

**OFFICE OF THE TRIBAL SUB PLAN CELL / SOCIAL WELFARE, COLLECTORATE, DHOLAR, MOTI DAMAN**

**SUO-MOTO PUBLICATION OF 17 MANUALS IN OFFICIAL GAZETTE**

1	The particulars of its organization, functions and duties	Enclosed Annexure –I
2	The powers and duties of its officer and employees	Enclosed Annexure – II
3	The procedures followed in the decision making process, including channels of supervision and accountability	a) All the routine matters, after being presented by concerned dealing assistance are decided and disposed off at the level of Statistical Officer itself b) Only the matters issues and the references received from/to be referred to Ministries of Govt. of India are decided at the level of Secretary concerned after approval from Hon'ble Administrator
4	The norms set by it for the discharge of its functions	As per the Citizen's Charter Enclosed Annexure – III
5	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:	Statistical Officer
6	A statement of the categories of documents that are held by it or under its control	i) Pertaining the files for the subject belonging to UT and Centrally Schemes ii) Establishment/Administrative matter files, Service Books, Registers etc. iii) Accounts matter files and registers
7	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	Meetings are held with the representatives of Secretary/Director and the views expressed by them are considered while deciding the policy matters
8	A statement of the boards, councils committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public	As per meeting of the minutes, notification, letters/circulars
9	A directory of its officers and employees	Enclosed Annexure – IV
10	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	Enclosed Annexure – V
11	The budget allocated to each of its agency, indication the particulars of all plans, proposed expenditure and reports on disbursements made	Enclosed Annexure – VI
12	The manner of execution of subsidy programs, including the amounts allocated and the details of	Enclosed Annexure – VII

	beneficiaries of such programmes	
13	Particulars of recipients of concessions permits or authorization granted by it	
14	Details in respect of the information available to or held by it, reduced in an electronic form	CD containing the list of students for Incentives and Scholarships from the Education Office and District Education Office of Daman & Diu District
15	The particulars of facilities available to citizen for obtaining information including the working hours of a library or reading room, if maintained for public use	Issuing senior citizen card and disability card for handicapped
16	The names, designation and other particulars of the Public Information Officer	Shri C. M. Bangal, Statistical Officer (TSP/SW)
17	Such other information as may be prescribed; and thereafter update these publications every year	All the information mentioned above in Col.(i) to Col(16) are updated every year and/or as and when necessary.

*C. M. Bangal*



## ANNEXURE - I

Name of Department	:	Tribal Sub Plan Cell / Social Welfare Department
Address	:	Collectorate Building, Dholar, Moti Daman
Name of Department	:	Social Welfare
Name of Secretary/Director	:	Smt. Madhu Garg
Name of Dy. Secretary	:	Seema Bawa
Name of Dy. Director	:	Smt. Asha Chaudhry
Name of Statistical Officer	:	Shri C. M. Bangal
Contact No.	:	(0260)2230854 (0260)2231666

The main functions of the Tribal Sub Plan Cell / Social Welfare are to deal with the service matters of the employees of UT Administration of Daman & Diu.

Functioning the Tribal Works:

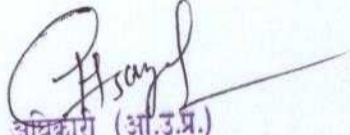
1. Preparation the various reports on Statistics pertaining to SC/ST matters
2. Preparation of Annual Plans pertaining to SC/ST
3. Maintaining the AshramShalas at Zari & Bhimpore
4. Preparing 15 and 20 points programme received from the Ministry
5. Cash Incentive to parents of SC/ST students std.I to X :

Std. I to V	Rs. 50/- per month
Std. VI to VIII	Rs. 75/- per month
Std. IX & X	Rs. 100/- per month

6. Financial Assistance for Self Employment :
  - i) Subsidy : Rs. 30,000/-
  - ii) Loan : Rs. 30,000/-
  - iii) Interest (Free)Application : Procedure from B.D.O. and scrutinizing by D.I.C.
7. Maintaining the Village Libraries at Zari & Bhimpore
8. Mobile Dispensaries with one Doctor, Nurse and Compounder, visiting all the villages once in a week for treatment of tribal on the spot by DMHS
9. Maintaining the Personal file, Service Book & Earned Leave of Tribal staff
10. All the corresponding works pertaining to SC/ST matters from Ministries & UT
11. Preparing the Senior Citizen Card of old age
12. Preparing the Disability Card
13. Facilities to Disable Person i.e. Handicapped cycle, Shoes of Handicapped, etc.
14. Identification of Beneficiaries under various scheme of tribal
15. Collecting the date/information from various office connected with implementation of tribal
16. Scheme for investment with SC/ST Corporation
17. Monthly, half yearly and yearly report of TSP/SW
18. Corresponding work of C.M. reference pertaining to Tribal and Social Welfare
19. Preparing the Budget of Tribal and Social Welfare
20. Maintaining the Budget Control Register of Tribal and Social Welfare
21. Special Central Assistance
22. Reconciling the Accounts matter
23. Audit information

Functioning the Social Works:

1. Scholarships of Pre-Matric students to Minorities and Other Backward Classes std. I to X
2. Scholarships of Post-Matric students to Minorities and Other Backward Classes std. XI and onwards
3. "Cash Award to Meritorious SC/ST girls students of std. VII to XII who obtains 60% and above marks"
4. Bicycle under the scheme "Saraswati Sadhna Yoiana" to girl students of std.VIII
5. Day Care Centers for Senior Citizens
6. Medical payment & others facilities to Freedom Fighters
7. Protection of Civil Rights
8. Scholarships of merit-cum-means
9. Matter pertain to F.F.

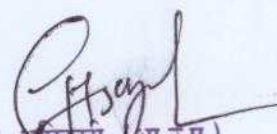
  
सांख्यिकीय अधिकारी (आ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)



SR. NO.	NAME AND DESIGNATION	ASSIGNMENT OF WORK
1.	Shri Sudhir Pandey Statistical Assistant	<ol style="list-style-type: none"> <li>1) All Statistical Matters.</li> <li>2) Preparation of various reports on Statistics.</li> <li>3) Preparation of Annual Plans &amp; Five Year Plans</li> <li>4) Day to day work assigned by the Statistical Officer/Social Welfare officer &amp; Director (SW).</li> <li>5) Any survey assigned by the Dy. Director of Planning &amp; Statistics.</li> <li>6) To attend all D.O. letters received from the Ministries.</li> <li>7) Monthly, Half yearly and yearly Reports of TSP/SW.</li> <li>8) Planning &amp; Statistics matters of Social Welfare.</li> </ol>
2.	Shri Shyam B. Barsa, Accountant	<ol style="list-style-type: none"> <li>1) Preparation of Budget</li> <li>2) Maintenance of BCR</li> <li>3) Special Central Assistance</li> <li>4) Preparation of reports on Accounts.</li> <li>5) Audit and Reconciliation</li> <li>6) Accounts of Centrally Sponsored Schemes under TSP &amp; Social Welfare.</li> <li>7) Monthly/Quarterly Plan Expenditure Report of TSP/Social Welfare.</li> <li>8) Senior Citizen I. Card computerizing work as per survey.</li> <li>9) Maintenance of Casual Leave.</li> </ol>
3.	Kum. Mehmuda S. Cott, UDC	<ol style="list-style-type: none"> <li>1) Preparation of Bill pertaining to TSP/SW.</li> <li>2) Maintenance of Personal File, Service Book &amp; Earned Leave.</li> <li>3) Official Language File.</li> <li>4) Establishment matters of S.W &amp; TSP Cell.</li> <li>5) Self Employment Scheme</li> <li>6) All educational schemes under TSP</li> <li>7) Scheme for investment with SC/ST Corporation.</li> <li>8) Maintenance of Cash Book of TSP/SW</li> <li>9) Maintenance of ACRs.</li> </ol>
4.	Shri J. V. Patel, Gram Sevak	<ol style="list-style-type: none"> <li>1) Preparation of Identity Cards for Disabled Persons and Senior Citizens</li> <li>2) Inward/Outward letters/files (Local).</li> <li>3) Identification of Beneficiaries under Various schemes of TSP.</li> <li>4) Collection of data/ information from various offices connected with implementation of TSP Schemes.</li> <li>5) Maintenance of Loan Recovery.</li> <li>6) Any other works assigned from time to time.</li> </ol>
6.	Smt. Jennifer D. Noronha, LDC	<ol style="list-style-type: none"> <li>1) Inward/Outward letters/files of TSP/SW (Ministry).</li> <li>2) Typing work/any other work assigned by the Social Welfare Officer.</li> <li>3) <u>Scholarship for Minority</u> <ol style="list-style-type: none"> <li>1) Pre-Matric, Post-Matric &amp; Merit-cum-Means.</li> </ol> </li> <li>4) <u>Scholarship for OBC Community</u> <ol style="list-style-type: none"> <li>1) Pre-Matric &amp; Post-Matric</li> </ol> </li> <li>4) Any other works assigned from time to time.</li> </ol>

Smt. G.L. Vaghela, Social Welfare Officer will look after the following work:-

- 1) Commission & Corporation (File No.701 to 722),
- 2) Act & Rules (File No.601 to 629)
- 3) Writ Petition files & important D.O. letters in time bound manner.
- 4) Vist of Viklang Punervas Kendra, Marwad, Daman.
- 5) Matters of Freedom Fighters.

  
 सांख्यिकीय अधिकारी (आ.उ.प्र.)  
 STATISTICAL OFFICER (T.S.P.CELL)

The matter of Social Welfare Department will be rotated through Social Welfare Officer.

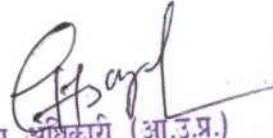
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42. TRIBAL SUB PLAN

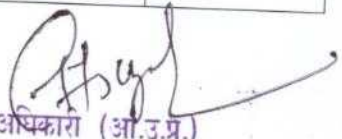
ANNEXURE - III

Sr. No.	Services rendered by the Department	Procedure	Contact Person	Whom to contact if no solace is received from the Contact Person.			
1.	Financial Assistance for Self Employment. Subsidy ₹. 30,000/- Loan ₹. 30,000/- (Interest free)	Application in prescribed form	BDO, Daman DIC, Daman	Statistical Officer, TSP Cell, Daman.			
2.	Free supply of Text Books, Stationery and Uniforms.	All tribal students of standard from I to X	Head Master of concerned School.	Assistant Director of Education, Daman.			
3.	Cash Incentives to parents of tribal students	All Tribal students of Standard I to X with minimum monthly attendance of 75%.	Head Master of concerned school.	Assistant Director of Education & Assistant Director of Education (DP), Daman.			
					Monthly incentive (₹)		
					Standard	Boy	Girl
					I-V	50/-	50/-
					VI-VIII	75/-	75/-
IX-X	100/-	100/-					
4.	Free boarding and lodging facilities at Ashramshalas in Zari and Bhimpore.	All tribal students of Standard III to X.	Warden of Ashramshala.	Head Master, Govt. High School, Bhimpore and Zari			
5.	Craft training to tribal youth in following trades: i) Computer ii) Welding iii) Metal Turning iv) Tailoring (only for girls)	Application in prescribed form.	Principal, Technical Training Institute (TTI), Moti Daman.	Collector, Daman.			
6.	Assistance for Housing i) ₹. 1,00,000/- for new construction. ii) ₹. 10,000/- for repairs.	Application in prescribed form.	BDO, Daman.	Collector, Daman.			
7.	Village Libraries at Zari and Bhimpore.	Books, Newspapers and magazines are being made available for reading.	Librarian Ashramshalas at Zari and Bhimpore.	Assistant Director of Education, Daman.			
8.	Mobile Dispensaries with one Doctor, one Nurse and one Compounder.	Visit all villages once in a week for treatment of tribals on the spot.	Doctor of Mobile Dispensary.	Director, Medical & Health Services, Daman.			

  
 सांख्यिकीय अधिकारी (आ.उ.प्र.)  
 STATISTICAL OFFICER (T.S.P.CELL)

**37. SOCIAL WELFARE:**

Sr. No.	Services rendered	Procedure	Documents to be submitted	Time Limit	Contact Person	Whom to contact if no solace is received from the Contact Person.
1.	Identity Card for disabled Person.	Application in prescribed format.	1) Two passport size photograph. 2) Any proof of residence. 3) Birth Certificate/ 4) Medical Certificate.	Within two days.	Mukhya Sevika.	Secretary/ Director (SW), Daman.
2.	Identity Card for Senior Citizen (60 years and above)	Application in prescribed format.	1. Photograph (size 3cm x 2cm). 2. Any proof of residence. 3. Birth Certificate. 4. Blood Group.	Within two days.	Mukhya Sevika.	Secretary/ Director (SW), Daman.
3.	Aids and appliance for disabled person.	Application from the applicant.	1. Any proof of residence. 2. Medical Certificate. 3. Income Certificate.	Depending upon the item.	Viklang Pundervas Kendra, Government Hospital, Marwad, Daman.	Social Welfare Officer, Daman.

  
सांख्यिकीय अधिकारी (अ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)

## ANNEXURE – IV

### OFFICE OF THE TRIBAL SUB PLAN CELL / SOCIAL WELFARE, COLLECTORATE, DHOLAR, MOTI DAMAN

#### DIRECTORY OF OFFICERS AND OFFICIALS

SR. No.	Name of the officer and officials	Designation	Contact No.
1.	Shri C. M. Bangal	Statistical Officer	9825338191
2.	Smt. G. L. Vaghela	C.D.P.O., Diu on working arrangement as Social Welfare Officer	8141705163
3.	Shri Sudheer Pandey	Statistical Assistant	9898425608
4.	Shri S. B. Barsa	Accountant	9998172822
5.	Kum. M. S. Cott	U. D. C.	9898278026
6.	Shri J. V. Patel	Gram Sevak	9824417696
7.	Smt. J. D. Noronha	L. D. C.	9879933651
8.	Shri J. R. Mitna	Peon/Multi Tasking staff	9712885959
9.	Shri M. B. Rathod	Attendant/Multi Tasking staff	9824363477

STATISTICAL OFFICER (T.S.P.CELL)

  
सांख्यिकीय अधिकारी (आ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)



## ANNEXURE – V

Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

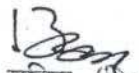
Sr. No.	Name of the post	Basic Pay	Grade Pay
1.	Shri C. M. Bangal	9300 – 34800	4800
2.	Shri Sudheer Pandey	9300 – 34800	4200
3.	Shri S. B. Barsa	5200 – 20200	2800
4.	Kum. M. S. Cott	5200 – 20200	2400
5.	Shri J. V. Patel	5200 – 20200	2400
6.	Smt. J. D. Noronha	5200 – 20200	1900
7.	Shri J. R. Mitna	5200 – 20200	1800
8.	Shri M. B. Rathod	5200 – 20200	1800

  
सांख्यिकीय अधिकारी (आ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)

# ANNEXURE - VI

( ₹ in thousands )

Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14
1.	2.	3.
4225	Major Head - Plan	
	Capital Outlay on Welfare of Scheduled Castes, Scheduled Tribes and Other Backward Classes	
80	General	
190	Investments in Public Sector and Other Undertakings	
12	Share Capital to Scheduled Castes, Scheduled Tribes Financial Corporation of Daman and Diu and Dadra and Nagar Haveli Ltd.	
12.00.54	Investments	2000
	SO(TSP), Daman.	
2403	Major Head - Plan	
	Animal Husbandry	
796	Tribal Area Sub Plan	
02	Other Schemes	
02.00.42	Lump Sum Provision	100
	SO(TSP), Daman.	

  
 संयुक्त सचिव (वित्त)  
 Joint Secretary (Finance)  
 सचिवालय, दमण.  
 Secretariat, Daman.



( ₹ in thousands )

Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14
1.	2.	3.
2515	Major Head - Plan	
	Other Rural Development Programmes	
796	Tribal Area Sub Plan	
01	Others	
01.00.50	Other Charges	EE(PWD)-I, Daman. 500
2801	Major Head - Plan	
	Power	
05	Transmission and Distribution	
796	Tribal Area Sub Plan	
01	Maintenance and Electrification of Tribal Areas	
01.00.50	Other Charges	EE(E), Daman. 2300 SO(TSP), Daman. 200 Total Daman. 2500
2215	Major Head - Plan	
	Water Supply and Sanitation	
01	Water Supply	
796	Tribal Area Sub Plan	
01	Other Schemes	
01.00.27	Minor Works	EE(PWD)-I, Daman. 1500

13/08/13  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.

( ₹ in thousands )

Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14 3.
1.	2.	
2202	Major Head - Plan	
	General Education	
80	General	
796	Tribal Area Sub Plan	
02	Establishment	
02.00.01	Salaries	4500
	ADE, Daman.	
02.00.02	Wages	900
	ADE, Daman.	
02.00.06	Medical Treatment	100
	ADE, Daman.	
02.00.11	Domestic Travel Expenses	100
	ADE, Daman.	
02.00.13	Office Expenses	3800
	ADE, Daman.	
02.00.25	Clothing and Tentage	4500
	ADE, Daman.	
02.00.34	Scholarships/Stipend	4400
	SO(TSP), Daman.	
02.00.50	Other Charges	3000
	SO(TS), Daman.	

12/2/14  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.



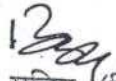
( ₹ in thousands )

Budget Head/Unit of Appropriation		D. D. O./Head of Office	Provision for the year 2013-14
1.		2.	3.
2205	Major Head - Plan Art and Culture		
796	Tribal Area Sub Plan		
03	Others		
03.00.50	Other Charges	ADE, Daman. SO(TSP), Daman. Total Daman.	2000 <u>400</u> <u>2400</u>
2235	Major Head - Plan Social Security and Welfare		
02	Social Welfare		
001	Direction and Administration		
08	Other Social Security and Welfare Programme		
08.00.50	Other Charges	SO(TSP), Daman.	26400

12/01  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.

( ₹ in thousands )


Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14
1.	2.	3.
2852	Major Head - Plan	
	Industries	
80	General	
001	Direction and Administration	
03	Directorate of Industries	
03.00.01	Salaries	GM (DIC), Daman. 3300
03.00.06	Medical Treatment	-do- 100
03.00.11	Domestic Travel Expenses	-do- 100
03.00.13	Office Expenses	GM (DIC), Daman. 1800
		DD(P), Daman. 100
		SO(TSP), Daman. 900
		Total Daman. 2800
03.00.50 <sup>4</sup>	Other Chares	GM (DIC), Daman. 20000
4885	Major Head - Plan	
	Other Capital Outlay on Industries and Minerals	
01	Investments in Industrial Financial Institutions	
190	Investments in Public and Other Undertakings	
12	Share Capital to Omnibus Industrial Development Corporation of Daman and Diu and Dadra and Nagar Haveli Ltd.	
12.00.54	Investments	GM (DIC), Daman. 10000

  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.



( ₹ in thousands )

Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14
1.	2.	3.
2225	Major Head – Non Plan Welfare of Scheduled Castes, Scheduled Tribes and Other Backward Classes	
02	Welfare of Scheduled Tribes	
796	Tribal Area Sub Plan	
01	Daman and Diu	4000
01.00.01	Salaries	100
01.00.06	Medical Treatment	100
01.00.11	Domestic Travel Expenses	300
01.00.13	Office Expenses	
2801	Major Head – Non Plan Power	
05	Transmission and Distribution	
796	Tribal Area Sub Plan	
01	Maintenance and Electrification of Tribal Areas	
01.00.50	Other Charges	1700

  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.


( ₹ in thousands )

Budget Head/Unit of Appropriation	D. D. O./Head of Office	Provision for the year 2013-14
1.	2.	3.
2202	Major Head – Non Plan	
	General Education	
80	General	
796	Tribal Area Sub Plan	
02	Establishment	
02.00.01	Salaries	ADE, Daman. 150 SO(TSP), Daman. <u>350</u> Total Daman. <u>500</u>
02.00.02	Wages	ADE, Daman. 200
02.00.06	Medical Treatment	ADE, Daman. 50 SO(TSP), Daman. <u>50</u> Total Daman. <u>100</u>
02.00.11	Domestic Travel Expenses	ADE, Daman. 50 SO(TSP), Daman. <u>50</u> Total Daman. <u>100</u>

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02.00.13	Office Expenses	ADE, Daman.	300
		SO(TSP), Daman.	<u>200</u>
		Total Daman.	<u>500</u>
02.00.34	Scholarships/Stipend	ADE, Daman.	200
02.00.50	Other Charges	SO(TSP), Daman.	1000

  
संयुक्त सचिव (वित्त)  
Joint Secretary (Finance)  
सचिवालय, दमण.  
Secretariat, Daman.



**Allotment of funds for the year 2013-2014 in Plan/Non-Plan Sector under Revenue/Capital Outlay Section.**

(₹ in thousands)					
Major Head, Minor Head, Detailed Head of Account	Original funds allotted	(-) Funds withdrawn (+) Additional funds given	Additional funds as per certificate now issued	Total funds for 2013-2014 col.2(+)/ (-) Col.3 & 4	Designation of officer to whom funds stand allotted
1	2	3	4	5	6
2202 Major Head - Non Plan General Education					
80 General					
796 Tribal Area Sub Plan					
02 Establishment					
02.00.13 Office Expenses	500	(+ 51	51	551	300 ADE, Daman. 123 SO(TSP), Daman. ✓ 64 HM, GHS, Zari. 64 HM, GHS, Bhimpore. 551 Total Daman.
02.00.11 Domestic Travel Expenses	100	(-) 50	-	50	50 ADE, Daman. 0 SO(TSP), Daman. 50 Total Daman.
02.00.06 Medical Treatment	100	(-) 1	-	99	50 ADE, Daman. 49 SO(TSP), Daman. 99 Total Daman.

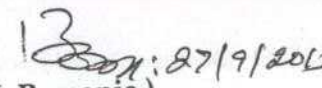
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समाज कल्याण विभाग  
Social Welfare Dept.  
पत्र आवक (Letter inward)  
क्रमांक No... 555.....  
दिनांक Dt. 30/9/13.....

No: 3/1/2013-FD/ 447  
Administration of Daman & Diu (UT),  
Office of the Finance Secretary,  
Secretariat, Moti Daman,  
DAMAN - 396 220.

Dated: 27/09/2013.

1. This supersedes the allotment order already issued earlier.
2. Certificate is hereby issued for additional funds provided as in col.4.
3. This is issued with the approval of the Finance Secretary.

  
( P. J. Bamanía )  
Joint Secretary (Finance),  
Secretariat, Daman.

Copy to :-

1. Concern Head of office.
2. The Director of Accounts, Daman.
3. The Asstt. Accounts Officer, Diu.
4. The Deputy Director (Planning), Daman.
5. The SE(PWD), Daman.

**Allotment of funds for the year 2013-2014 in Plan/Non-Plan Sector under Revenue/Capital Outlay Section.**

(₹ in thousands)					
Major Head, Minor Head, Detailed Head of Account	Original funds allotted	(-) Funds withdrawn (+) Additional funds given	Additional funds as per certificate now issued	Total funds for 2013-2014 col.2(+)/(-) Col.3 & 4	Designation of officer to whom funds stand allotted
1	2	3	4	5	6
2235 Major Head - Plan Social Security and Welfare 02 Social Welfare 001 Direction and Administration 08 Other Social Security and Welfare Programme 08.00.50 Other Charges	26400 Ori. <u>1200 Less</u> 25200	(-) 16200	-	9000	SO(TSP), Daman. ✓

समाज कल्याण विभाग  
Social Welfare Dept.  
पत्र आयक (Letter inward)  
क्रमांक No.....556.....  
दिनांक Dt...30/9/13.....

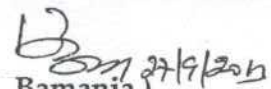
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No: 3/1/2013-FD/ 448  
Administration of Daman & Diu (UT),  
Office of the Finance Secretary,  
Secretariat, Moti Daman,  
DAMAN - 396 220.

Dated: 27/09/2013.

1. This supersedes the allotment order already issued earlier.
2. Certificate is hereby issued for additional funds provided as in col.4.
3. This is issued with the approval of the Finance Secretary.

  
( P. J. Bamania )  
Joint Secretary (Finance),  
Secretariat, Daman.

Copy to :-

1. Concern Head of office.
2. The Director of Accounts, Daman.
3. The Asstt. Accounts Officer, Diu.
4. The Deputy Director (Planning), Daman.
5. The SE(PWD), Daman.

**Allotment of funds for the year 2013-2014 in Plan/Non-Plan Sector under Revenue/Capital Outlay Section.**  
(₹ in thousands)

Major Head, Minor Head, Detailed Head of Account	Original funds allotted	(-) Funds withdrawn (+) Additional funds given	Additional funds as per certificate now issued	Total funds for 2013-2014 col.2(+)/(-) Col.3 & 4	Designation of officer to whom funds stand allotted
1	2	3	4	5	6
2202 Major Head - Plan General Education 80 General 796 Tribal Area Sub Plan 02 Establishment 02.00.34 Scholarships/Stipend	4400 Ori. 1200 Add. 5600	(+) 14800	14800	20400	SO(TSP), Daman. ✓
02.00.50 Other Charges	3000	(+) 1500	1500	4500	3690 SO(TSP), Daman. 405 HM, GHS, Zari. 405 HM, GHS, Bhimpore. 4500 Total Daman.
2403 Major Head - Plan Animal Husbandry 796 Tribal Area Sub Plan 02 Other Schemes 02.00.42 Lump Sum Provision	100	(-) 100	--	--	SO(TSP), Daman.

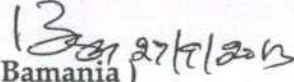
समाज कल्याण विभाग  
Social Welfare Dept.  
पत्र आवक (Letter inward)  
क्रमांक No... 557  
दिनांक Dt... 30/9/13

30/9/13  
402 (m) / AeeH

No: 3/1/2013-FD/ 449  
Administration of Daman & Diu (UT),  
Office of the Finance Secretary,  
Secretariat, Moti Daman,  
DAMAN - 396 220.

Dated: 27/09/2013.

1. This supersedes the allotment order already issued earlier.
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Joint Secretary (Finance),  
Secretariat, Daman.

Copy to :-

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3. The Asstt. Accounts Officer, Diu.
4. The Deputy Director (Planning), Daman.
5. The SE(PWD), Daman.



# ANNEXURE - VII

## (A) FAMILY ORIENTED SCHEMES

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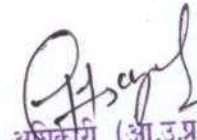
### D) INDUSTRIES & MINERALS ( VILLAGE AND SMALL INDUSTRY )

Scheme No.1

- 1) Name of Scheme : Financial Assistance for Self Employment in Service Oriented Units.
- 2) Nature of Scheme : Continuing scheme
- 3) Objective : To provide self employment opportunities to tribals to set up small units.
- 4) Salient Features : Tribal youths are trained in various trades under Craft Training Scheme of Tribal Sub Plan. Financial assistance is provided to such tribals and other tribals also for self employment by setting up small service units such as cycle repairing shop, flour mill, hand cart with materials, bakery unit, carpentry shop, wiremen equipments, grocery shop, computer etc. Priorities are given to landless tribal and tribal families living below poverty line.

Since inception of this scheme 792 Tribal families have been assisted upto the year 2012-13 with details of activities given below:

Sr. No.	Item provided	No. of Families Assisted		
		Upto 2011-2012	During 2012-2013	Upto 2012-2013
1.	2.	3.	4.	5.
1.	Sewing machine / Tailoring unit.	168	02	170
2.	Hand Cart	124	0	124
3.	Carpentry Equipments & Tools	75	0	75
4.	Cabin	128	0	128
5.	Wiremen Tools & Equipments	38	0	38
6.	Flour Mill	19	0	19
7.	Cycle Repairing shop	23	0	23
8.	Brick Manufacturing	07	0	07
9.	Other items such as Sugarcane crusher, metal turning tools, bakery, canteen, centering plates, grocery shop etc.,	200	0	200
10	Computer	04	04	08
	<b>Total</b>	<b>786</b>	<b>06</b>	<b>792</b>

  
सांख्यिकीय अधिकारी (आ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)

File

:2:

5) Pattern of Assistance :

Financial Assistance is provided to set up a service unit costing upto ₹ 60,000/- on 50% subsidy by Government and 50% loan by financial institutions (Banks). Ceiling on subsidy is restricted to ₹ 30,000/-. Loan amount is recovered as per loan recovery schedule of Banks. The interest charged by the Bank is also paid by the Government as interest subsidy.

The scheme has been approved by the Hon'ble Administrator vide Notification dated 07/07/2012.

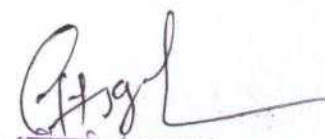
6) Targets:

Proposed Outlay for 2013-2014 = ₹ 15.00 lakhs

Approved Outlay for 2013- 2014 = ₹ 9.00 lakhs

Anticipated Expenditure for 2013-2014 = ₹ 9.00 lakhs

Physical Target for 2013- 2014 = 30 Benef.



सांख्यिकीय अधिकारी (आ.उ.प्र.)  
STATISTICAL OFFICER (T.S.P.CELL)