

**District Industries Center
U.T. Administration of Daman & Diu
Fort Area,
Moti Daman – 396 220.**

No. DIC/DMN/New Vehicle/2013-14/

Dated:- /11/2013.

TENDER NOTICE

The General Manager, DIC, UT Administration Daman & Diu, Daman hereby invites sealed tenders from the reputed tour & transport agencies/firms/operators for providing following vehicle to the Industries Department, Daman on **hire basis** for 06 months from date of contract (tentatively 31/5/2014), so as to reach on or before 02/12/2013 upto 12.00 hours by post or deposit in to the tender box kept in the office of the undersigned. The Department will not be responsible for any postal delay. The tenders will be opened on the same day at 13:00 hours, if possible, in presence of suppliers or his representative, if present.

Sr. No.	Description of vehicle	Quantity	Tender Fees (In Rs.)	E.M.D. (In Rs.)
01	Car with Fuel, Make: Hyundai, Engine Capacity: 1300-1500 CC, Preferred Model: Accent or equivalent, Diesel vehicle or any latest version, launched after 2012. The vehicle should not be more than 01 year old as on date of tender i.e. 02/12/2013.	01	500/-	5,000/- (In the form of Demand Draft drawn in favour of the General Manager, D.I.C., Daman)

The blank tender documents can be had from the General Manager, DIC on any working day from 23/11/2013 to 02/12/2013 (upto 11:00 a.m.) during

working hours on payment of tender fees in Cash/D.D. Rs. 500=00 (Non Refundable). The document can also be downloaded from the Official Website www.daman.nic.in In case, if tender documents are downloaded from the website, the intending Tenderer should enclose a Demand Draft of Rs. 500/- drawn in favour of the undersigned, towards payment of Tender Fee. The tender without E.M.D. will not be taken in to consideration. Right to accept or reject, any or all tenders, without assigning any reason thereof, is reserved with the undersigned.

The jurisdiction for any legal dispute will be Daman & Diu.

General Manager, D.I.C.
Daman & Diu
Daman.

Copy to:-

1. The Chief Publicity Officer, Daman & Diu for publication in two (Hindi/Gujarati) local news papers for wide publicity.
2. The District Informatics Officer, NIC, Daman with request to upload on website www.daman.nic.in.
3. The Head of offices Daman for wide publication.
4. The Notice Board of the Department for information.

SCHEDULE

Engagement of Vehicle on Hire basis for the Industries Department, Daman and Diu, Daman.

Sr. No.	Description	Unit	Rate per unit (in Rs.)
1.	Car with Fuel, Make: Hyundai, Engine Capacity: 1300-1500 CC, Preferred Model: Accent or equivalent, Diesel vehicle or any latest version, launched after 2012. The vehicle should not be more than 01 year old as on date of tender i.e. 02/12/2013.	Km.	
2.	Rate per k.m. over and above 1500 k.m. per month, whenever applicable.		

The quoted rate is inclusive of all costs (including all taxes, fuel, maintenance etc.).

Daman

Date: / /2013.

Signature of the Authorized Signatory
with Name and Designation.

TERMS AND CONDITIONS

1. The intended Tenders shall quote their rate only in the format supplied with tender documents.

The rates should be inclusive of all applicable taxes.

2. The rate should be quoted for the vehicle specified in the Tender Notice.
3. The Contract period shall ordinarily be up to 31st May 2014 from the date of issue of order of contract.

However, the period may be curtailed or extended, as per the requirements, on the same rate and terms and conditions.

4. The vehicle will be used for the office of the Secretary Industries/ Social Welfare.
5. The vehicle should invariably have all necessary permissions/ licenses as required under various Rules & Regulations of the RTO and other authorities.
6. The vehicle should always be road worthy, and shall be spared during office working hours, for average minimum of **1500 km per month and upto, 10 hours per day**. The vehicle will be demanded on any day and to any length of hours. The vehicle must be made available within a short period of notice from this office.
7. The average minimum run of **1500 km** per month is only indicative. However, beyond 1500 km run, the agency shall be entitled for extra remuneration, at the rate approved by this office.
8. The payment for hire charges will be paid on monthly basis and the payment shall, irrespective of actual, be made at the rate for the average minimum run of 1500 km per month. Beyond 1500 km the actual run will be considered & the payment will be made accordingly at the rate approved by this office.
9. Payment of every kind of taxes and other charges levied by the Government or any other authority for operating the vehicle shall be payable by the Tenderer/ owner of the vehicle, as the case may be.
10. The vehicle shall always be at the costs & risk of the Tenderer. The expenses on fuel, oils, lubricants, etc shall be borne by the Tenderer. Maintenance of the vehicle during the period of contract shall be made by

the Tenderer. All expenses required for such maintenance works shall be borne by the Tenderer.

11. The area of jurisdiction for which vehicle has to run will be the area under control of the In-charge of the vehicle i.e. Secretary Social Welfare/ Secretary Industries. However, in case if the vehicle needs to be taken out of jurisdiction of the Controlling Officer, in that case the necessary permit of the concerned state shall have to be obtained by the tenderer at his own costs & risks.
12. The intended Tenderer shall submit authenticated copy of following documents along with tender:
 - a. Registration of firm/agency with competent authority.
 - b. Registration of firm/agency with Taxation Authority such as Income Tax, Service Tax, etc.
13. The successful Tenderer shall always have to ensure availability of following documents of the vehicle, in the vehicle itself:
 - a. Valid RC Book.
 - b. Valid Pollution under Control Certificate (PUC).
 - c. Valid Tax certificate issued by RTO.
 - d. Valid Insurance Certificate.
14. The vehicle owner/Tenderer shall not have right to withdraw the services of the vehicle during the period of contract. Failing which, his EMD/Security deposit shall liable for forfeiture to the Government.
15. The vehicle can also be used for the purpose of any Government Emergency duty.
16. Tenderer have to display the board on the vehicle indicating. That it is being used for Govt. of India but it shall be only for the period under contract.
17. The intended tenderer should submit the prescribed EMD along with tender No., interest is not allowed on the said deposit. The tenders received without EMD shall out rightly be rejected.
18. The EMD of the successful tenderer shall be retained by this office as a Security deposit till the end of period of contract. The EMD of the unsuccessful Tenderer will be released within 30 days from the date of opening the tenders.

19. A pre-receipted bill, for making payment for hiring of vehicle, shall be submitted in triplicate each month. No advance ^{payment paid} shall be to the agency/vehicle owner for the vehicle.
20. It shall be the responsibility of the Tenderer to pay the Income tax/ Service tax, etc for the services provided to this office from time to time.
21. If the Tenderer fails to provide vehicle on any working day/days, without any prior intimation and without convincing reason, penalty at the rate of 10% of the daily charges will be levied for every such day.
22. An agreement is required to be executed by the contractor with the Department on a stamp paper containing all the terms and conditions of the order before its execution. The cost of stamp paper is ` 50/- and the same should be borne by the Tenderer.
23. Conditional quotation shall not be accepted.
24. The sealed tenders should reach this department on **02/12/2013** up to **12.00 hours** in sealed envelope super scribed as "Hiring of vehicle along with fuel". The tender will be opened on the same day at **13.00 hours**, if possible in presence of intended Tenderer or their representative if present.
25. The General Manager, D.I.C. Daman & Diu & DNH reserves the right to accept or reject any or all tenders without assigning any reason thereof. In case of any difference in opinion about interpretation of terms and conditions between the Tenderer and the Department of Industries, Daman and Diu, the decision of the Department will be final and binding upon the Tenderer.
26. All the disputes subject to the jurisdiction of Court in the U.T. of Daman & Diu.
27. The Tender can be cancelled/ withdrawn without assigning any reason.

General Manager, D.I.C.
Daman & Diu
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