

GOVERNMENT OF INDIA
UT ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE DEPUTY DIRECTOR OF TRANSPORT
TRANSPORT DEPARTMENT,
RTO COMPLEX, AIRPORT ROAD
NANI DAMAN – 396 210.

No.ADTr./COMP/NIC/1/2013-14/ 1104

Date: 08/01/2014.

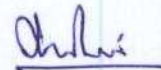
TENDER NOTICE

Sealed Tender from the registered supplier are invited on behalf of President of India by the Dy. Director (Transport), RTO Complex, Airport Road, Nani Daman for **“Providing and Supplying Desktop Computer with Standard Computer Table”**.

The tender form along with terms and conditions can be had on payment of **Rs.200/-** (non-refundable) from the Dy. Director (Transport), RTO Complex, Airport Road, Nani Daman during the office hours upto **20/01/2014 at 11.30 hours**. The tender form along with terms and condition can also be downloaded from the official website **<http://daman.nic.in>** and can submit the same along with tender fee of **Rs.200/-** in form of Demand Draft to be drawn in favour of Dy. Director, (Transport), Daman.

The tender in sealed cover duly superscripted **“Providing and Supplying Desktop Computer with Standard Computer Table”** should reach to this office of the Dy. Director, (Transport), RTO Complex, Airport Road, Nani Daman on or before **20/01/2014 upto 13.00 hrs** & the same will be opened on the same day at **15.30 hrs** if possible before the Purchase Committee and in the presence of tenderers/representative of tenderers if any. The EMD is **Rs. 6,000/- (Rupees Six Thousand Only)** in form of Demand Draft/FDR of Nationalized/Schedule Bank to be drawn in favour of Dy. Director, (Transport), Daman payable at Daman Branch is to be Submitted along with tender.

The Dy. Director, (Transport), Daman reserves rights to accept or reject any in part or whole without assigning any reason.



(Hari Krishan Premi)
Deputy Director (Transport)
Daman.

ADMINISTRATION OF DAMAN & DIU (U.T)
TRANSPORT DEPARTMENT, DAMAN
MAIN ROAD, AIRPORT ROAD,
NANI DAMAN – 396 210.

TERMS AND CONDITIONS

**Terms and conditions for Providing and Supplying Desktop Computer
with Standard Computer Table.**

No. ADTr/COMP/NIC/1/2013-14/ 1105

Dated: - 08 /01/2014

1. The rates quoted should be strictly for free delivery at Daman and will be valid and operative for supply order issued for a period of 90 days from the date of opening the tender.
2. The rates should be quoted inclusive of all taxes.
3. All other Taxes/Duties/Royalties charges payable on the Sale/Transport etc. within and/or outside the State of Supplier shall be payable by the supplier.
4. No extra charges for packaging, forwarding and insurance etc. will be paid on the rates quoted.
5. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications confirm to the standard (s) requirements of the given specifications
6. Rates quoted for items other than required specifications may not be considered.
7. The decision of the Tender Inviting Officer for acceptance / rejection of supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
8. The tenderer should send along-with tender an amount of ₹ 6,000/- as Earnest Money Deposit as F.D.R. any scheduled Bank payable at Daman in favour of the Deputy Director (Transport), Daman. Tenders received without Earnest Money Deposit will be summarily rejected.
9. (a) The successful tenderer will have to pay within 10 days from the date of demand an amount equal to 10% of the total value of the articles that may be ordered on the amount of Security Deposit in form of F.D.R.
(b) Non-receipt of the Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
(c) However, in case if any articles are received for which the security deposit may not have been deposited, the fully security deposit as may be due from the supplier will be recovered from the bill(s) for such articles
10. The amount of earnest money paid by the successful tenderer (s) will be adjusted against the amount of security deposit to be paid by successful tenderer (s) as per condition No.9 above.
11. The amount of earnest money paid by the tenderer (s) whose tender are not accepted will be refunded to them by Cheque or demand draft as may be refunded to the Tender Inviting Officer

12. Only on satisfactory completion of the supplies ordered for and on payment of all bills of the supplier, as to be admitted for payment, the amount of security deposit / earnest money deposit will be refunded after expiry of guarantee period i.e. 6 months if any, or any such date / period as may be mutually agreed upon.
13. The Head of Office will consider extension of the time for remitting the security deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the government on account of his failure to abide by the time limit.
14. The supplies of store equipments etc. of inferior quality / standard or of different specifications other than that ordered/specified on/or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance. However if no communication is received within 15 days from the date of communication. The Tender Inviting Officer will not be responsible for any damage, loss etc. of such rejected articles.
15. In case, failure to replace the unaccepted & rejected articles from supplies made as mentioned in the conditions, the loss undergone by the government will be recovered from the suppliers security deposit / earnest money or payment due of any bill (s) to the extent required.
16. Extension of time limit for supplies may be considered by the Tender Inviting Officer up to 50% of the original stipulated time for supplies and the beyond that by the Director of Transport, Daman & Diu, Daman who so ever may competent to accord expenditure sanction or enter into contract with reference to the amount involved in the contract. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time depending upon the circumstances no such decision in the matter will be final.
17. If at any time after the order for supply of Desktop Computers with Table for the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact of the supplier(s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier(s) might have been derive from supply of articles in full but which did not derive in consequence of the full quantity of articles not have been purchased any alteration have been made in the original instructions which shall involve any curtailment of the supply original contemplated.
18. The Earnest Money(s)/Security Deposit(s) paid by the tender earlier against any tender(s) for supply order(s) is/are not adjustable with Earnest Money or Security Deposit required by these conditions.
19. All bills should be in duplicate and should invariably be mentioned the number and date of supply order.
20. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
21. The tenders will be opened in presence of tenderers or their representatives. If any, present in the office of the Tender Inviting Officer.
22. **The right to accept or reject without assigning any reasons and or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on**

all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.

23. If the tenderer whose tender/ quotation is accepted fails to execute the supply order within stipulated time, the Earnest Money Deposit of such tenderer will stand forfeited to the Government.
24. In case the supplier does not execute the supply order in the full placed with him, the E.M.D. of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
25. No separate agreement will be required to be signed by the successful tenderer(s) for the purchase of the contract for supply. Rates tenderer/ offered in the response to the concerned Tender/ Quotation Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
26. The bidders provide in formation, as per the enclosed specification details duly signed by him.
27. The supply of equipments should be completed within 30 days from the date of work order/supply order
28. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply
29. All the firms participating in the Tender must submit a list of their owners/partners etc. along with their contact telephone Nos. and a Certificate to the effect that the firm is not blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
30. Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
31. The Purchase Committee reserves the rights to reject any tenders or negotiate as per rules
32. The Purchase Committee also reserves the rights to relax any terms and condition in the public interest
33. All disputes subject to the jurisdiction of courts in the Union Territory of Daman

Specification for Desktop Computer System

Description	No. of units / Qty. Required.
Providing, Supplying, Commissioning and Testing of Desktop Computer with Table as below :- <u>System Configuration :</u> <u>Processor</u> : 3 rd Generation Intel ® Core TM I5-3340s processor (6M Cache, upto 3.3 GHZ) <u>Monitor</u> : Monitor, 18.5 inch LED <u>Memory</u> : 4 GB DDR3 SDRAM <u>Hard Drive</u> : 3.5" 1TB SATA Hard Drive, 1 X 1TB With Standard Computer Table.	4 Nos.

NOTE:-

A) FOLLOWING DOCUMENTS SHOULD BE SUBMITTED WITH THE ENVELOPE

1. EARNEST MONEY OF ₹. 6,000/- IN FAVOUR OF DEPUTY DIRECTOR (TRANSPORT) U.T. OF DAMAN.
2. COPY OF PAN CARD.
3. SALES TAX/VAT REGISTRATION CERTIFICATE ALONGWITH TIN NUMBER
4. DOCUMENTS RELATING TO PAST PERFORMANCE FOR THE LAST THREE YEARS WITH GOVT. ORGANISATION.
5. A LIST OF OWNER/PARTNERS OF THE FIRM AND THEIR CONTACT TELEPHONE NOS.
6. COPY OF TERMS AND CONDITIONS DULY SIGNED WITH SEAL OF THE FIRM, IN TOKEN OF ACCEPTANCE OF TERMS AND CONDITIONS.

AGREEMENT

Certify that I/We hereby agree to abide with Terms & Conditions as specified in Tender. Forms accepted.

Signature of the Supplier's
With Seal

Deputy Director (Transport)
Daman

Date: - / /2014

Note: - Please return one copy of these conditions duly signed along with your tender/quotation.