

**U.T. ADMINISTRATION OF DAMAN AND DIU  
& DADRA AND NAGAR HAVELI  
OFFICE OF THE CHIEF ELECTORAL OFFICER  
DAMAN AND DIU AND DNH, SECRETARIAT,  
DAMAN.**

No. 1/57/CEO/DMN/LS/RER/10-11/ 187


Dated: 11/10/2010

**TENDER NOTICE**

Sealed tender is hereby invited on behalf of President of India by the Chief Electoral Officer, Daman and Diu for purchase of Software and Hardware items for setting up Electoral Roll Management System in Daman District and Diu District respectively. List of items is annexed hereto:

The form and the details alongwith other terms and conditions can be had from the office of the Deputy Secretary (Election), Secretariat, Daman during the Office hours on any working day between 10.00 a.m. to 5.00 p.m. from 18/10/2010 to 08/11/2010 at 13.00 p.m. on payment of Rs. 1000/- (Rupees one thousand only ) in cash (Non-refundable). The tender in prescribed form shall be accompanied by EMD of an amount of **Rs. 61,500/- (Rupees sixty one thousand five hundred only)** in the form of F.D.R. of any scheduled bank, drawn in favour of the Deputy Secretary (Election), Daman. The envelope should be superscribed by words "**Tender for purchase of Software and Hardware items**" for setting up Electoral Roll Management system in Daman and Diu Districts respectively.

The tender will be received in Sealed Box kept in the Office of the Deputy Secretary (Election), Secretariat, Moti Daman upto 3.00 pm. on 08/11/2010 and it will be opened as far as possible on the same day at 4.00 p.m. in the presence of tenderers who may be present. The Tender Notice, Tender document along with the terms and conditions necessary guidelines, are available on **www.daman.nic.in** under 'Tender' section. The same can be downloaded and used for submission. This tender form is to be submitted alongwith tender fee of Rs. 1000/- ( Non -refundable) in favour of Demand Draft in the name of Deputy Secretary (Election) payable at Daman

  
**Deputy Secretary (Election),  
Secretariat, Daman**



# ANNEXURE

Sr. No.	Items	Location wise Qty		
		Daman	Diu	Total
1	Servers	3	1	4
2	Software			
	a) Microsoft Visual Studio Professional Edition 2008 + MSDN	1	0	1
	b) Microsoft SQL Server 2008	1 (15 CAL)	1 (5 CAL)	2 (20 CAL)
	c) Antivirus solution for Server	3	1	4
3	Client Machines	5	5	10
4	UPS			
	a) 8 KVA UPS	1	0	1
	b) 5 KVA UPS	0	1	1
	Total	1	1	2
5	Connectivity and Networking Hardware			
	a) Router	1	1	2
	b) 16 Ports 10/100/1000 Unmanaged Switch - DGS1016D	1	1	2
	c) CAT6 Cable (100 Mtr Spindle)			
	d) 19" 24 U Rack	1	1	2
	e) 19" 12 U Rack			
	f) Patch Cords - 3 ft	1	0	1
	g) I/O Box	0	1	1
	h) Installation of the Networking as above (PVC Conduit, rack install, i/o box fitting).	16	16	32
		16	16	32
		1	1	2



## Specifications in Detail

### a) Server

1	<p>Rack Server 2U having Intel Xeon (Quad Core) E5410 or higher processor support for dual multi core processor, 16GB DDR2-533 FB DIMM or higher ECC memory, SVGA video Controller with 16 MB RAM, SAS Raid Controller having 128 MB buffer memory with battery backup and supporting RAID 0, 1 and 5 Dual Gigabit server Ethernet controller with Teaming, load balancing and auto fail over Feature, 5 x146GB SAS HS HDD, IDE DVD ROM Drive with (N+1) Redundant Hot Swap Power Supply. 17" LCD Monitor, THREE Years On-Site warranty.</p> <p style="text-align: center;"><b>Windows 2008 Server Std Edition 32 bit with 20 CAL</b> (IBM/HP/Wipro/HCL/HP ). Assembled machine will not be considered. (Installation of OS and Drivers to be done by Server Supplier)</p>
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### b) Client Machines

#### **(HCL/Wipro/Dell/HP/Compaq)**

- Intel Core i3 530 or higher
- Intel Q57Express or higher Chipset
- 4 GB DDR3 RAM
- 340 GB SATA or more
- 1 Parallel, 1 Serial, 6 USB 2.0 (2 at Front side recommended)
- 17" LCD Monitor with integrated speakers
- DVD-Writer
- Optical Mouse
- Keyboard
- 10/100 Mbps Network Card
- Onboard Sound card
- **Windows 7 Professional 32 bit with media**
- Energy Star Compliant
- With latest antivirus
- 3 Year On Site Warranty

### c) UPS

#### **c1 8 KVA**

#### **8 KVA ON LINE WITH DOUBLE CONVERGENT, IGBT BASED, SINE WAVE OUTPUT WITH 2 HRS BACK-UP**

<b>OUTPUT</b>	
Output Power Capacity	6400 Watts / 8000 VA
Nominal Output Voltage	230V
Nominal Output Voltage	Configurable for 220 : 230 or 240 nominal output voltage
Efficiency at Full Load	90%
Output Voltage Distortion	Less than 3%
Output Frequency (sync to mains)	50/60 Hz +/- 3 Hz user adjustable +/- 0.1
Crest Factor	3 : 1
Waveform Type	Sine Wave



Output Connections	(1) Hard Wire 3-wire (H N + G) (4) IEC 320 C13 (4) IEC 320 C19 (4) IEC Jumpers
Bypass	Internal Bypass (Automatic and Manual)
<b>INPUT</b>	
Nominal Input Voltage	230V
Input Frequency	50/60 Hz +/- 5 Hz (auto sensing)
Input Connections	Hard Wire 3 wire (1PH+N+G)
Input voltage range for main operations	160-180V
Input Total Harmonic Distortion	Less than 7% for full load
<b>Batteries and back-up</b>	
Battery type	Maintenance-free sealed Lead-Acid battery with suspended electrolyte : leak proof
Back-up time	2 Hours on Full Load (Please provide battery calculation along with the datasheet of battery OEM)
Batteries	As per the calculation above, required number and type of batteries along-with the battery cabinet / case and necessary cables/leads
<b>Communications and Management</b>	
Interface Ports	DB-9 RS-232,RJ-45 10/100 Base-T,Smart-Slot
SNMP	With inbuilt SNMP card
Control Panel	LED status display with load and battery bar-graphs and On Line : On Battery : Replace Battery : Overload and Bypass Indicators
Audible Alarm	Alarm when on battery : distinctive low battery alarm : overload continuous tone alarm
Emergency Power Off (EPO)	Yes
<b>Environmental</b>	
Operating Environment	0-40°C
Operating Relative Humidity	0 - 95%
<b>Conformance and Approvals</b>	
Regulatory Approvals	C-tick,CE,EN 50091-1,EN 50091-2,EN 55022 Class A,EN 60950,EN 61000-3-2,GOST,VDE
<b>Others</b>	
Software	Required controlling software
Interface Cables	Required interface cables as above
Power Cables	Required power cable for Input
Standard Warranty	3 years on-site replacement

## **C2 5 KVA**

### **5 KVA ON LINE WITH DOUBLE CONVERGENT, IGBT BASED, SINE WAVE OUTPUT WITH 2 HRS BACK-UP**

Same specifications as above except the Output power capacity as 3500 Watts/5000 VA



**d) Connectivity and Networking Hardware**

1	Router	CISCO 1841 Router (IOS ADVANCED ENTERPRISE SERVICES).
2	16 Ports 10/100/1000 Unmanaged Switch	DLink DGS1016D
3	19" 24U rack	With 24 port patch panel, wire manager, power strips (5 sockets of 5/15 amp x 4 strips) – pedestal with castors, front tinted toughened glass door held with plastic latches & VHP tapes. All the doors should have lock, fully louvered removable side panels. The doors, side panels, top panels are to be made from 1.2 mm thick sheets (metal), The cable entry position should be there from the top & bottom panels covered with a Cut out cover/ plate. For Proper Thermal Management each rack should be fitted with a Minimum of 4 fans on top - the fans should be of good quality. Horizontal & Vertically mountable UNIVERSAL SOCKETS AC – Distribution Box with 5/15 amps 5 sockets, with individual on/off switches, every socket should have its indicator lamp to show if it is ON/OFF. The ACDB should be CE approved.
4	19" 12U Rack	Same as above except Power strips requirements as : 5 sockets of 5/15 amp x 3 strips



## Terms & Conditions

1. Eligibility:
  - (i) The bidder should be registered dealer under Sales Tax/VAT for Computer Hardware & Software.
  - (ii) The bidder should be manufacturer/authorized dealer of the computer system and should produce authorized dealership letter.
  - (iii) The bidder should have annual GTO of ` **50.00 lakhs (Rupees Fifty lakhs)** during each of the last three years.
  - (iv) The bidder should have their support center at Daman / Vapi.
2. The tender form along with terms and conditions can be obtained from the Office of Deputy Secretary (Election), Daman on payment of Rs. **1,000/-** cash (non-refundable.)
3. Completed tender form should contain the following documents/certificates.
  - I. Income Tax Clearance Certificate along with copies of returns of last three years.
  - II. Sales Tax/VAT Registration Certificate in respect of Computer Hardware & Software.
  - III. Proof of manufacturing/dealership of the items tendered for.
  - IV. Proof of GTO being more than **Rs. 50.00 (Rupees Fifty lakhs)** during each of the last three financial years for supply of Software and Hardware items.
  - V. In case, there is a small scale industry, there should be a proof of registration.
4. The Earnest Money Deposit (EMD) of **Rs. 61,500/-** is payable in form of Demand Draft issued by Scheduled Bank in favor of **Deputy Secretary (Election)**, Daman payable at Moti Daman. Tender received without Earned Money Deposit will be treated as invalid.
5. The rate(s) quoted should be strictly for free door delivery at Daman & Diu Districts respectively & Will be valid and operative for supply order issued on or before      -      -2010.
6. The rates should be quoted inclusive of all taxes, installation & commissioning charges etc.
7. **Two Bid Systems** – The bidder should ensure that they submit the Bid in two separate sealed covers each super scribed “Technical & Financial Bid”.

**A. Technical Bid Cover :** Technical bid consisting of all technical details.

### **DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID.**

- (i) Tender fee coupon.
- (ii) Vetted/Self certificate Performance Reports.
- (iii) All documents mentioned in para 3 & 4 above.
- (iv) Acceptance of Terms and Condition of Tender dully signed.
- (v) Compliance to technical specifications :-

The Compliance statements should be submitted in the following formats:

Sr. no.	Item	Tender Specification	Offered Specification	Variation
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### **B. Financial Bid Cover.**

Tender price of complete Software and Hardware items for setting up Electoral Roll Management system in Daman District and Diu District respectively should be in prescribed format with sign & seal of firm in separate cover of financial bid.

8. The EMD cover should contain EMD amount in form of Demand Draft as mentioned in the tender. The name of the Bank must be mentioned on cover itself. This may be noted that the offer without EMD will not be accepted and the technical Bid cover will not be opened.
9. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and super scribed. The technical bids are to be opened by the purchasing committee at the first instance and evaluated by a competent committee. At the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.
10. No extra charge for packaging, forwarding and insurance, transportation, etc. will be paid in addition to the rates quoted.
11. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make/manufacture.
12. Rates quoted for items other than the required specification/ make/manufacture may not be considered.
13. The tender should specify the name of the manufacturer for the items quoted by him along with catalogue of the items.
14. The tender should be neatly typed only on letter head carrying the name of Supplier and the signature of the tenderer as per prescribed format given with tender form for Financial Bid and Technical Bid. No overwriting, correction or erasing will be considered.
15. The decision of the Chief Electoral Officer, Daman and Diu, Daman for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
16. The Purchase Committee will open the Tenders in presence of tenderers or their representatives, if any presents in the Office of the Deputy Secretary (Election), Daman. The Purchase Committee will first open the technical bid and considering the technical specifications. The Committee will open the financial bid only of those firms who are qualified for technical bid as per minimum specification given by the department.
17. Chief Electoral Officer, Daman & Diu will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the Bidder or at reduced rate during the negotiations if any.
18. Successful bidder will have to sign an agreement with the purchaser within 3 days of the receipt of the supply order.
19. Rates tendered/offered in response to the concerned Tender Notice by the successful bidder shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
22. (a) The Successful Tenderer will have to pay an amount equal to 10% of the total value of articles mentioned in the supply order within 10 days from the date of the order as Security Deposit in form of Demand Draft in favor of Deputy Secretary (Election) Secretariat, Daman.  
(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
23. The successful bidder has to submit performance bank guarantee (hereafter referred to as Security Deposit) from any nationalized bank of 10% amount of his final offer towards performance security within 15 days from the date of issue of supply order for the duration up warranty period.
24. The successful bidder will be given supply order by the department for supply of specified items within 15 days of receipt of the supply order.
25. In case, the supplier does not execute the supply order placed with him, within 4 weeks from the date of supply the Security Deposit of the supplier will be forfeited to the Government and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
26. EMD will be forfeited in case successful bidder fails to



- (a) Sign agreement as mentioned above
  - (b) Furnish security deposit in time
27. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them.
  28. For specified items, the amount of security Deposit will be refunded after expiry of guarantee/Warranty period. For other items, security deposit will be released only on satisfactory completion of the supplies, or any such date/period as may be mutually agreed upon.
  29. The Chief Electoral Officer, Daman and Diu, Daman may consider extension of time for remitting the Security Deposit if demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
  30. Extensions of time limit for supplies shall be considered by the Chief Electoral Officer, Daman and Diu, Daman maximum up to one month of issue of supply order. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provide such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
  32. **The supplies of Software and Hardware for Daman District and Diu District respectively of inferior sub standard quality or of different specifications, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores Items and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk within 15 days from the date of dispatch of intimation of the non-acceptance. However, if the replaced supplies are not received within 15 days from the date of communication the Chief Electoral Officer, Daman and Diu will not be responsible for any damage, loss etc. of such rejected articles.**
  33. If at any time after the order for supply of Software and Hardware items the Chief Electoral Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Chief Electoral Officer shall give notice in writing of the fact to the supplier(s) who shall have no claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation due to any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
  34. Termination of agreement
    - (a) In case of failure to replace the accepted and rejected articles from supplies made, as mentioned in the conditions, the loss suffered by the Government will be recovered from the supplier's Security Deposit or payment of any bill(s) to the extent required.
    - (b) In case of failure to supply the store, items and equipment etc. ordered for, as per conditions and within the stipulated time, the same articles will be obtained from the other Tenderer who offered next higher rates or from any other sources, as may be decided by the Chief Electoral Officer, Daman and Diu and the loss to the Government on account of such purchases(s) shall be recovered from the former supplier's Security Deposit/Earnest Money or amount of bill payable. The suppliers shall have no right to dispute with this procedure.
  35. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required as per conditions of this tender.
  36. All bills should be in DUPLICATE and should invariable mention the number and date of supply order.
  37. All bills for amount above Rs. 5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs. 5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.



38. Each bill in which Value Added Tax is charged must contain the following certificate on the body of the bill.  
*"CERTIFIED that the goods on which Value Added Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Value Added Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under"*.
39. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the jurisdiction.
40. The tender will be accepted on **08/11/2010** during working hours up to 15:00 hrs. and opened on same day at 16.00 hrs. If possible in the office of the Deputy Secretary (Election), Secretariat, Daman in the presence of the Purchase committee and Tenderer(s) or their representative(s) if present.
41. Items should be covered by 'on site warranty' for a period of three years from the date of installation and bidder must have service/support location at local level i.e. Daman or Vapi.
42. **The designated Committee will check quality of Software and Hardware supplies before receiving and also the suppliers to installed the software and hardware in the office of the Electoral Registration officer, Daman District & Diu District respectively.**

  
**Deputy Secretary (Election),  
Secretariat, Daman**

**THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US.**

(Signature of Supplier/Tenderer)

Date & Rubber Stamp.

Note : Please return one copy of these conditions duly signed along with your tender/Quotations.



## **TENDER FORM (FINANCIAL BID)**

**From:**

**Date:**

### **Schedule of Computer System with specifications/configuration and Quantities**

<b>Sr. No.</b>	<b>Items</b>	<b>Price per Unit</b>	<b>QTY</b>
1	Servers		4
2	Software		
	a) Microsoft Visual Studio Professional Edition 2008 + MSDN		1
	b) Microsoft SQL Server 2008 ( With 15 Users)		1
	c) Microsoft SQL Server 2008 ( With 5 Users)		1
	d) Antivirus solution for Server		4
	<b>Total</b>		
3	Client Machines		10
4	UPS		
	c) 8 KVA UPS		
	d) 5 KVA UPS		
	<b>Total</b>		
5	Connectivity and Networking Hardware		
	a) Router		2
	b) 16 Ports 10/100/1000 Unmanaged Switch – DGS1016D		2
	c) CAT6 Cable (100 Mtr Spindle)		2
	d) 19" 24 U Rack		1
	e) 19" 12 U Rack		1
	f) Patch Cords – 3 ft		32
	g) I/O Box		32
	h) Installation of the Networking as above (PVC Conduit, rack install, i/o box fitting).		2

Signature of the Supplier  
with Seal