

GOVERNMENT OF INDIA
ADMINISTRATION OF DAMAN & DIU
GOVERNMENT PRINTING PRESS,
FORT AREA, MOTI DAMAN

E- TENDER(ON LINE) NOTICE

No. GPP/804(4)/ 2013-14/631

Dated : 9/01/2014

E-Tender (on-line) "**Tender for purchase of Papers, Stationery, as per following schedules**" are invited up to 2. p.m. on 28/01/2014 which shall be open on the same day at 3. p.m. as per following terms and conditions.

1. The rates quoted should be strictly for delivery of *Papers, Stationery*, as per the specifications. All charges to borne by the supplier including the transport charges. No extra charges for packing, forwarding and insurance etc. shall be paid on rates quoted. Tenders received which do not confirm with the said condition shall be summarily rejected.
2. The rates quoted should remain valid and operative for a period of 180 days from the rates of opening of Tender.
3. The rates quoted should be inclusive of all taxes.
4. The tenderer should submit the following documents for qualifying in the Technical bid.
 - I. Earnest Money Deposit of Rs. 82,000/- (Rupees Eighty Two Thousand only) in the form of FDR/Demand Draft of any Scheduled Bank at Daman drawn in favour of the undersigned.
 - II. Tender document fee of Rs. 1000/- (Rupees One Thousand only) which is non refundable.
 - III. The tendering firm must be Manufacturer/Authorised Dealers having licence of Company and registered with the Sales Tax, Vat Department and a copy of their registration under the sales tax , Vat Department bearing the TIN and Dealership Certificate should be provided.
5. The rate should be quoted only for the items specified in the list of requirement mentioned in the enclosed schedule. The decision of the undersigned for equivalence of specification / mark / manufacture shall be final.

6. The Stores of Inferior quality / Sub-standard or of different specifications other than that ordered / specified and or incomplete or broken articles will not be accepted. The supplier will have to replace the same and collect back the rejected articles at his own cost and risk. In the event of any dispute, the decision of the undersigned shall be final and binding on suppliers.
7. Neither any advance payment shall be made nor shall condition for supply against documents through bank be accepted.
8. The materials shall have to be supplied / installed within 20 days from the date of receipt of firm order failing which the EMD shall be forfeited.
9. Right to accept the tender in full or in part or to reject any or all the tender without assigning any reason there of is reserved with the undersigned.
10. The price bid will be valid only in electronic format.
11. The final tender will be opened only after fulfillment of technical bid conditions.



(Dr. S.D. Bhardwaj)
Head of Office,
Government Printing Press
Daman

Copy to :-

1. The District Informatics Officer, Secretariat, Moti Daman with request to kindly upload this Notice on the official website.

SCHEDULE - I (PRINTING PAPER)

DETAIL OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. 804(4)/2013-14/63/ dated, 9/01/2014

Sr. No.	Item with Specifications	Unit of Measurement	Rates (in Rs.)
1	2	3	4
1	Art paper 23" x 36" 80 gsm	per ream 250 sheet	
2	Art paper 23" x 36" 90 gsm	per ream 250 sheet	
3	Art paper 23" x 36" 100 gsm	per ream 250 sheet	
4	Art paper 23" x 36" 120 gsm	per ream 250 sheet	
5	Art paper 23" x 36" 128 gsm	per ream 250 sheet	
6	Art paper 23" x 36" 158 gsm	per ream 250 sheet	
7	Art Card Sheets 23" x 36" 210 gsm	per ream 250 sheet	
8	Art Card Sheets 23" x 36" 250 gsm	per ream 250 sheet	
9	Art Card Sheets 23" x 36" 300 gsm	per ream 250 sheet	
10	Art Card Sheets 22" x 28" 11.5 Kg	per ream 250 sheet	
11	Art Card Sheets 22" x 28" 12.2 kg.	per ream 250 sheet	
12	Art Card Sheets 22" x 28" 14 kg.	per ream 250 sheet	
13	Art Card Sheets 22" x 28" 17 kg.	per ream 250 sheet	
14	Art Card Sheets 22" x 28" 22 kg.	per ream 250 sheet	
15	Art Card Sheets 12" x 18" 251gsm	per ream 100 sheet	
16	Art Card Sheets 12" x 18" 210gsm	per ream 100 sheet	
17	White Maplitho paper 17" X 27" 80 gsm A Grade	per ream 500 sheet	
18	White Printing Paper 17" x 27" 64 gsm	per ream 500 sheet	
19	White Printing Paper 17" x 27" 80 gsm	per ream 500 sheet	
20	White Printing Paper 18" x 23" 60 gsm	per ream 500 sheet	
21	White Printing Paper 18" x 23" 70 gsm	per ream 500 sheet	
22	Coloured printing papers 18" x 23" 58 gsm	per ream 500 sheet	
23	Coloured printing papers 17" x 27" 58 gsm	per ream 500 sheet	
24	Ledger Paper 17"x 27" 10.4 kg 70 gsm	per ream 500 sheet	
25	Ledger Paper 17"x 27" 11.9 kg 80 gsm	per ream 500 sheet	



SCHEDULE - I (PRINTING PAPER)

DETAIL OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. 804(4)/2013-14/63/ dated, 9/01/2014

Sr. No.	Item with Specifications	Unit of Measurement	Rates (in Rs.)
1	2	3	4
26	Ledger Paper 17"x 27" 14 kg 90 gsm	per ream 500 sheet	
27	Ledger Paper 17"x 27" 18 kg 100 gsm	per ream 500 sheet	
28	Ruled Ledger Paper 17" x 27" 10.4 kgs 70 gsm	per ream 500 sheet	
29	Ledger Paper 23" x 36" 18.6 kg 75 gsm	per ream 500 sheet	
30	Ledger Paper 23" x 36" 21.3 kg 80 gsm	per ream 500 sheet	
31	Craft papers (Khaki) +24 BF Brown 19" x 28"	per tonne	
32	White Ruled paper 17" x 27" 60 gsm	per ream (500sheet)	
33	General card sheet 8.9 kg	per gross	
34	General card sheet 10.4 kg	per gross	
35	General card sheet 11.5 kg	per gross	
36	General card sheet 12.5 kg	per gross	
37	General card sheet 14.3 kg	per gross	
38	General card sheet 18 kg	per gross	
39	Khadi Card Sheets 22" x 28" 500gsm	per ream100 sheet	
40	Ivory Card Sheet (White) 22" x 28" 17 kg	per gross	
41	Design paper 20" x 30"	per ream 500 sheet	

Note : Right to accept or reject the tender in part or whole and choice to select or reject the items is reserved with the Officer inviting tenders.

Seal



We hereby abide by the above terms and conditions

VAT/Sales Tax No
Dealership

Signature of the tenderer with seal

[Signature]

Signature of the Tender Inviting Officer
Head of Office,
राजकीय मुद्रणालय, दमण.
Govt. Printing Press, Daman.

SCHEDULE - II (STATIONERY)

DETAILS OF ARTICLES REQUIRED UNDER TENDER NOTICE NO. 804(4)/2013-14/631 Dated 9/01/2014

Sr. No.	Item with Specifications	Unit of Measurement	Rates (in Rs.)
1	2	3	4
1	Box Files (Ledger file)	(per Doz. 12 Nos.)	
2	Zerox Paper Brand J. K. Red (75 gsm) A4	per ream (500 sheet)	
3	Zerox Paper Brand J. K. Red (75 gsm) A3	per ream (500 sheet)	
4	Zerox Paper Brand J. K. Red (75 gsm) Full Scape	per ream (500 sheet)	
5	Zerox Paper Copy Power (75 gsm) A4	per ream (500 sheet)	
6	Zerox Paper Copy Power (75 gsm) A3	per ream (500 sheet)	
7	Zerox Paper Copy Power (75 gsm) Fullscape	per ream (500 sheet)	
8	Executive Bond Paper(85gsm) A4	per ream (500 sheet)	
9	Registers (Ruled) White 1 Quire	Per No.	
10	Registers (Ruled) White 2 Quire	Per No.	
11	Registers (Ruled) White 3 Quire	Per No.	
12	Registers (Ruled) White 4 Quire	Per No.	
13	Registers (Ruled) White 6 Quire	Per No.	
14	Stapler pins (Max) No. 10	per box 20 packets	
15	Stapler pins (Max) No. 23/10	per box 20 packets	
16	Stapler pins (Max) No. 23/17	per box 20 packets	
17	Stapler pins (Max) No. 24/10	per box 20 packets	
18	Stapler pins (Max) Heavy duty 5/8" (1217 FA-H)	per box 20 packets	
19	Plastic Folder L	No.	
20	Punching Machine (Kangaroo) Small	No.	
21	Punching Machine (Kangaroo) Big	No.	
22	Single Punch	No.	
23	Calculator (Citizen CT - 500)	No.	
24	Scale Steel 12"	No.	
25	Stapler Machine (Max) No. 10	No.	
26	Stapler Machine (Max) No. 23/8	No.	
27	Stapler Machine (Max) No. 24/6	No.	

Note : Right to accept or reject the tender in part or whole and choice to select or reject the items is reserved with the Officer inviting tenders.

Seal



We hereby abide by the above terms and conditions

VAT/Sales Tax No

Dealership

Signature of the tenderer with seal

Signature of the tendering officer Daman
Head of Office,
राजकीय मुद्रणालय, दमण.
Govt. Printing Press, Daman.