

On Line Tender Notice No. 1 of 2014-15
U.T. ADMINISTRATION OF DAMAN AND DIU,
DIRECTORATE OF MEDICAL & HEALTH SERVICES,
CHC CAMPUS, FORT AREA, MOTI DAMAN, DAMAN

No.DMHS/DD/Dental-Instrument/2014/1351

Date : 10/07/2014

e-Tender Notice

Tender for purchase of Oral Cancer Screening Device for various dental clinics functioning under Directorate of Medical & Health Services, Daman and Diu, Daman.

The Director, Medical & Health Services, Daman on behalf of President of India, invites on line tender on <https://daman.nprocure.com> from the Manufactures / Authorized Dealers / Suppliers for supply of below mentioned equipment.

Sr. No.	Particulars	Estimated Amount	EMD	Tender fees (Non-refundable)
1	Purchase of Oral Cancer Screening Device	₹ 48,00,000/-	₹ 1,00,000/-	₹ 2,000/-

Bid document downloading Start Date	:	10.07.2014
Pre-Bid meeting a. Date & Time b. Venue	:	18.07.2014, 16.30 hours In the chamber of Director, Medical & Health Services, Directorate of Medical & Health Services, CHC Campus, Fort Area, Moti Daman, Daman – 396 220.
Bid document downloading End Date	:	04.08.2014, 12.00 hours
Last Date & Time for receipt of Bid (Physical)	:	05.08.2014, 14.00 hours
Last Date & Time for receipt of Bid (online)	:	05.08.2014, 14.00 hours
Preliminary Stage Bid Opening Date	:	05.08.2014, 15.00 hours
Technical Stage Bid Opening Date	:	05.08.2014, 15.15 hours
Commercial Stage Bid Opening Date	:	05.08.2014, 17.00 hours

Bidders have to submit price bid in Electronic format only on <https://daman.nprocure.com> website till the date and time for submission. Technical bid and Price bid in physical format shall not be accepted in any case.

Bid submission should be done along with tender fess and EMD in original by R.P.A.D./Speed Post or to be deposited in the tender box kept in the office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay.

1. The Tender fees and EMD should not be forward by cash.

2. The Tender fees will be accepted only in form of DD/ A/c payee cheque of any Nationalized or Scheduled Bank of India payable at Daman.
3. The EMD will be accepted in form of FDR / A/c payee Demand Draft / Bankers Cheque or Bank Guarantee from any commercial bank in an acceptable form payable at Daman in favour of undersigned.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. Tender can be downloaded from www.nprocure.com, and www.daman.nic.in.

In case bidders needs any clarification or if training required for participating in online tender, they can contact the following office. "(A Division of GNFC Ltd.), 301, GNFC Infotower, Bodakdev, Ahmedabad- 380 054, Gujarat (India) E-mail : nprocure@ncode.in website : www.nprocure.com

sd/-
Director,
Medical & Health Services,
Daman and Diu, Daman

**U.T. ADMINISTRATION OF DAMAN AND DIU,
DIRECTORATE OF MEDICAL & HEALTH SERVICES,
CHC CAMPUS, FORT AREA, MOTI DAMAN, DAMAN**

Terms and conditions for the 'Purchase of Oral Cancer Screening Device' for various dental clinics functioning under Directorate of Medical & Health Services, Daman and Diu, Daman.

Instructions to Bidders:

- 1) All Tender Documents can be downloaded free from the website <https://daman.nprocure.com>
- 2) All bids should be submitted online on the website <https://daman.nprocure.com>
- 3) All bids should be digitally signed for details regarding digital signature certificate and related training involved the below mentioned address should be contacted

(n) Code Solutions
(A Division of GNFC Ltd.)
301, GNFC Infotower, Bodakdev,
Ahmedabad- 380 054
Tel: +91 79 26857316/17/18
Fax: +91 79 26857321
www.ncodesolutions.com

- 4) The user can get a copy of instructions to online participation from the website <https://daman.nprocure.com>
- 5) The suppliers should register on the website through the "New Supplier" link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- 6) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
- 7) For all queries regarding issue of digital signature certificate and any other technical query should be addressed to personnel in M/s (n) Code Solutions.
- 8) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:

Director, Medical & Health Services,
Directorate of Medical & Health Services,
CHC Campus, Fort Area,
Moti Daman, Daman – 396 220.
Tel : 0260 – 2230470
Fax : 0260 – 2230570

- 9) All documents scanned / attached should be legible / readable. The department will not scrutiny the technical bid and will be out rightly rejected.
- 10) The Bidder has to give compliance for each quoted product for any false / misleading statement in compliance found any time during the procurement process, the bid shall be out rightly rejected and EMD shall be forfeited.

Keydates :

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The Tenders shall be submitted in two-bid system, wherein the Technical bid and Commercial Bid is to be filled online on <https://daman.nprocure.com> and only EMD and Tender Fee has to be submitted in Tender Box along with a covering letter and the envelope should be super scribing as “e-Tender sealed cover for ‘Purchase of Oral Cancer Screening Device’ for various dental clinics functioning under Directorate of Medical & Health Services, Daman and Diu, Daman”. The EMD and Tender Fees should only be enclosed with BID only.

Tender Fees (Non Refundable) : ₹.2000/-

- a) The Tender Fees should not be forwarded by cash.
- b) The Tender Fees as specified in schedule otherwise tender will be rejected. The tender fees will be accepted only in form of DD / A/c payee Cheque in favor of **Director, Medical & Health Services, Daman** from any Nationalized or Scheduled Bank of India payable at Daman.
- c) All tenders must be accompanied by Tender fees as specified in schedule otherwise tender will be rejected.

Earnest Money Deposit (EMD) : ₹. 1,00,000/-

- a) All tenders must be accompanied by EMD as specified in schedule otherwise tender will be rejected.
- b) The manufacturing units who are placed in Daman or Diu are exempted for Earnest Money Deposit. For getting exemption, tenderer have to furnish valid and certified documents along with the tender, otherwise tender will be rejected.
- c) Any firm desires to consider exemption from payment of Earnest Money Deposit, valid and certified copies of its Registration with D.G.S. & D. should be attached to their tenders.
- d) EMD can be paid in either of the form of following:
 - i. A/c Payee Demand Draft
 - ii. Fixed Deposit Receipts
 - iii. Bank Guarantee

In favor of **Director, Medical & Health Services, Daman** from any Nationalized Banks including Public Sector Bank/Private Sector Bank authorized by RBI to undertake Government Business.

- e) EMD should be valid upto 12 (TWELVE) months from the date of its issuance.
- f) EMD in any other forms will not be accepted.
- g) EMD/Security Deposit shall be liable to be forfeited in following circumstances:
 - i. Tender is rejected due to failure of supply the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
 - ii. In case, the supplier does not execute the supply order placed with him within stipulated time, the EMD of the supplier will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
 - iii. Tenderer fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed / spoilt.
- h) The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by cheque or Demand Draft drawn on any nationalized / scheduled bank. Where this mode of payment is not possible the amount will be refunded at the cost of the tenderer.
- i) Only on satisfactory completion of the supply order for and on payment of all bills of the supplier, as to be admitted for payment, the amount of Security Deposit/Earnest Money will be refunded after expiry of guarantee/warranty period, if any, or any such date/period as may be mutually agreed upon.
- j) In case of failure to supply the equipment. ordered for, as per conditions and within the stipulated time, the name equipment will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.
- k) The Earnest Money(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

Security Deposit : (SD)

- a) The successful tenderer will have to pay within 15 days from the date of demand, an amount equal to 10% of the total value of articles, which may be ordered, as the amount of security deposit.
- b) Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.
- c) However in case if any articles are received for which the Security Deposit may not have been deposited, the full Security Deposit as may be due from the supplier will be recovered from the bill(s) for such articles.
- d) In case of failure to replace the accepted and rejected articles from the supplies made, as mentioned in the conditions the loss undergone by the Government will be recovered from the suppliers Security Deposit or payment due of any bill(s) to the extend required.

- e) The Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Security Deposit required by these conditions.
- f) The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.

Conditions of Contract:

1. ACCEPTANCE OF TENDER :

- a) The tender is liable for rejection due to any of the reasons mentioned below :
 - i. Non-Submission of tender within stipulated time online.
 - ii. Submission of tender physically in the Office but not submitted online on <https://daman.nprocure.com>
 - iii. Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - iv. Non-payment of Earnest Money Deposit (if not exempted)
 - v. Non-Submission of required documents as mentioned in schedule
 - vi. Conditional/vague offers
 - vii. Unsatisfactory past performance of the tenderer.
 - viii. Items with major changes/deviations in specifications / standard / grade / packing / quality offered
 - ix. Offering an accessory optional even though required to operate the instrument
 - x. Submission of misleading/contradictory/false statement or information and fabricated/ invalid documents.
 - xi. Tenders not filled up properly
 - xii. Non submission of C.A Certificate in case of Indian manufacturer.
 - xiii. Non- submission of CMC rates in prescribed format
 - xiv. Non-submission of Turnover Certificate
- b) Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://daman.nprocure.com>
- c) Discount offered after price bid opening will not be considered.
- d) The consolidated rates entered in the online website will be taken in to account for preparing price statements. However the tender which is found technically acceptable as well as lowest in terms of evaluated rates only be considered for placing the order.
- e) The Director, M&HS, Daman may seek any clarifications/ explanation / documentary evidence related to offer at any stage from tenderers if required.
- f) The rate should be quoted in the prescribed form given by the department; **the rate should be valid upto One Year from the date of tenderization.**
- g) All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the supplier.
- h) The decision of the Tender Inviting Officer for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- i) The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s)

on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.

- j) No separate agreement will be required to be signed by the successful tender(s) for the purpose of this contract for supply. Rates tendered/offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- k) The rate(s) quoted should be strictly for free delivery at FOR following health institutions.

DAMAN DISTRICT :

Govt. Hospital, Daman	1 unit
CHC, Moti Daman	1 unit
PHC, Kachigam	1 unit

DIU DISTRICT :

Govt. Hospital, Diu	1 unit
CHC, Ghoghla-Diu	1 unit
PHC, Vanakbara	1 unit

and will be valid and operative for supply orders issued within one year from the date of invitation of tenders.

- l) The department shall not take any responsibility of unloading the goods, the successful bidder has to make arrangements for unloading at the site.
- m) Blacklisted Manufacturers/Suppliers/dealers by Central /State Government or any other Govt. Body will not be eligible to participate in the tender.

2. EVALUATION METHODOLOGY :

- a) Preliminary Evaluation: Tender fee and EMD Submission.
- b) Technical Evaluation :
 - Scrutiny of technical specifications and other documents asked by the department with the quoted specification.
 - Scrutiny of Compliance Statement given by the bidder
 - Technical Demonstration if required.
- c) Financial Evaluation: Lowest quoted offered by Technically Qualified Bidders.

3. TERMS OF SUPPLY:

- a) In event of breakage or loss of stores during transit against requisition order the said quantity has to be replaced by the tenderer. The department will not pay separately for transit insurance and supplier will be responsible for stores.
- b) Railway Receipt or other transport document should be drawn in the favor of Officer Inviting tender.
- c) Railway Receipt or other transport document should not be send by VPP or through any Bank as this being a Government Office it is not possible to clear cash demands of Post Office/Bank for delivery of RR or other transport documents unless we have agreed to it as special arrangement.
- d) The equipment of inferior quality standard or of different specifications, brand, manufacturer etc other than that ordered specified and/or incomplete or broken parts will not be accepted. The supplier has to replace the same at his own cost and risk. Intimation of non-acceptance of any materials etc will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk, if he so desires and intimates accordingly within 15 days from the date of dispatch of intimation of the non-acceptance. However, if no communication is received

within 15 days from the date of communication the tender Inviting Officer will not be responsible for any damages, loss etc. of such rejected articles.

- e) Extension of time limit for supplies shall be considered by the Tender Inviting Officer. The extension so granted may be with levy of compensation as mentioned in the liquidated damages at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
- f) Demurrage charges paid by the Tender Inviting Officer on account of delayed receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
- g) If at any time after the order for supply of materials the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact to the supplier(s) who shall have to claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation by reasons of any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
- h) The items as mentioned in the list are the approximate estimates invited and actual purchase may more. Accordingly the successful tenderer has no right for any loss/damages with reference to approximate requirement shown in tender and actual requirement.
- i) Inspection if required will be carried out in the premises of above health institutions. If goods to be inspected in factory premises all expenditure to be borne by the Tenderer.
- j) Delivery Period : Maximum delivery period will be FOUR WEEKS from the date of receipt of P.O.
- k) Installation of equipment to be completed within 15 days of delivery at all above health institutions.

4. PAYMENT TERMS :

- a) 100% of the invoice amount will be paid only after successful installation, training and submission of Security deposit.
- b) Price escalation clause will not be entertained under any circumstances.
- c) All bills should be in TRIPLICATE and should invariably mention the number and date of supply order.
- d) All bills for amount above ₹.5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding ₹.5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
- e) Each bill in which Sales Tax/VAT is charged must contain the following certificates on the body of the bill : "CERTIFIED" that the goods on which Sales Tax / VAT has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Sales Tax / VAT on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under".
- f) No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.

- g) The rates should be quoted only for the items specified in the list of requirement.
- h) Rates quoted for items other than the required specification/make/manufacture will not be considered.

5. WARRANTY & TRAINING :

- a) The successful tenderer must give warranty not less than 12 months from the date of installation.
- b) During Warranty Period, four free services have to be provided. In addition, supplier has to attend the complaint if any for any defects within 48 hours including replacement of any defective part failing which liquidated damages as decided shall be recovered and similarly period of breakdown shall be excluded from warranty period.
- c) Training of Staff will be under Supplier's Scope. Training is to be imparted at district level. Training for Daman district is to be imparted at Dental Clinic, CHC Campus, Fort Area, Moti Daman and for Diu district is to be imparted at Dental Clinic, CHC Campus, Ghoghla-Diu.
- d) Availability of spares : 07 Years Minimum. The department may ask for cost of spares anytime during the tender to evaluate after sales cost.
- e) Date of manufacture of the equipment and original data sheet of the equipment quoted should be furnished at the time of supply of unit.
- f) Remanufactured, Refabricated, Refurbished unit should not be quoted.
- g) At the time of supplying the unit, each unit should be provided with date of manufacturing certificate for giving by the authorized and authorized third party reputed inspection agency.

6. Liquidated Damages:

For delay:

- a) If the supplier fails to deliver any or all the goods or perform the services within the time period(s) specified in the contract. The Purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a penalty of 0.5% of the total value of order per week will be imposed subject to a maximum of 10% of the total value of the order. Once the maximum is reached, the purchaser may consider termination of the contract.
- b) Supply in damaged condition shall not be accepted. In case of damage in the packing, the supply will be accepted only after levying penalty or replacement of damaged supply on the total value of supply to that particular / other designated place.
- c) Supply must be in toto i.e. not in fraction.

For Non-Supply:

Security Deposit of the firm shall be forfeited and the firm shall be blacklisted.

7. Termination for Default:

Contract may be terminated by the Authority if:

- a) If the supplier fails to execute the supply within the stipulated time, the Purchaser is at liberty to make alternative purchase, in the event of making ALTERNATIVE PURCHASE, the supplier will be imposed penalty apart from the forfeiture of Performance Guarantee. The excess expenditure over and above contracted prices incurred by the Purchaser in making such purchases from any other sources or in the open market or from any other supplier who has quoted higher rates and other losses sustained in the process, shall be

recovered from the Performance Security or from any other money due and become due to the Supplier and in the event of such amount being insufficient, the balance will be recovered personally from the Supplier. The penalty would be as mentioned in the Liquidated Damages clause.

- b) The order may be cancelled after expiry of delivery period as mentioned in the supply order and the supplier shall also suffer forfeiture of the Performance Security and shall invite other penal action like blacklisting / disqualification from participating in present and future tenders.
- c) Authority will be at liberty to terminate by assigning justifiable reason thereof the contract either wholly or in part on one month notice. The Supplier will not be entitled for any compensation whatsoever in respect of such termination.
- d) If the Supplier, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

For the purpose of this Clause.

“Corrupt practice” means offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice” means a mis-presentation / hiding of facts in order to influence a procurement process or the execution of a contract to the detriment of the other bidders, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive the other bidders of the benefits of free and open competition.

- e) For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Authority, and the supplier shall be liable for all losses sustained by the Authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per rules.
- f) Non performance of any of the contract provisions will disqualify a firm to participate in the tender for the next five years.
- g) In all the above conditions, the decision of the Authority shall be final and binding.

sd/-

Director

Medical & Health Services

Daman and Diu, Daman

The above terms and conditions are accepted and are binding to me / us.

Place :

Dated :

Signature of tenderer

Name of tenderer with seal of the firm

Schedule of Specifications and Allied Technical Details:

Scope of Work: The bidders have to supply, install and commissioned the Oral Cancer Screening Device for various dental clinics functioning under Directorate of Medical & Health Services, Daman and Diu, Daman.

Technical Specifications:

These are the minimum required specifications. Manufacturers/ dealers/suppliers can quote for an improved version or its equivalent (supported with necessary documents)

S. No.	Specification	Compliance if any (Yes / No)
1	<p>Device must be a wireless, handheld scope that uses natural tissue fluorescence visualization to help discover oral mucosal abnormalities</p> <p>ESSENTIAL FEATURES</p> <p>Should have traditional oral examination by incandescent light to enhance the visualization of oral mucosal abnormalities that may not be apparent or visible to naked eye.</p> <p>Device should also have a radiometer feature that is used each time the unit is turned on to ensure the machine is outputting the correct wave length of light.</p> <p>Should have LED light wavelength of 480nm</p> <p>Device should have an integrated camera system with visualization setting preset by manufacturer</p> <p>PHYSICAL SPECIFICATION :</p> <p>Should have light source unit which is portable consisting of a handpiece (cordless) and charging cradle</p> <p>Hand piece with dimensions of 22x6x9cms and weight around 0.41kg</p> <p>Charging cradle dimension of 6x10x18cm and weight around 0.76kg</p> <p>External power brick : MENB1060A1200F03 , SL Power</p> <p>Unit should be provided with the starter kit.</p> <p>ELECTRICAL SPECIFICATION :</p> <p>Voltage :- input 100-240V , output 5A Max @12 VDC</p> <p>Frequency :- input 50-60Hz</p>	

	<p>Amperage :- 1.5A Max @ 100 VAC Input</p> <p>Power cord :- Hospital grade2</p> <p>Duty cycle :- 5min ON , 15 min.OFF</p> <p>OPTICAL SPECIFICATION :</p> <p>Should have powerful compact digital camera for obtaining clinic images of following specification:-</p> <p>Resolution 12.0 megapixel or more</p> <p>Digital camera</p> <p>Adapter attached on the digital camera system</p> <p>Lens :- 10.00 x zoom view finder</p> <p>LCD Size- 3 inch</p> <p>Lens max aperture- 2.8f</p> <p>Memory card type- SDHC/SD CARD</p> <p>With battery, Battery Pack, Battery Charger, USB Interface Cable, AV Cable, Wrist Strap, Camera documentation and CD-ROM, Quick Reference Camera Guide</p>	
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ANNEXURE A
VERIFICATION, UNDERTAKING, CHECKLIST & DOCUMENTS

No.

From: M/s
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To,
Director,
Medical & Health Services,
CHC Campus, Fort Area,
Moti Daman, Daman – 396 220.

Sub: Supply of Oral Cancer Screening Device

Ref: Tender Enq #.....

Sir,

I/We enclose the necessary documents duly signed, as shown in Annexure 'B' (in order in which they are mentioned). I/We have carefully read and understood the terms and conditions stated in the tenders from and I/We shall abide by all these conditions. I/We further endorse that in particular, the terms and conditions of Delivery Period, Payment Terms, Place of Delivery etc are acceptable to me/us and no representation will be made by me/us afterwards for altering the same.

I/We verify the copies of the certificates/documents enclosed herewith are authentic true copies of the original certificates/documents for verification on demand. I/We undertake to upload the attested copies of certificates/documents required on the website. I/We will be cautious to see that the uploaded scan documents are legible and i/we understand that if the documents are not legible, my/our tender will be rejected.

I/We verify that I/We are in possession of the requisite licenses/permits required for the manufacture /supply /sale /distribution of the items and further verify that the said licenses/permits have not been revoked/ cancelled by the issuing authorities and are valid as on date. I/We also verify that I/We have not been declared defaulter, blacklisted or debarred by any State or Central Government or Constitutional authority or Financial Institution or Judicial Court or any Government undertakings.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or any other Officer or failure to comply with any contractual requirement laid down by you will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the UT Administration.

Thanking You,

Yours faithfully,

Sign & Stamp of Tenderer

ANNEXURE- 'B': SCHEDULE OF DOCUMENTS ATTACHED

Sr. No.	Document / Certificate	Uploaded & Enclosed
A.	General Documents :	
1	PAN No.	Yes / No
2	Sale Tax Reg./VAT Reg.	Yes / No
3	Partnership Deed/Memorandum/Registration of Firm etc	Yes / No
4	Verification, Undertaking, Checklist and Documents as per Annexure-A	Yes / No
5	Scan copy of Terms and Conditions documents duly Stamped and Signed	Yes / No
6	Scan copy of Schedule of Documents (as Annexure-B) correctly filled with Stamped and Signed	Yes / No
7	Scan copy of DD for tender fees	Yes / No
8	Scan copy of DD/FDR/BG for EMD	Yes / No
B.	Under Technical :	
1	Schedule of Specifications and Allied Technical Details (as given in tender document)	Yes / No
2	Original Product Literature of quoted product	Yes / No
3	List of Installations/Users/Customers with Phone Numbers	Yes / No
4	Letter of Authority for quoted product	Yes / No
5	ISO Certificate	Yes / No
6	Other relevant Certificates i.e. CE/EN standards for quoted product	Yes / No

It is verified that all the certificates/permissions/documents are valid and current as on date and have not been withdrawn/cancelled by the issuing authority. It is further verified that the certificates at Sr.No.A-4 & Sr.No.B-4 declaration part are as per the format prescribed by the Administration and it is clearly and distinctly understood by me/us that the tender is liable to be rejected if on scrutiny and of these certificates is found to be not as per the prescribed format of Administration.

I/We further undertake to produce on demand the original certificate/permission/ document for verification at any stage during the processing of the tender.

Date:

Place:

Sign & Stamp of tenderer.

DECLARATION OF OWNERSHIP

1. I/We certify that the tenderer is sole proprietorship/partnership firm/private limited company/public limited company of which the registered office is located in _____ in the state of _____
2. The name, designation and address of the authorized signatory who is authorized to negotiate/sign/execute on behalf of the tenderer is as under:

Name : _____

Designation : _____

Address : _____

Email : _____ Telephone: (O) _____

(R) _____

Fax: _____

Mobile: _____

3. The name, address and telephone numbers of the sole proprietor/all the partners/ all the directors of the tenderer areas under:

S. No.	Name	Address	Telephone	Fax	Email
1					
2					
3					
4					

Date: _____

Sign & stamp of tenderer.

DECLARATION OF ISO MARKED GOODS

I/We _____ hereby certify that:

1. The following items which form part of Tender Enquiry #_____ are manufactured by us at _____ plant/s which has been awarded ISO _____* certificate vide # _____
Dt _____

2. The following items which form part of Tender Enquiry #_____ above are manufactured by us/licenses at _____ plant/s which has not been awarded any ISO

Certificate:

Date:

* Mention the category of ISO certificate (i.e 9000/14000 etc)

Sign & Stamp of tenderer

Annexure-C

(FORMAT OF AUTHORIZATION LETTER FOR AUTHORIZED DISTRIBUTOR)

I / We hereby declare that....

1. M/s. _____ is our authorized distributor for our products in India from date and they are authorized to quote and follow up on our behalf and the said agreement is valid in force as on date;

2. I/We undertake to supply the equipment for which the quotations of following items are submitted by M/s. _____ on our behalf in respect of Tender Enquiry # : _____

Sr.No.	Item No.	Name of Item
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(1)

(2)

3. I / We have read all the terms and conditions of the tender enquiry and the same are irrevocably binding upon us till the expiry of the contract signed & executed on our behalf;

4. I/We shall notify the Director, Medical & Health Services, CHC Campus, Fort Area, Moti Daman, Daman immediately if there is any change in the agreement between M/s. _____ and me/us regarding authorized distributorship of our products and further undertake to supply the items quoted by the distributor on my / our behalf at the quoted in the tender enquiry in case of such a change of agreement.

5. This authority is applicable only for Tender Enquiry of dental equipment for various dental clinics of Directorate of Medical & Health Services, Daman and Diu, Daman for Year 2014-15 due on _____.

Date:-

Signature of Authorized Signatory

PRICE SCHEDULE :

S. No.	Equipment	Make	Model	Approximate quantity required	Rate / Unit	Total Amount
1	Oral Cancer Screening Device			6 Unit		

Note :

1. The Rates quoted should be inclusive of all taxes, forwarding & packing, FOR delivery, successful installation & commissioning and training.
2. The Warranty/Guarantee for one year and free service clause to be clearly mentioned by the Manufacturer on their letter head. If the Authorized dealer is going to carry out the service then they have to furnish the authority letter given by the manufacturer to sale/service the specified product in this Territory.
3. Rates for Comprehensive Maintenance Contract of Medical Equipments for THREE year should be mentioned separately in the Financial Bid which will be considered for price evaluation. It should be clearly mentioned whether AMC / CMC will be done through company itself or its service franchise/dealers. In that case Manufacturing Company must give authority letter to such franchise/dealers on their letter head clearly mentioning free service period and AMC/CMC for period of three years.

Type of CMC	Comprehensive AMC Rate (with spare and service at location) (including applicable taxes)	Executed by (manufacturers / authorized service dealers) Name and address to be specified here
1 st year		
2 nd year		
3 rd year		
TOTAL		
(in words)		

Note: Quoted CMC price not more than 10% cost of the system, otherwise offer will be out rightly rejected. The rates of CMC price should be quoted in Indian Rupees only.

Signature of Suppliers/ Dealers
With Rubber Stamp

sd/-
Director
Medical & Health Services
Daman & Diu, Daman.