

Directorate of Medical & Health Services
U.T. of Daman & Diu Administration
Community Health Centre, Fort Area,
MOTI DAMAN – 396 220.

No .DMHS/DD/NIDDCP/2012-13/ 1887

Dated: 26 /9/2012.

Sealed Tender is invited on behalf of President of India by the Director of Medical and Health Services, Daman and Diu, Fort Area, Moti Daman from supplier / dealer / manufacturer for **SUPPLY AND DISPLAY OF the following items :**

Sr.No.	Item	Quantity
1.	Flex Banner 3x6 ft. for display at Sub Centers and prominent place in Daman district.	50 Banners
2.	Stage Banner 4x8 ft. for IDD Day celebration	01 Banner
3.	Printing of A4 size folders on glossy paper for distribution in community.	5000 folders
4.	Laminated posters (18x23 inch) to display at all Sub Centers and Health Institutions	1000 posters
5.	Vinyl Board with (HR) hardener sheet, aluminium frame size 1.5 inch surrounding with coating and lamination display (4x2 ft.) to be displayed at Primary and Middle School in Daman district.	75 Boards

The tender form along with terms and conditions can be had on payment of **Rs. 200/-** (non-refundable) from the Directorate of Medical & Health Services, PHC Moti Daman during the office hours up to 08.10.2012 at 11.00 hrs. The Tender Form along with terms and condition can also be downloaded from the official website <http://daman.nic.in> and can submit the same along with tender fee of ₹200/- in form of Demand Draft to drawn in favour of Director, Medical & Health Services, Daman. The approximate value of the tender is ₹ 1,82,000/-

Tender Form duly completed in all respects should be accompanied by Demand Draft or FDR of Nationalized/Scheduled Bank for ₹ 5,000/- (Five thousand only) as Earnest Money Deposit in favour of “the Director, Medical & Health Services, Daman”. EMD submitted in any form other than mentioned above will not be accepted. Tender received without EMD will be summarily rejected.

The Tender Form should be reach to the office of the undersigned in a sealed cover subscribed “Open Tender for Supply & Display Banners, Folders, Posters & Vinyl Boards” up to 1.00 pm on 08.10.2012 and the same will be opened on the same day at 3.00 pm. Tender Form received after due date and time shall not be entertained.

The Director, Medical & Health Services, Daman & Diu is reserves rights to accept or reject any in part or whole without assigning any reason

Sd/-
(Dr. K. Y. Sultan)
Director
Medical & Health Services
Daman & Diu

**DIRECTORATE OF MEDICAL & HEALTH SERVICES
COMMUNITY HEALTH CENTRE, MOTI - DAMAN – 396220.**

**TERMS AND CONDITIONS
FOR PREPARATION AND DISPLAY OF BANNERS, FOLDERS, POSTERS AND VINYL
BOARDS**

Tender Notice No.DMHS/DD/NIDDCP/2012-13/1887 Dated:-26/9/2012.

Instruction to Bidders :

1. The rate(s) quoted should be strictly including display of banners, posters and vinyl boards mentioned in tender notice and will be valid and operative for supply orders issued on or before 31/3/2013.
2. All Taxes/ Duties/ Royalties charges payable on sales/transport etc. within and / or outside the UT / State shall be payable by the supplier.
3. Where specification / mark/ manufacture are not specifying by this office, the rates should be quoted only for the first class and standard quality only.
4. The decision of the Tender Inviting Officer acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
5.
 - (a) The successful tenderer will have to pay within 10 days from the date of demand, an amount equal to 10% of the total value of articles, that may be order, as the amount of security deposit.
 - (b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
 - (c) However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bills for such articles.
6. The amount of Earnest Money paid by the successful Tenderer(s) will be adjusted against the amount of Security Deposit to be paid by the successful tenderer(s) as per condition No. 5 above.
7. The tender should be neatly typed or hand written only on list provided by this department / letterhead carry the name of supplier and the signature of the tenderer with rubber stamp & seal of agency firm. No overwriting, correction or erasure will be considered.
8. The tender will be accepted during working hours up to 8/10 /2012 at 13.00 hrs. and **opened on same day at 15.00 hrs.** if possible in the office of the Director, Medical & Health Services, Community Health Center, Moti Daman in the presence of the Purchase Committee and tenderer(s) or their representative(s) if present.
9. The Purchase committee will open the tenders in presence of tenderers or their representatives, if any present in the office of the Tender Inviting Officer. The Purchase Committee will first open and considering the technical specification.

10. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
11. If the tenderer whose tender is accepted, fails to execute the supply order within stipulated time the Earnest Money Deposit of such tenders will stand forfeited to the Government.
12. In case, the supplier does not execute the supply order placed with him, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
13. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose

Condition of contract*

1. The rates quoted should be strictly including display of banners, posters and vinyl boards mentioned in tender notice given by this department.
2. Orders once placed should be delivered within the given time period and at the places as shown in tender.
3. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
- 4.. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given specifications only would be considered.
5. Rates quoted for items other than the required specification will not be considered.
6. The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft (as may be convenient to the Tender Inviting Officer if the amount is above Rs. 200/-) drawn on a branch of State Bank of India or its subsidiary Schedule Bank. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
7. Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- 8.. The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier

is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.

9. (a) Railway Receipt or other transport document should be drawn in favor of the Officer Inviting Tenders.
(b) Railway Receipt or other transport document should not be send by V.P.P. or through any Bank as this being a Government Office it is not possible to clear cash demands of Post Office/Bank for delivery of R.R. or other transport documents unless we have agreed to it as a special arrangements.
(c) Railway Receipt or transport receipt should be sent to this Office by Registered Post immediately on dispatch of goods from dispatching end.

10. In case of failure to replace the accepted and rejected articles from supplies made, as mentioned in the conditions, the loss undergone by the Government will be recovered from the suppliers Security Deposit/Earnest Money or payment due of any bill(s) to the extent required.

11. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.

12. The tenders/offers received do not confirm with the terms and conditions of this office will be summarily rejected. If any firm desires to consider exemption from payment of Earnest Money Deposit, certified copies of its Registration with D.G.S. & D. should be attached to their tenders.

13. The items as mentioned in the list are the approximate estimates invited and actual purchase may more or less. Accordingly the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.

14. Supplier may ensure the goods at his own cost to safeguard the delivery of such goods dispatched by him to the consignee, the department will not be responsible for the damage or pilferage of goods during transit.

15. The tenderer should attached copies of certificate of **experience in the field of preparation of banners/ folder/posters/boards valid license, proof of fulfilling the norms of ISI/ISO/WHO/GMP specification if any, copy of dealership letter, licence for import, PAN No., Catalog of the item quoted etc.** with his/their tender. It may please be noted that the tender received without document reffered above shall not be considered.

16. Rates should be quoted in the forms issued from the department and as per the requirement asked for.

17. Rates quoted is for CHC, Moti Daman.

18. Tenderer should enclose along with tender an amount of **Rs.5000/- (Rupees five Thousand only)** as Earnest Money Deposit in form of DD/ Fixed Deposit Receipt of any Nationalized Scheduled Bank payable at Daman in favour of Director, Medical & Health Services, Daman. The EMD Submitted other than Form mentioned above will not be accepted. **Tender received without EMD will be summarily rejected.**

19. The tender should furnish a declaration regarding Blacklisting/Debarring to participate in the Government tender on the letter head. If the information provided found false the tender will be rejected and EMD shall be forfeited.

20. The successful tenderer should install and commissioning the equipment at the site suggested by the office.

21. The tenderer should give the guarantee / warranty for the period of not less than one year from the date of installation against any manufacturing defect.

22. The tendered quantity is tentative and the actual purchase can be **20% less or more** than the quantity put to tender for all items and the tenderer is bound to supply such requirement without any demur.

23. The tendering firm must be registered with the Sales Tax /VAT department and a copy of their registration under the Sales Tax / VAT bearing the TIN Number be provided.

24. The terms and conditions duly accepted and signed by the tenderer should attached with the Technical Bid.

Signature & Designation
of Tender Inviting
Officer

(Dr. K. Y. Sultan)
Director
Medical & Health Services
Daman

The above terms and conditions are accepted and are binding to me/us.

Place: Signature of Tenderer &
status

Dated: Name of Tenderer with seal
of the firm

NOTE: Please return one copy of these terms and conditions duly signed with seal of firm along with the tender.

TENDER FORM

Sealed Tender for PREPARATION AND DISPLAY OF the following items

Vide No .DMHS/DD/NIDDCP/2012-13/ 1887 Dated: 26 /9/2012

Sr.No.	Item	Approx.Qty.	Rate ₹
1.	Flex Banner 3x6 sq. ft. for display at Sub Centers and prominent place in Daman district.	50 Banners	₹ per one banner
2.	Stage Banner 4x8 sq. ft. for IDD Day celebration	01 Banner	₹ per one banner
3.	Printing of A4 size folders on glossy paper for distribution in community.	5000 folders	₹ per 1000 folders
4.	Laminated posters (18x23 inch) to display at all Sub Centers and Health Institutions	1000 posters	₹ per 1000 posters
5.	Vinyl Board with (HR) hardener sheet, aluminium frame size 1.5 inch surrounding with coating and lamination display (4x2 sq. ft.) to be displayed at Primary and Middle School, in Daman district.	75 boards	₹ per 1 board

Signature and seal of the Tenderer :