

No. 4/273/DDT/2014-2015/ 183  
U.T Administration of Daman & Diu,  
Directorate of Tourism,  
Daman.  
Dated:- 6/08/2014.

### E-TENDER NOTICE

On behalf of the President of India, the Deputy Director of Tourism, Daman hereby invites E- Tenders for the below mentioned works through on-line on <https://www.nprocure.com> from the eligible agencies. The Tender notice is also available on [www.daman.nic.in](http://www.daman.nic.in).

1.	Name of work	:	Providing resources, operating, maintaining and managing Beach life guarding services covering :  (A) The coast of Daman with a special focus on Jampore Beach, Devka Beach and Nani Daman seaface Jetty, Nani Daman (near PWD Guest House).  (B) The coast of Diu with special focus on Nagoa Beach, Kunkai/Jalandhar, Chakratirth, Ghoghla and Gomtimata beaches of Diu District.
2.	E-Tender I.D. No.	:	151974
3.	Tender Fee Non-Refundable	:	500/-
4.	Earnest Money Deposit	:	FDR of Nationalized /Scheduled Bank in favour of Deputy Director of Tourism, Daman for Rs. 1,00,000/-
5.	<b>Important dates</b>		
	Last date and time for download of tender form	:	26/08/2014 up to 15.00 hrs
	Date And Time for closing of bid (i.e. last date of submission of bid online)	:	26/08/2014 up to 17.00 hrs
	submission of hard copy of the bid	:	The original /Hard copy of the documents shall be submitted before awarding contract by giving 7 days
	Technical Bid opening date if possible	:	27/08/2014 at 16.00 hrs
	Financial Bid opening date if possible (Tentative)	:	28 /08/2014 at 16.00 Hrs

The tender documents & other details will be available on <https://www.nprocure.com> up to 26 /08/2014.

Submission of tender fees in the form of DD, EMD in the form of FDR, solvency certificate and other supporting documents i.e. copy of valid license from competent authority, copy of VAT/ST registration and copy of PAN/TAN of Income tax etc, and terms and conditions duly signed in hard copy to the undersigned by RPAD/Speed Post/by hand shall be submit before awarding contract by giving 7 days time. However tender inviting authority shall not be responsible for any postal delay. The tenders received without EMD, Tender fees in the form of DD and other required document shall be summarily rejected.

The Department reserves the right to reject any or all tenders without assigning any reason and selection shall be at the absolute discretion of the Department and Departments decision in this respect shall be final and binding

In case bidder needs any clarification or if training required for participating in online tender: they can contact the following office. (n) code solution – A division of GNFC Ltd, 403m, GNFC Info. Tower, Bodokdev, Ahmedabad – 380 054, Gujarat. Email – [npower@ncode.in](mailto:npower@ncode.in), web site : [www.nprocure.com](http://www.nprocure.com)



( R. C. Meena )  
Deputy Director of Tourism,  
Daman

**Terms and conditions of the work of providing resources, operating, maintaining and managing Beach life guarding services covering:**

- (A) the coast of Daman with focus on Jampore Beach, Devka Beach and Nani Daman seaface Jetty, Daman and**  
**(B) the coast of Diu with focus on Nagoa, Kankai/Jalandhar, Chakratirth, Ghoghla and Gomtimata beaches of Diu District.**

1. The Technical bid opening on 27/08/2014 at 16.00 hrs. and Financial bid opening on 28/08/2014 at 16.00 hrs. in the Chamber of Deputy Director of Tourism, Daman.
2. The bidder shall upload scanned copies of all mandatory/optional documents compulsorily online only while submission of bids.
3. The main objective of the work is to prevent any accidental death resulting from drowning in the coastal belt of Daman & Diu, with a focus on prevention, rescue, resuscitation prompt medical attention, providing immediate first aid medical assistance to the distress persons.
4. Persons who are capable of undertaking the work as envisaged as per the scope of work and can deliver the materials within stipulated time limit need only submit the proposal.
5. The selected bidder shall be required to commence the work within 60 days from the date of the Work Order & Agreement made between Tourism Department and selected bidder.
6. Bidders are required to submit an Earnest Money Deposit of Rs. 1,00,000/- (Rupees One lakhs only) alongwith the Bid. The Earnest Money Deposit is to be provided by way of a Demand Draft in favour of the Deputy/ Joint Director of Tourism, Daman, payable at Daman or by a Fixed Deposit Receipt in favour of the Deputy/ Joint Director of Tourism, Daman. The validity of the bank guarantee or the Fixed Deposit Receipt shall be 180 days from the date of submission of the bid.
7. The online bids shall be submit without scanned copies of tender fees, EMD and mandatory documents should not be considered for evaluation.
8. The Earnest Money Deposit shall be returned to the unsuccessful bidders after the letter of intent is awarded to the successful bidder. The Earnest Money Deposit shall be returned to the successful bidder within three months after the successful completion of the contract period.

9. The successful tenderer has to submit Rs.10,00,000/- (Rupees Ten Lakhs only) and Bank Guarantee from Nationalized Bank as one of the Security Deposit in the form of FDR within 15 days from the issue of Work Order failing which the work order will be cancelled without any further notice. The decision of the Department will be final and binding on the agency. No further communication in that effect will be entertained.
10. The bidder shall be responsible for all the costs associated with the preparation of their Proposal and their participation in bidding. The Department of Tourism will not be Responsible or in any way liable for such costs regardless of the outcome of the selection process.
11. The bidder shall ensure that the proposal is complete in all respect and confirms to all requirements indicated in the bid documents (invitation to Bid Document). It would be deemed that by submitting the proposal, the bidder has:
  - i. Made a complete and careful examination of the bid document.
  - ii. Visited the beaches of Jampore, Seaface Jetty and Devka and entire beach stretch of Daman and beaches and Ghogla, Nagoa, Kankai/Jalandhar, Chakratirth, and Gomtimata beaches and entire beach stretches of Diu and assessed the danger potential, the gravity of the situation vis-a-viz the capability of the bidder to provide the beach life-guarding services by providing the resources viz human resources and equipment and infrastructure as provided in the bid documents.
  - iii. Attended the Office of the Tourism Department and interacted with the Officers dealing with Beach life-guarding related activities.
12. The proposal should have no over writing except as necessary to correct errors made by the bidder/s himself/themselves, in which the person signing the proposal must sign such corrections / alteration.
- 10 The bidder shall sign each page. The persons signing the proposal shall sign all the alterations, omissions and additions.
- 11 The prospective bidder may seek their clarification if any on the bid in writing to the Joint Director, Department of Tourism, Daman. Clarifications submitted in writing only will be answered / responded.

- 12 The proposal shall be submitted in original. All information called for in the enclosed formats should be furnished against the relevant columns in the forms. Avoid additional information which are not called for.
- 13) a) If no information is to be provided in a column, a “nil” or “no such case” entry should be made.  
  
b) If any details are not applicable “not applicable” should be written.
- 14 All columns shall be filled irrespective of the submission of supporting documents and no irrelevant documents shall be submitted.
15. Proposals shall be submitted as per the schedule date. Late submission will not be entertained.
- 16 Proposals shall be addressed to the Deputy Director, Department of Tourism, Paryatan Bhawan, Near ST Depot, Nani Daman, Pin Code No. 396 210
- 17 This Invitation to Bid Documents does not purport to contain all the information each prospective bidder may require. This document may not be appropriate for all persons, and it is not possible for the Joint Director, Department of Tourism to consider the investment objectives whether financial or otherwise, financial situation in particular needs of each party who reads or uses the document.
- 18 Neither the Director of Tourism nor their employees or consultants will have any liability to any prospective bidder or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss and expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Request for Qualification Document any matter deemed to form part of this Request for Qualification Document, the award of the project, the information and any other information supplied by or on behalf of the Director of Tourism or their employees any consultants or otherwise arising in any way from the selection process for the project.
- 19 The Deputy/Joint Director, Department of Tourism shall open the envelope containing the Bid documents in the presence of bidders who choose to attend.
- 20 No tenders shall be allowed to be modified after the submission.
- 21 At any time prior to the dead line for submission of tender (Invitation to Bid), the Deputy/Joint Director, Department of Tourism may amend the tenders by addendum.

- 22 All the correspondence and the documents related to the bid exchanged by the bidders and Department of Tourism shall be in English.
- 23 The bid shall remain valid for 90 days after the last date of submission. In exceptional case the Director may request the bidder to extend the period of validity for a specified additional period.
- 24 Any comments which the bidder desires to make shall take form of a separate statement which should be as brief as possible and give reference to page, clauses or items numbers of the annexed documents.
- 25 It will be imperative to each bidder to be fully conversant about all local conditions and factors which may have any effect on the execution of the project covered under the scope of the work.
- 26 The bid would be considered to be responsive if it satisfies the following conditions:
  - a. It is received as per the time schedule.
  - b. It is signed, sealed and marked as stipulated.
  - c. It contains all information.
  - d. All the formats are invariably filled.
  - e. The information shall be self explanatory and authentic.
  - f. No inconsistency between the claims and supporting documents.
- 27 The bidders are further advised that the technical and financial bid shall be evaluated on the basis of Quality and Cost of achievement of the tender objective.
- 28 The Director of Tourism reserves the right to change, modify add or to alter the bidding process including:
  - a. Inclusion of an additional evaluation criteria.
  - b. Extension of bidding period.
- 29 The selected bidder based on Invitation to Bid will be required to enter into an agreement with the Director of Tourism.

The agreement shall in addition to the terms and conditions of the bid include  
Obligation to

- a. Employment for local of Daman.
- b. Minimum wages as applicable in the U.T.
- c. Welfare of the employees.
- d. The stamp duty of the Agreement shall be borne by the bidder.

- 30 The Bidder shall submit the Technical Bid only with the prescribed documents alongwith the EMD. No Financial Bid shall be submitted physically and or should have a mention in the Technical Bid.
- 31 The Technical Bids shall be opened in the presence of all participating bidders. Information regarding submission of Tender Fees, Earnest Money Deposit and Solvency Certificate shall only be informed to the bidders present.
- 32 The Bidder shall be technically evaluated by a Technical Committees constituted by the Department in two phases. The first phase shall be to shortlist the bidders based on the phase's eligibility criteria only, the eligible bidder who are satisfied shall be invited for the second level technical scrutiny. The shortlisted bidder shall make technical presentation before the committee regarding the company experience, who undertake earlier and how they intend to function in Daman & Diu based on the Technical presentation, the committee shall evaluate them and only those who qualifying technically phase be eligible to the next level of commercial bid. The Technical committee will open on-line of only those qualified and shortlisted technical bidders.
- 33 The Director, Department of Tourism reserves the right to reject any proposal or to annul bidding process and reject all tenders at any time prior to the award of the work without assigning any financial liability to the affected bidders and any obligations to inform the affected bidders.
- 34 The contract period shall be for 3 years from the date of signing the Agreement which shall be extendable annually based on the performance for a maximum of 2 years.
- 35 The Tender Fee is Rs.500/- (Non-Refundable).
- 36 The bid shall be non conditional.
- 37 The Successful bidder has to pay necessary taxes to Government, semi-government organizations, Panchayat, Municipality etc. as prescribed under the concerned law.
- 38 All bids are to be submitted on-line. Only base documents of the technical bid is to be submitted physically alongwith EMD and other prescribed documents.
- 39 The successful bidder shall be liable to provide & maintain life Guard Service at Jampore Beach, Devka Beach and Nani Daman jetty in Daman District and Nagoa Beach, Ghoghla Beach, Chakratirth Beach at Diu District separately.
- 40 The successful bidder shall have to provide necessary equipments for life guarding.

41 If at any time, it is brought to the notice of the Tourism Department, that the successful bidder is not providing man power or equipments at these beaches as prescribed in the Agreement, the bidder shall be liable to be imposed penalty as deemed fit by the Tourism Department.

The penalty shall be as follows:

- a) Rs.10,000/- on first occasion
- b) Rs.25,000/- on Second occasion
- c) Rs.50,000/- on third occasion

Subsequent default shall be liable to be cancelling the agreement, Forfeit the EMD & other securities and also blacklisting of the company.

42 If at any time it is noticed by the Tourism Department that the bidder has violated any of the Terms and Conditions, the Tourism Department shall be at the liberty to terminate the Contract, without prejudice to any action as per Law.

43 If, during the operation of Agreement/ Contract between the bidder and Tourism Department, any case of death or drowning happens, the bidder shall be liable to pay ex-gratia to the next kin of the deceased person as per the rule and criteria of Government, without prejudice to further imposing penalty any legal action by Tourism Department, as per law and Public liability insurance shall be provided and Govt. will be kept indemnified.

44 The Financial Bid should be submitted online only on [www. nprocure.com](http://www.nprocure.com).

45 The Technical bids shall be evaluated against the specified parameters/criteria' same as in the case of conventional tenders and the technically qualified bidders should be identified. The result of Technical bid evaluation should be displayed on the <https://daman.nprocure.com> which can be seen by all the bidders who participated in the tender.

46 The Technical bids shall be opened online by the concerned officer/officers at the time and date as specified in the tender documents. All the Statements, documents, certificates, Demand Draft/Bank Guarantee/Fixed Deposit Receipt etc., uploaded by the bidder should be verified and downloaded, for technical evaluation. The clarification, particulars, if any, required from bidder, can be obtained either online or in the conventional method by addressing the bidders. No tender should be rejected or ignored for evaluation merely on the basis of non receipt of original/hard copy. The original/hard copy of the documents should be asked before awarding contract by giving 7 days time.



### **Scope of work:**

1. Patrols public beach area to monitor activities of swimmers and prevent illegal conduct: Observes activities in assigned area on foot, in vehicle, or from tower or headquarters building with binoculars to detect hazardous conditions, such as swimmers in distress, disturbances, or safety infractions.
2. Cautions people against use of unsafe beach areas or illegal conduct using megaphone.
3. Rescues distressed persons from ocean or adjacent cliffs, using rescue techniques and equipments.
4. Examine injured individuals; administer first aid, and monitors vital signs, utilizing training, antiseptics, bandages, and AED instruments such as stethoscope and sphygmomanometer.
5. Administers artificial respiration, utilizing cardiopulmonary or mouth – to – mouth methods, or provides oxygen to revive persons.
6. Compiles emergency and medical treatment report forms and maintains daily information on weather and beach conditions.
7. Occasionally operates switchboard or two-way radio system/Radio to maintain contact and coordinate activities between emergency rescue units.
8. The successful bidder has to provide uniforms to the Life guard personnel and the Supervisors for easy identification of them in the crowd at their own cost. No additional payment will be made for the same.
9. The successful bidder/Agency shall follow all specifications, list of equipment, training, manpower requirement etc as stipulated in the invitation to Bid.
10. Exercising expertise in implementing the Water Safety Patrol.
11. Setting Bench marks for minimizing the drowning/accidental deaths in beach, safety of beaches, cleanliness of beach and protection of beaches.
12. Successfully implementing the work as per the objective of the work.
13. Advising the Department from time to time on short comings, improvements etc.
14. Any public swimming/bathing timing for public shall be upto 7.30 p.m. only for all beaches. The successful bidder shall ensure the public are maintaining the timing as prescribed. A Board in local language shall be displayed for the information of the public. Further, its department has the right to extend the timing as per demand and need as the vendor has to be vigil alert and function accordingly.

## Eligibility Condition:

Sr. No.	Description of Primary Eligibility Criteria	Documents required
1	<p>The bidders should have a minimum of 5 years experience in providing beach life guarding services in India.</p> <p>No extension shall be allowed.</p>	
2	Managerial (Employed) Capability to operate, maintain and manage beach lifeguarding services alongwith organization structure	<ol style="list-style-type: none"> <li>1) Details of personnel and their qualifications</li> <li>2) Skill Matrix</li> <li>3) Undertaking confirming that personnel listed in #1 above are in employment of the bidder 180 days prior to the date of the bid submission</li> </ol>
3	Performance appraisal of beach life guarding service provided by the Bidder	<ol style="list-style-type: none"> <li>1. External Performance Appraisal Report</li> <li>2. Performance Report submitted by the Bidder to any Client</li> <li>3. Information Report submitted by Bidder to Client on rescue interventions, need and outcome.</li> <li>4. Certificate/Application letter etc. if any from the clients.</li> <li>5. Papers clipping etc. highlighting by the advertisement of the bidder particularly in as National or Regional dailies.</li> </ol>
4	Experience in the use and maintenance of life saving rescue equipment used by the bidder for providing beach lifeguarding services or for other activity	<ol style="list-style-type: none"> <li>1. Details of equipment including quantity and purpose existing with the bidders.</li> <li>2. Skill Matrix of maintenance personnel</li> <li>3. Any kind of documents such as purchase above etc. to prove that the equipments are available with the Bidders</li> </ol>
5	Net worth of the Bidder should not be less than Rs.30.00 Lakhs (Rupees Thirty Lakhs only) for the financial year ending March 2012, March 2013, and year ending March 2014 separately.	

6	Audited Financial Statements income Tax Returns for the year ending March, 2012, 2013& 2014 shall have to be submitted.	
7	The Bidder shall have a solvency of Rs. 25.00 Lakhs (Rupees Twenty Five lakhs only) Solvency letter from the Scheduled banker of the Bidder.	
8	Bidder should have a minimum Turnover of Rs.40.00 Lakhs for each of the financial years ending March 2012; March, 2013 and March 2014	

Date :

Signature of the Authorized Person  
With Name and Designation

Place :

**Note:** Bidders are informed that submission of evidence in support of the eligibility criteria with contact details of references for cross verification is compulsory. No waiver or request for time to submit such evidence complete with references for cross verification shall be entertained.

## FINANCIAL BID

**The Agencies should quote their consolidate rates:**

Sr. No.	Description	Rate ( Per Month)	Rate ( Per Year )
01	Consolidated rate for providing Life Guard Services in Daman District for all the prescribed beaches		
02	Consolidated rate for providing Life Guard Services in Diu District for all the prescribed beaches		

Date :

Signature of the Authorized Person  
With Name & Designation

Place :