

No.01/2008/File No.06/IT/2008-09 /263
Daman & Diu e-Governance Society,
Office of the Director (IT),
Collectorate, Campus, Dholar,
Moti Daman, Daman-396220.
Date:15/02/2012

TENDER NOTICE

Sealed tenders are hereby invited by the Director (IT), Daman on behalf of the President of India for supply of **Computer Desktop, Laptop, Printer and Software** as stated below as per the terms and condition stipulated attached herewith.


Tender form should be submitted along with non refundable tender fees of Rs. 500/- and refundable E.M.D 2.5% of the total cost of supply items in DD, favor of Director (IT), Daman.

Date of receipt of tender from 16/02/2012 to 29/02/2012 upto 3.00 Hours

Date of opening of tender 29/02/2012 at 04.00 Hours

| Sr. No. | Configuration | Qty | Rate per Qty. | Amount inRs. |
|---------|--|-----|---------------|--------------|
| 1. | Computer Desktop <ul style="list-style-type: none">Core i3 Processor (2.4 GHz)4 GB. DDR3 RAM500 GB Hard DiskDVD Writer18.5" LCD ScreenOptical Mouse & Key Board.6 USB connector, RJ 45 Ethernet Card.Windows-7 Professional | 2 | | |
| 2. | Laptop <ul style="list-style-type: none">Core i3 Processor4 GB. DDR3 RAM320 GB Hard DiskDVD Writer15" LED ScreenWireless LAN, Ethernet, BluetoothCarry bag.Windows-7 Professional | 2 | | |
| 3. | HP Laser jet Printer (1020+) | 2 | | |
| 4. | Microsoft Project 2010 single user | 1 | | |
| 5. | Quick Heal Antivirus Software with 4 users | 1 | | |
| 6. | 600VA Power Backup UPS, APC | 2 | | |
| 7. | Pen Drive 16 GB, SanDisk | 2 | | |

Only well-known manufacturers like IBM/HP/Wipro/HCL/Lenovo will be considered with 3 years onsite warranty. Assembled machine will not be considered.


(Sanjay Goel, IAS)
Director IT/Member Secretary,
DDeGS.

Signature of tenderer
with status

TENDER NOTICE

Sealed tenders are hereby invited by the Director IT, Daman & Diu on behalf of the President of India for supply of **Computer Desktop, Laptop, Printer and Software**. The EMD of 2.5% of the total cost of supply items is to be enclosed with tender form in DD, favor of Director (IT), Daman.

Tender forms along with Term and Conditions are to be downloaded from the official website **www.daman.nic.in**. Tender form should be submitted along with non refundable tender fees of Rs. 500/- in DD, favor of Director (IT), Daman and the documents as mentioned below:

- 1) Valid Income Tax Clearance Certificate with copies of returns for last 3 years.
- 2) Sales Tax/Vat Registration Certificate
- 3) The bidder should be dealing in the items for which he is filing tender.
- 4) In case, there is a small scale Industry, there should be a proof of registration.

Tender will be published on official website www.daman.nic.in.

Date of receipt of tender from 16/02/2012 to 29/02/2012 in office upto 03:00 hours. The tender will be opened on 29/02/2012 at 04:00 pm in the presence of the tenderers, if possible at Chamber of the Director (IT), Collectorate Campus, Dholar – Moti Daman, Daman.

Sd/-
Sanjay Goel, IAS
Director IT/Member Secretary,
Daman & Diu e-Governance Society.
Daman.

TERMS AND CONDITIONS FOR SUPPLY OF COMPUTER, LAPTOP, PRINTER AND SOFTWARE, OFFICE OF THE COLLECTOR, COLLECTORATE, DAMAN.

1. Offer should be only for standard and reputed make of machine **Assembled machine is not acceptable.**
2. Manufacturer's complete literature relating to the computer offered should be enclosed with the tender.
3. The tender(s) accepted will be valid for a period of six months from the last date fixed for receipt of duly filled-in tenders. The successful tenderer has to supply the items within the time schedule indicated in the supply order. Failure to supply the items within the specified time schedule will make the tenderer's order cancelled.
4. The successful tenderer have to pay **10% amount of his final offer towards security deposit at the time of issue of purchase order.** However, the successful tenderer will be at liberty to offer security deposit in any other form (including bank FDR in favour of successful tenderer a/c & Director IT, Daman) as provided for in General Financial rules.
5. The items will be guaranteed for a period of **three years** against any manufacturing defects as per standard guarantee of manufacturer and guarantee card should be furnished with items supplied by successful tender.
6. During guarantee period the supplier will arrange for at least one monthly inspection of the items towards preventative maintenance and shall attend to all calls for putting the items in proper working condition. In case of break down which shall be informed telephonically by the purchaser, the supplier has to attend the calls latest on the day following the day of intimation of break down. For this purpose the supplier should arrange to receive the telephone intimation on contact telephone number. The purchaser shall not be responsible to confirm conveying of telephonic message on the contract telephone number to the supplier for purposes of attending the break down call.
7. In case of failure to monthly call for preventive maintenance or the break down call as per terms of this contract an amount as indicated below will be liable to be deducted towards delay in attending the call till the date the items is put in working condition.
 - (i) An amount of 1% of the cost of the items for failure to attend to each monthly preventive maintenance.
8. In case the amount of security deposit is found to be insufficient for recovery of the penalties under these conditions, the supplier shall have to make good the same by depositing required amount within 7 days of the intimation in this regard from the purchaser, failing which the purchaser shall be at liberty to get the required amount recovered as ARREARS OF LAND REVENUE OF THE GOVERNMENT.
9. In respect of items not provided for in these conditions the decision of the Director IT, Daman shall be final and binding to the supplier.

10. The Director IT, Daman reserves all rights to accept or reject all or any tender, in part or whole, without assigning any reasons.
11. For the purposes of this agreement any equipment's breakdown including in the configuration will be considered to be break down of the items .
12. The tenderer's are requested to quote only for the configuration given in the Schedule for Tender and not anything else / in addition as free supplies or other items as bundled up offer with other peripherals / software's etc.
13. The tender's are requested to quote the rate inclusive of all taxes as applicable from time to time.
14. Tender form should be submitted along the documents as mentioned below:
 - 14.1 Valid Income Tax Clearance Certificate with copies of returns for last 3 years.
 - 14.2 Sales Tax/Vat Registration Certificate
 - 14.3 The bidder should be dealing in the items for which he is filing tender.
 - 14.4 In case, there is a small scale Industry, there should be a proof of registration.
15. Tender form should be submitted along with non refundable tender fees of Rs. 500/- and the refundable EMD of 2.5% of the total cost of supply items.


Director (Information & Technology)/
Member Secretary DDeGS

Above terms & conditions of tender are accepted and are binding to me/us.

(Signature of supplier/Tenderer)
Date & Rubber Stamp.

Note: Please return one copy of these conditions duly signed along with your tender.