E-TENDER(ON LINE) INVITATION NOTICE

No. GPP/804(4)/ 2011-12/729

Dated :13/02/2012

E-Tender (on-line) "Tender for purchase of Papers, Stationery, Ink and Master Rolls as per following schedules "are invited up to 2. p.m. on 28/02/2012 which shall be open on the same day at 3. p.m. if possible on the following terms and conditions.

- The rates quoted should be strictly for delivery of Papers, Stationery, Ink and Master Rolls shall be as per the specifications of the Government Printing Press. All charges to be borne by supplier including the transport charges. No extra charges for packing, forwarding and insurance etc. shall be paid on rates quoted. Tenders received which do not confirm with the said condition shall be summarily rejected.
- The rates quoted shall remain valid and operative for a period of 180 days from the date of opening of Tender.
- The rates quoted should be inclusive of all taxes as applicable. No extra taxes will be given.
- 4. The rates should be quoted in the prescribed form only.

- 5. All taxes/Duties/Royalties charges payable on the sales/Transport etc., within and / or outside the State shall be payable by the supplier.
- 6. No extra charges for packaging, forwarding and insurance etc., will be paid on the rates quoted.
- 7. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications confirming to the standard requirements (s) of the given specification/mark/manufacture.
- Rates quoted for items other than required specifications / Marks / Manufacture may not be considered.
- The decision of the Tender Inviting Officer for acceptance / rejection of supplied items/materials including the decision for equivalent specifications, standard and quality etc., of stores shall be final.
- 10. The tenderer should send in advance an amount of Rs. 10,000/- as Earnest Money Deposit (EMD) by drawing a Demand Draft of any Scheduled Bank at Daman in favor of the Officer inviting tenders. Tenders received without EMD will be summarily rejected.
- 11. The EMD paid by the tenderer(s) whose tender are not accepted will be refunded to them by Cheque or Demand Draft as may be decided by the Tender Inviting Officer.
- 12. Only on satisfactory completion of the supplies ordered for and payment of all bills of the supplier, as to be admitted for payment, the amount of Earnest Deposit/Security Deposit will be refunded after expiry of guarantee period if any, or any such date / period as mutually agreed upon.
- 13. The Head Of Office will consider the extension of time for remitting the security deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make

good any loss to the Government on account of his failure to abide by the time limit.

- 14. (a) Railway receipt or other transport document should be drawn in favor of the Officer Inviting the tender.
 - (b) Railway receipt or any other transport document should not be sent by V.P.P or through any Bank as this being a Government Office is not possible to clear cash demands of post office/Bank for delivery of B.R. or other transport documents unless it is agreed to it as a special arrangement.
 - (c) Railway receipt or transport document should be sent to this office by registered post immediately on dispatch of goods from dispatching end.
- 15. The supplies of said items of inferior quality /sub standard or of different specifications other than that ordered / specified on / or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance. However if no communication is received within 15 days from the date of communication, the tender inviting Officer will not be responsible for any damage, loss etc., of such rejected articles.
- 16. In case of the failure to replace the unaccepted & rejected articles from supplies made as mentioned above in the conditions, the loss undergone by the Government will be recovered from the suppliers' Earnest Money Deposit or payment due of any bill (s) to the extent required.
- 17. In case of failure to supply the said items ordered for, as per conditions and within the stipulated time, the same articles will be obtained, if required, from the tenderer who has offered next higher rates or from any other source, as may be decided by the Tender Inviting Officer and loss to Government on account of such purchase (s) shall be recovered from the former supplier's

earnest money or bills payable. The suppliers shall have no any right to dispute with such procedure.

- 18. Extension of time limit for supplies may be considered by the Tender Inviting Officer up to 50% of the original stipulated time for supplies. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered provided such request is made well in time depending upon the circumstances no such decision in the matter will he final.
- 19. Demurrage charges paid by the Tender Inviting Officer, on account of delayed receipt of the dispatch documents / intimation will be recovered from the bills payable to the suppliers.
- 20. If at any time after the order for supply of said items the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the "Tender Inviting Officer shall give notice in writing of the fact of the supplier (s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier (s) might have been derived from supply of articles in full but who did not derive in consequence of the full quantity of articles not have been purchased, any alteration have been made in the original instructions which shall involve any curtailment of the supply of the original contemplated.
- The Earnest Money Deposit paid by the tenderer against any tender (s) for supply order (s) is / are not adjustable with Security Deposit required by these conditions.
- 22. All bills should be in duplicate and should invariably be mention the number and date of supply order.

- 23. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment.
- 24. Each bill in which Sales Tax is charged must contain the following certificate on the body of the bill "Certified" that the goods on which Sales Tax / VAT / Service Tax has been charged have not been exempted under the C.S.T. / VAT Act or the rules made there under and the amount charged on account of sales tax on these goods is not more than what is payable under the provision of relevant act of the rules made there under.
- 25. The tenders will be opened in presence of tenderers or their representatives, if any, present in the office of the Tender inviting Officer.
- 26. The right to accept or reject without assigning any reason and or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision (s) on all matters relating to acceptance or rejection of the renders as a whole or in part will be final and binding to all.
- 27. The tender offers received which do not confirm with the terms and conditions of this office will be summarily rejected. However, if any firm desires to consider exemption from payment of Earnest Money Deposit certified copies of its registration with D.G.S & D for specific items should be attached with their tender.
- 28. If the tenderer whose tender / quotation is accepted fails to execute the supply order within the stipulated time, the Earnest Money Deposit of such tenderer will stand forfeited to the Government.
- 29. In case the supplier does not execute the supply order in full, placed with him, the E.M.D. of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.

- 30. No separate agreement will be required to be signed by the successful tenderer (s) for the purchase of the contract for supply. Rates tendered / offered in the response to the concerned Tender / Quotation Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- 31. The bidder should also enclose a copy of their supply order to any Central Government /State Government undertaking, if the same is available with him.
- 32. If the supply of said items are not satisfactory or not as per specification given in the tender, the same will be rejected by the Tender Inviting Officer and same will have to be replaced by the supplier at his own cost & risk.
- 33. The supply of Material/equipments should be completed within 15 days from the date of work order / supply order.
- 34. The tendering firm must be registered with the Sales Tax / VAT Department and a copy their registration under the Sales Tax / VAT Department bearing the TIN be provide bedsides the latest Sales Tax/VAT Clearance Certificate.
- 35. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply.
- 36. All the firms participating in the Tender must submit a list of their owners / partners etc., along with their contact telephone numbers and a Certificate to the effect that the firm is not blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
- Bidders shall not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.

- The tenderer should be submit following documents for qualifying of technical bid.
 - Earnest money deposit of Rs. 10000/- (Rupees Ten thousand only) in the form of FDR/Demand Draft of any Scheduled Bank at Daman drawn in favour of the under signed.
 - ii) Tender document fee of Rs. 500/- (Rupees Five hundred only) which is non refundable.
 - iii) The tendering firm must be registered with the Sales Tax/ Vat Department and a copy of their registration under the sales tax / Vat Department bearing the TIN be provided.
- 39. The rate should be quoted only for the items specified in the list of requirement mentioned in the enclosed schedule I, II and III and should be for the items of given specification / mark/ manufacture. As far as possible illustrated leaflets / catalogue / samples should be enclosed with the tender. Where specification / mark / Manufacture are not specified the rates should be quoted only for standard quality. The decision of the undersigned for equivalence of specification / mark / manufacture shall be final.
- 40. The price bid will be valid only in electronic format.
- 41. The final tender will be opened only after fulfillment of technical bid conditions.

(Dr. S.D. Bhardwaj)

H.O. Government Printing Press, Daman.

Copy to:

- 1. Notice Board.
- 2. All Heads of Offices of Daman for wide publicity.
- 3. Officer I/C NIC, Secretariat, Daman with request to place this notice on the official website.
- 4. Leading Firms.

SCHEDULE - I (PRINTING PAPER)

DETAIL OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. 804(4)/2011-12/729 Dated

Dated 13/02/2012

Sr. No.	Item with Specifications	Unit of Measurement	Price (in) Inclusive of All Taxes
1	2	3	5
1	White Maplitho paper 17" X 27" 70 gsm Bellarpur	per ream 500 sheet	
2	White Maplitho paper 17" X 27" 70 gsm Sirpur	per ream 500 sheet	
3	White Maplitho paper 17" X 27" 70 gsm ABC	per ream 500 sheet	
4	White Printing Paper 17" x 27" 60 gsm Bellarpur	per ream 500 sheet	
5	White Printing Paper 17" x 27" 60 gsm Sirpur	per ream 500 sheet	
6	White Printing Paper 17" x 27" 60 gsm ABC	per ream 500 sheet	
7	White Printing Paper 18" x 23" 60 gsm Bellarpur	per ream 500 sheet	
8	White Printing Paper 18" x 23" 60 gsm Sirpur	per ream 500 sheet	
9	White Printing Paper 18" x 23" 60 gsm ABC	per ream 500 sheet	
10	Coloured printing papers 18" x 23" 58 gsm Bellarpur	per ream 500 sheet	
11	Coloured printing papers 18" x 23" 58 gsm Sirpur	per ream 500 sheet	
12	Coloured printing papers 18" x 23" 58 gsm ABC	per ream 500 sheet	
13	Coloured printing papers 17" x 27" 58 gsm Bellarpur	per ream 500 sheet	
14	Coloured printing papers 17" x 27" 58 gsm Sirpur	per ream 500 sheet	
15	Coloured printing papers 17" x 27" 58 gsm ABC	per ream 500 sheet	
16	Ledger Paper 17"x 27" 8.9 kg 60 gsm Bellarpur	per ream 500 sheet	
17	Ledger Paper 17"x 27" 8.9 kg 60 gsm Sirpur	per ream 500 sheet	
18	Ledger Paper 17"x 27" 8.9 kg 60 gsm ABC	per ream 500 sheet	
19	Ledger Paper 17"x 27" 11.9 kg 80 gsm Bellarpur	per ream 500 sheet	
20	Ledger Paper 17"x 27" 11.9 kg 80 gsm Sirpur	per ream 500 sheet	
21	Ledger Paper 17"x 27" 11.9 kg 80 gsm ABC	per ream 500 sheet	
22	Ledger Paper 17"x 27" 14 kg 90 gsm Bellarpur	per ream 500 sheet	
23	Ledger Paper 17"x 27" 14 kg 90 gsm Sirpur	per ream 500 sheet	

Sr. No.	Item with Specifications	Unit of Measurement	Price (in) Inclusive of All Taxes
1	2	3	5
24	Ledger Paper 17"x 27" 14 kg 90 gsm ABC	per ream 500 sheet	
25	Rulled Ledger Paper 17" x 27" 10.4 kgs 70 gsm Bellarpur	per ream 500 sheet	
26	Rulled Ledger Paper 17" x 27" 10.4 kgs 70 gsm Sirpur	per ream 500 sheet	
27	Rulled Ledger Paper 17" x 27" 10.4 kgs 70 gsm ABC	per ream 500 sheet	
28	Ledger Paper 23" x 36" 18.6 kg 75 gsm Bellarpur	per ream 500 sheet	
29	Ledger Paper 23" x 36" 18.6 kg 75 gsm Sirpur	per ream 500 sheet	
30	Ledger Paper 23" x 36" 18.6 kg 75 gsm ABC	per ream 500 sheet	
31	Ledger Paper 23" x 36" 21.3 kg 80 gsm Bellarpur	per ream 500 sheet	
32	Ledger Paper 23" x 36" 21.3 kg 80 gsm Sirpur	per ream 500 sheet	
33	Ledger Paper 23" x 36" 21.3 kg 80 gsm ABC	per ream 500 sheet	
34	Craft papers (Khaki colour) Khaki paper +24 BF Brown 19" x 28"	per tonne	
35	White Ruled paper 17" x 27" 58 gsm	per ream (500sheet)	
36	White Ruled paper 17" x 27" 60 gsm	per ream (500sheet)	
37	General card sheet 8.9 kg	per gross	
38	General card sheet 10.4 kg	per gross	
39	General card sheet 11.5 kg	per gross	
40	General card sheet 12.5 kg	per gross	
41	General card sheet 14.3 kg	per gross	
42	General card sheet 18 kg	per gross	
43	lvory card sheet (white) 22" x 28" 17 kg	per gross	

Note : Right to accept or reject the tender in part or whole and choice to select or reject the items is reserved with the Officer inviting tenders.

Signature of the Tender Inviting Officer Daman

Seal

We hereby abide by the above terms and conditions

VAT/Sales Tax No Dealership

Signature of the tenderer with seal

SCHEDULE - II (STATIONERY)

DETAILS OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. 804(4)/2011-12/729

Dated 13/02/2012

Sr. No.	Item with Specifications	Unit of Measurement	Price (in ₹) Inclusive of All Taxes
1	2	3	4
1	Box Files (Ledger file)	(12 Nos.)	30 Datio Tage 1
2	Zerox Paper Brand J. K. Red (75 gsm) A4	per ream (500 sheet)	St loarerse to
3	Zerox Paper Brand J. K. Red (75 gsm) A3	per ream (500 sheet)	30 Envelop brown B
4	Zerox Paper Brand J. K. Red (75 gsm) Full Scape	per ream (500 sheet)	33 Privator Brown 9
5	Copy Power (75 gsm) A4	per ream (500 sheet)	34 Brystop Brown 1
6	Copy Power (75 gsm) A3	per ream (500 sheet)	35 Birvelop Brown 1
7	Copy Power (75 gsm) Fullscape	per ream (500 sheet)	19 . (Elvelop Ont 61
8	Registers (Ruled) White 1 Quire	Per No.	32 Brivelop Craft 01
9	Registers (Ruled) White 2 Quire	Per No.	30 [Cinvelop Creh 12]
10	Registers (Ruled) White 3 Quire	Per No.	89 Britelop Omit 151
11	Registers (Ruled) White 4 Quire	Per No.	40 Envelop Polycoet
12	Registers (Ruled) White 6 Quire	Per No.	(1 Browlon Polycoal
13	Stapler pins (Max) No. 10	per box 20 packets	42 Cavetop Polycost
14	Stapler pins (Max) No. 23/10	per box 20 packets	HEADING FILMER
15	Stapler pins (Max) No. 23/17	per box 20 packets	Bit withouses a the
16	Stapler pins (Max) No. 24/10	per box 20 packets	KG (Pager culler Sma
17	Stapler pins (Max) Heavy duty 5/8" (1217 FA-H)	per box 20 packets	48 Pev Wetz
18	Cello Ball Pen Red	No.	47 Previou Tin (100)
19	Cello Ball Pen Blue	No.	48 Feylcal Ton (500 g
20	Cello Ball Pen Black	No.	40 - Privid Tube (50
21	Uniball Ball Pen Red	No.	ED. Feet Stor 8 pm
22	Uniball Ball Pen Blue	No.	51 Fevi Stick 15 ga
23	Uniball Ball Pen Black	No.	52 Rost Stex 22 go
24	Add Gel Pen Red	No.	and the second second

Sr. No.	Item with Specifications	Unit of Measurement	Price (in ₹) Inclusive of All Taxes
1	2	3	4
25	Add Gel Pen Blue	No.	
26	Add Gel Pen Black	No.	
27	Add Gel Pen Green	No.	
28	Carbon Paper (Kores) FS Blue	per Box (100 sheets)	
29	Carbon Paper (Kores) FS Black	per Box (100 sheets)	
30	Cello Tap 1"	No.	
31	Cello Tap 1/2"	No.	
32	Envelop Brown 6" x 4"	No.	
33	Envelop Brown 9" x 4"	No.	
34	Envelop Brown 12" x 6"	No.	
35	Envelop Brown 15" x 12"	No.	
36	Envelop Craft 6" x 4"	No.	
37	Envelop Craft 9" x 4"	No.	attrin Sateria States
38	Envelop Craft 12" x 6"	No.	
39	Envelop Craft 15" x 12"	No.	
40	Envelop Polycoat 6" x 4"	No.	
41	Envelop Polycoat 9" x 4"	No.	
42	Envelop Polycoat 12" x 6"	No.	
43	Envelop Polycoat 15" x 12"	No.	
44	Paper cutter Big	No.	
45	Paper cutter Small	No.	
46	Fevi Kwick	No.	
47	Fevicol Tin (100 gm)	No.	
48	Fevicol Tin (500 gm)	No.	
49	Fevicol Tube (50 gm)	No.	
50	Fevi Stick 8 gm	No.	
51	Fevi Stick 15 gm	No.	
52	Fevi Stick 22 gm	No.	
53	Gum Bottle (Camel) 500 ml	No.	

Sr. No.	Item with Specifications	Unit of Measurement	Price (in ₹) Inclusive of All Taxes
1	2	3	4
54	Gum Bottle (Camel) 100 ml	No.	
55	Non Dust Rubber small	No.	an Indep Line
56	Non Dust Rubber Medium	No.	S4 C PING PIIG
57	Writing Pad Big	No.	CONTRACTOR OF CONTRACT
58	Writing Pad Small	No.	me2) 564 ornet888
59	Nylon Sutly Bundle	Bdl.	152 Stano Pol (Can
60	Paper Weight	No.	Stanp Fragmer
61	Pencil (Natraj)	Box	enirioata negete - Qu
62	Pencil (Apsara)	Box	Contraction Station
63	Marker Pen	No.	enroal addres to
64	Sharpener	No.	(22. [179] (Mhile)
65	White Chalk Box	Box	138 [The (Pasy)
66	Pencil Cell	No.	Se. Tao Culler Smith
67	Plastic Folder L	No.	
68	Punching Machine (Kangaroo) Small	No.	9 Is all encelos. 68
69	Punching Machine (Kangaroo) Big	No.	NO U TH
70	Single Punch	No.	10 Mail 80
71	Reffill: Red (Cello)	No.	Sig Transities
72	Reffill: Blue (Cello)	No.	a shuff - south - south
73	Reffill: Black (Cello)	No.	
74	Add Gel Pen Refills Black	Pkts.	
75	Add Gel Pen Refills Blue	Pkts.	
76	Add Gel Pen Refills red	Pkts.	1
77	Add Gel Pen Refills green	Pkts.	Beal
78	Ball Pen Stand	No.	the opposition of
79	Calculator (Citizen CT - 500)	No.	T BOISETTAV
80	Scale Steel 12"	No.	Circlen up at 3
81	Sketch Pen 12 colours	Set	en lo energien
82	Sealing wax	Pkt	

Sr. No.	Item with Specifications	Unit of Measurement	Price (in ₹) Inclusive of All Taxes
1	2	3	4
8 <mark>3</mark>	Clip File	No.	
84	Spring File	No.	
85	Short Hand Book	No.	
86	Stamp Pad (Camel) Small	No.	
87	Stamp Pad (Camel) Medium	No.	
88	Stamp Pad Ink 100 ml	No.	
89	Stapler Machine (Max) No. 10	No.	
90	Stapler Machine (Max) No. 23/8	No.	
91	Stapler Machine (Max) No. 24/6	No.	
92	Tag (White)	Bundl.	
93	Tag (Red)	Bundl.	
94	Tap Cutter Small	No.	
95	Scissors Steel Small	No.	
96	Scissors Steel Big	No.	
97	U Pin	Box	
98	l pin	Box	
99	White Ink	No.	
96 97 98	Scissors Steel Big U Pin I pin White Ink Note : Right to accept or reject the tender in part or which the Officer inviting tender items is reserved with the Officer inviting tender	No. Box Box No. hole and choice to a	س) و Tender Invitin
		। राज्य व	مر) و Tender Inviting Officer معتقد بالتابع Paman بالتابع معتقد معتقد بالمعتقد بالمعت معتقد بالمعتقد بالمعتق معتقد بالمعتقد بالمعتقد معتقد بالمعتقد بالمع معتقد بالمعتقد ب معتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتقد بالمعتام بالمعتامين بالمع معتقد بالمعتق
	We hereby abide by the above terms and conditions	- Govt.	

We hereby abide by the above terms and conditions VAT/Sales Tax No Dealership

Signature of the tenderer with seal

SCHEDULE - III

DETAILS OF ARTICLES REQUIRED UNDER

TENDER NOTICE No. 804(4)/2011-12/729

Dated 13/02/2012

Sr. No.	Item with Specifications	Unit of Measurement	Price (in ₹) Inclusive of All Taxes
1	2	3	. 4
1	A3 size Master Rolls for Digital Scanner cum Printer Model Duplo DP S 850	Per No.	
2	Gest. Copy Printer Model DX 4545	Per No.	
3	Risograph Duplicator Model MZ 770	Per No.	
4	Ink Bottle for Digital Scanner Cum Printer Model Duplo DP S 850	Per No.	
5	Ink Bottle for Digital Scanner Cum Printer Model Duplo DPU 850	Per No.	
6	Gest. Copy Printer Ink Bottle Model DX 4545	Per No.	
7	Risograph Duplicator Ink Bottle Model MZ 770	Per No.	
	Seal We hereby abide by the above terms and conditions VAT/Sales Tax No	ature of the तिमार्ग राज्य तीय लिस राज्य तीय गराणा Govt. Printing Pi	भ्यात r InViting Officer गाटe, लप, नपर ress,Daman,
	Dealership		

U.T. ADMINISTRATION OF DAMAN & DIU GOVERNMENT PRINTING PRESS, FORT AREA, MOTI DAMAN 396220.			
E-Tender (On-line) Invitation Notice No.GPP/804(4)/2011-12 /729 Dated : 13 /02/2011			
E-TEND	ER		
The Head of Office, Government Printing Press invites Tender for supply of Papers, Stationery Press, Daman through On-line on htt			
manufacturers/ suppliers. Tender notice also av	vailable on <u>www.nic.daman.in</u>		
* On-line downloading of Tender documents	Up to 28/02/2012 - 2.00 p.m.		
* On-line submission of Tenders-Last Date & Time for Receipt of Bids	Up to 28/02/2012 - 2.00 p.m.		
* On-line Opening of Price Bids	On 28/02/2012 - 3.00 p.m.		
 * Bidders have to submit their PRICE bid in electronic format only on http://daman.nprocure.com till the last date & time for submission. PRICE bid in Physical format shall not be accepted in any case. Physical Submission of Tender fees, Technical Bid, EMD with samples and other required documents as in Technical bid shall be done physically by R.P.A.D./ Speed post/ by hand on or before dt.28-02-2012 14:00 hrs. in Office of the H.O., Government Printing 			
Press, Daman. However Tender inviting auth Postal delay. (Refer Terms and Condition)	ionty will not be responsible in case of		
The inviting authority reserves the rights to accept or reject any tender without assigning any reason.			
In-case bidder needs clarification / training for participating in online tender, they can contact the following office: (n) CODE SOLUTIONSN, A DIVISION OF GNFCLTD., 301 – GNFC INFOTOWER, S-G ROAD, BODAKDEV,			
AHMEDABAD – 380054 – Phone – 079-26857316/17/18			
E-mail : <u>nprocure@gnvfc.net</u> Fax : 91-79-26857321 website : www.nprocure.com			
No. Dtd. /02/2012	(Dr. S.D. Bhardwaj) H.O. Government Printing Press,		
	Daman.		