Deposit		0
	(A) CD-III DEPOSIT WORKS		
	(I) Director Health (NRHM)		
	(II) Inspecto of General Police	200000	0
	(iii) Pollution Control Committee	54351016	1471649
	(iv) Centrally Sponsored Scheme	525533	525533
	(v) IRCS, Daman & Diu	288000	288000
		578650	493210
	TOTAL	55943199	2778392
	(B) MPLAD CD-III		0
	(C) TELECOM DEPARTMENT.		0
		55943199	2778392
	PLAN TOTAL >=====>	1606817000	1376513799
	NON PLAN TOTAL >=====>	51900000	45176620
	GRAND TOTAL >=====>	1658717000	1421690419

12. THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES.

No subsidy programmes are being implemented by the Public Works Department, Daman and hence there is nothing to be furnished.

13. PARTICULARS OF RECEIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY IT.

No Concessions, permits or authorizations granted to any recipients as per Para 13 above.

14. DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM.

All the Open Tender Notice issued by the Public Works Department, Diu is available in reduced Electronic form i.e. on the website www.daman.nic.in.

15. THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OF READING ROOM, IF MAINTAINED FOR PUBLIC USE.

Fixed visiting hours for the citizens have been displayed on the office Notice Board for seeking any information. No facility of Library is provided since the department is dealing with the construction and maintenance of various buildings and roads, and as such the same is not required.

16. THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.

1. SHRI H. M. SOLANKI, EXECUTIVE ENGINEER, P.I.O.
2. SHRI N. B. MAKWANA, ASSISTANT ENGINEER, P. I. O.

17. SUCH OTHER INFORMATION AS MAY BE PRESCRIBED, AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR.

NIL

PUBLIC WORKS DEPARTMENT, WORKS DIVISION – I, DAMAN

