

U.T. Administration of Daman & Diu
Office of the Asstt. Director of Education
District Panchayat, Dholar,
Moti Daman: 396 220.

No. ADE/DP/N-Days/2015-16/623

Date: 17/07/2015

e-TENDER (ON-LINE) INVITATION NOTICE NO.04 OF 2015-16

The Asstt. Director of Education, DP, Daman on behalf of the President of India, invites tenders for supply of Chocolate/Cadbury and Potato Wafers etc. for National Days in Daman District through On-line on <https://daman.nprocure.com> from the Agencies/Dealers/Suppliers by e-Tender Notice also available on www.nic.daman.in.

* On-line downloading of Tender Documents	Upto 20 th July, 2015, at 11:00 hours
* On-line submission of Tenders – Last Date & Time for Receipt of Bids	Upto 06 th August, 2015, at 17:00 hours
* Physical Nutritious Food Items – “SAMPLES” Verification	Upto 07 th August, 2015, at 11:00 hours onwards
* “Technical Bid” (Online Soft Copies) Verification	Upto 07 th August, 2015, at 13:00 hours onwards
* On-line Opening of Price Bids (Financial Bid)	Upto 07 th August, 2015, at 17:00 hours onwards (if, possible)
* Bidders have to submit their PRICE Bid in electronic format only on https://daman.nprocure.com till the last date & time for submission. PRICE Bid in Physical format shall not be accepted in any case.	
Physical submission of Tender Fees, EMD, Chocolate/Cadbury and Potato Wafers samples at the office of the the Asstt. Director of Education, District Panchayat Dholar, Moti Daman on or before dated 06 th July, 2015 at 17:00 hours, during the Office working hours on working days. Scan Copy of all the mandatory documents including “Tender Fee” & “EMD” should be uploaded with Technical Bid on https://daman.nprocure.com .	
The Tender Inviting Authority reserves the rights to accept or reject any or all the Tenders to be received without assigning any reasons thereof.	
Bidder shall have to post their queries on e-mail address: mdmdpdaman@gmail.com on or before dated 24 th July, 2015 upto 15:00 hours.	
In-case Bidder needs clarification / training for participating in on-line tender, they can contact the following Office: (n) Code Solution. A Division, GNFC Ltd. (n) procure cell, 403, GNFC Info Tower, S. G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat) Phone: Airtel: +91-79-40007501, 40007512, 40007516, 40007517, 40007525 BSNL: +91-79-26854511, 26854512, 26854513 (EXT: 501, 512, 516, 517 and 525) Reliance: +91-79-30181689 Fax: +91-79-26857321, 40007533 E-mail: nprocure@ncode.in TOLL FREE NUMBER: 1-800-233-1010 (EXT: 501, 512, 516, 517 and 525)	


(C.B. Patel)

Asstt. Director of Education
District Panchayat, Daman & Diu,
Daman.

Copy to:-

- 1) The Director (IT), NIC, Secretariat, Daman with request to publish in website.
- 2) Field Publicity Officer published for kind publicity in news paper.

**U. T. ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE ASSTT. DIRECTOR OF EDUCATION,
DISTRICT PANCHAYAT, MOTI DAMAN**

Terms & conditions for Supply of Chocolate/Cadbury and Potato Wafer etc. on 15th August 2015 Independence Day, 19th December 2015 Liberation Day and 26th January 2016 Republic Day to the student of Pre-Primary, Primary, Upper Primary for the year 2015-16.

e-Tender Notice:-No.04 ADE/DP/N-Days/2015-16/623

Dated: 17/07/2015.

Tenders are invited by Short e-Tendering system so the 'Technical Bid' will be submitted in the office of the Assistant Director of Education, District Panchayat, Moti Daman.

(a) The 'Financial Bid' will have to be applied on line through e – procurement only.

(b) The financial bid will be opened after qualified of technical bid checked & verification of samples provided by tenderer.

1. Eligibility

- (1) The bidder should be registered under Sales Tax/VAT
- (2) The bidder should be manufacturer/authorized dealer/supplier of the items for last three years tendered for supply of Chocolate/Cadbury and Potato Wafer etc.

2. The tender form along with terms and conditions can be downloaded from web site <https://daman.nproure.com> on payment of Rs.500/- DD of any Nationalized bank (non-refundable) submitted with technical bid.

3. The Earnest Money Deposit (EMD) of Rs.30,000/- is payable in form of Demand Draft or FDR issued by any Nationalized Scheduled Bank in favour of the **Asstt. Director of Education, District Panchayat, Moti Daman**. Tender received without Earnest Money Deposit will be treated as invalid.

The Tenderer has to submit the SAMPLES of the Chocolate/Cadbury and Potato Wafer etc. items to the Asstt. Director of Education, District Panchayat, Moti Daman.

4. Tenderer should also furnish the details of nature of constitution of their firm / names & addresses of the proprietor / partners /directors and also the details of system concern, if any.

5. Only Sales Tax/VAT will be paid on the items on which it is chargeable under the Central Sales Tax Act/ VAT Act or the Rules made there under.


6. The rate(s) quoted should be strictly for free delivery at F.O.R. at the specified all the Pre-Primary, Primary & Upper Primary Schools of Daman District & will be valid and operative as per supply order.

7. (a) The bidder should be quoted rate of all items with standard Brand inclusive of all taxes, installation & commissioning charges etc.
 (b) **The bidder should supply Chocolate/Cadbury and Potato Wafer etc. as per specification given in the tender.**
8. The Tendering firms / agencies are required to **upload scan copies** of the following documents compulsorily with Technical Bid on <https://daman.nprocure.com>. Failing to which their bids will be summarily / outrightly rejected and will not be considered without assigning any reasons thereof.
 - i. Copy of PAN Card.
 - ii. Copy of TIN Number.
 - iii. Copy of Income Tax Returns for last two years (i.e. Assessments years 2013-14 & 2014-15 OR 2015-16).
 - iv. Earnest Money Deposit (E.M.D.) of Rs. 30,000/- (Rupees Thirty Thousand only) by drawing a Demand Draft, FDR or Banker's Cheque on any Nationalist Schedule Bank, in favour of **Asstt. Director of Education, District Panchayat, Daman.**
 - v. Tender Fee of Rs. 500/- (Five Hundred only) (Non refundable) in form of Demand Draft (DD)/Cheque from any Nationalized/Scheduled Bank in favour of "**Asstt. Director of Education, District Panchayat, Daman**".
 - vi. Copy of Terms and Condition duly signed by the firms/agencies with firm seal.
 - vii. Tenderer should furnish declaration regarding Blacklisting/Debaring to participate in the Government Tender on their letter with firm seal.
9. Except C.S.T., all other Taxes/Duties/Royalties Charges payable on the sales/Transport etc. within and/or outside the state shall be payable by the supplier.
10. No extra charges for packing, forwarding and insurance etc. will be paid in addition to the rates quoted.
11. The rates should be quoted only for the items specified in the list of requirement and should be for the items of given special make / manufacture.
12. Rates quoted for items other than the required specification/make/manufacture may not be considered. However, indigenous manufactures may quote their own makes provided the specifications confirm to the standard(s)/requirements of the given specifications/make/manufacture.
13. Where specifications/make/manufacture are not specified by this office, the rates should be quoted only for the standard quality.
14. The tenderer should specify the name of the manufacturer for the items quoted by him along with catalogue of the items.
15. The tender should be neatly typed only on letterhead carrying the name of supplier and the signature of the tenderer. No overwriting, correction or erasing will be considered.
16. The decision of the Asstt. Directorate of Education, District Panchayat, Moti Daman reserves the rights to acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.

17. The Tender Committee will open the Tenders in presence of tenderers or their representatives, if any present in the Office of the Asstt. Director of Education, District Panchayat, Moti Daman. The Tender Committee will first open the technical bid and considering the technical specification of Chocolate/Cadbury and Potato Wafers etc. The Committee will open the financial bid only of those firms who are qualified for technical bid as per minimum specification given by the department.
18. The Asstt. Director of Education, District Panchayat, Moti Daman will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the Bidder or at reduced rate during the negotiations, if any.
19. Successful bidder will have to sign an agreement with the purchaser within 3 days of the receipt of the supply order.
20. Rates tendered/offered in response to the concerned Tender Notice by the successful bidder shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
21. (a) The successful Tenderer will have to pay an amount equal to 5 to 10 percentage of the total value of articles mentioned in the supply order within 10 days from the date of the order as security deposit in form of FDR in favour of the Assistant Director of Education, District Panchayat, Moti Daman.
(b) Non-receipt of Security Deposit within stipulated time limit will result in automatic cancellation of the order for supply without any intimation.
22. The successful bidder will be given supply order by the department for supply of specified items within 5 days of receipt of the supply order.
23. In case, the supplier does not execute the supply order placed with him, the Security Deposit of the supplier will be forfeited to the Government and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
24. EMD will be forfeited in case successful bidder fails to :-
(a) Sign agreement as mentioned above
(b) Furnish security deposit in time
25. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them.
26. For specified items, the amount of Security Deposit will be refunded after expiry of guarantee/Warranty period. For other items, security deposit will be released only on satisfactory completion of the supplies, or any such date/period as may be mutually agreed upon.
27. The Asstt. Director of Education, District Panchayat, Moti Daman may consider extension of time for remitting the Security Deposit, if demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.

28. Extensions of time limit for supplies shall be considered by the Asstt. Director of Education, District Panchayat, Moti Daman maximum up to one month of issue of supply order. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered for at the discretion of the authority competent to grant extension of time limit provided such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
29. Demurrage charges paid by the Asstt. Director of Education, District Panchayat, Moti Daman on account of late receipt of dispatch documents intimation will be recovered from the bills payable to the supplier.
30. The supplies of Chocolates/Cadbury and Potato Wafers etc. of inferior **sub standard quality** or of different specifications, brand, manufacturer etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier will have to replace the same at his own cost and risk. Intimation of non-acceptance of any stores items and equipment etc. will be sent to the supplier within 10 days from the date of receipt of the stores and the same will be returned to the supplier at his own cost and risk within 15 days from the date of dispatch of intimation of the non-acceptance. However, if the replaced supplies are not received within 15 days from the date of communication the Asstt. Director of Education, District Panchayat, Moti Daman will not be responsible for any damage, loss etc. of such rejected articles.
31. If at any time after the order for supply of Chocolates/Cadbury and Potato Wafers etc. the Asstt. Director of Education, District Panchayat, Moti Daman shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Asstt. Director of Education, District Panchayat, Moti Daman shall give notice in writing of the fact to the supplier(s) who shall have no claim to any payment of compensation what so ever on account of any profit or advantage which the supplier(s) might have derived from the supply of articles in full, but which did not derive in consequence of the full quantity of articles not having been purchased, nor shall have any claim for compensation due to any alterations having been made in the original instructions which shall invoice any curtailment of the supply originally contemplated.
32. Termination of agreement :-
 - (a) In case of failure to replace the accepted and rejected articles from supplies made, as mentioned in the conditions, the loss suffered by the Government will be recovered from the supplier's Security Deposit or payment of any bill(s) to the extent required.
 - (b) In case of failure to supply the store, items and equipment etc. ordered for, as per conditions and within the stipulated time, the same articles will be obtained from the other Tenderer who offered next higher rates or from any other sources, as may be decided by the Asstt. Director of Education, District Panchayat, Moti Daman and the loss to the Government on account of such purchases(s) shall be recovered from the former supplier's Security Deposit/Earnest Money or amount of bill payable. The suppliers shall have no right to dispute with this procedure.
33. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is/are not adjustable with Earnest Money or Security Deposit required as per conditions of this tender.

34. All bills should be in DUPLICATE and should invariable mention the number and date of supply order.
35. All bills for amount above Rs.5000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs.5000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
36. Each bill in which Value Aided Tax is charged must contain the following certificate on the body of the bill.
"CERTIFIED that the goods on which Value Aided Tax has been charged have not been exempted under the Central Sale Tax Act or the Rules made there under and the amount charged on account of Value Aided Tax on these goods is not more than what is payable under the provisions of relevant Act or Rules made there under"
37. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the jurisdiction
38. **The Hard copy of tender documents i.e. Tender Fee and E.M.D. in sealed cover to be submitted in the Office of the Asstt. Director of Education, District Panchayat, Moti Daman at the prescribed time limit.**


 Asstt. Director of Education,
 District Panchayat, Moti Daman

THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US.

(Signature of Supplier/Tenderer)
 Date & Rubber Stamp.

NOTE: - Please return one copy of these conditions duly signed along with your tender/Quotations.

Format for Financial Bid (ANNEXURE-II)

STATEMENT SHOWING LIST OF CHOCOLATES/CADBURY AND
POTATO WAFERS ETC. TO DISTRIBUTE IN THE PRE-PRIMARY,
PRIMARY AND UPPER PRIMARY SCHOOLS IN DAMAN DISTRICT
FOR THE YEAR 2015-16

SR. NO.	Name of Items	Nutritional Information (Approximate composition per 100g)	Grade/ Trade Mark/ Brand Name.	Rate per Unit
1.	Chocolate/Cadbury 22 gms. And above	Energy 562 Kcal, Protein 3.6 g, Carbohydrates 58.6 g. of which Sugar 6.0 g, Fat 34.8 g, Saturated Fatty Acid (Not more than) 16.0 g, Trans Fat (Not more than 0.2 g)	Submit rate online only	
2.	Potato Wafer 40 gms. And above	Energy 444 Kcal, Protein 3.6 g, Carbohydrates 76.2 g. of which Sugar 57.0 g, Fat 13.5 g, Sodium 159 g		

Note: - Specification/Brand of each Item should be clearly indicated in the Tender, ensuring I.S.I. quality/standard.
Item wise L1 rate basis
Price/Rate should be quoted inclusive of all applicable taxes.
The "Financial Bid" will have to be applied online through e-procurement online.


(C.B.Patel)

Asstt. Director of Education,
District Panchayat, Daman.

Signature of the Supplier/tenderer (with seal)

Encl: - E.M.D. FOR RS. 30,000/-

e-TENDER DOCUMENT FOR

Supply of Chocolate/Cadbury and Potato Wafer etc. on on 15th August 2015 Independence Day, 19th December 2016 Liberation Day and 26th January 2016 Republic Day to the student of Pre-Primary, Primary, Upper Primary for the year 2015-16.

ASSISTANT DIRECTOR OF EDUCATION, DISTRICT PANCHYAT, MOTI DAMAN.

Tender Notice:-No.04 ADE/DP/N-Days/2015-16/

Dated: 17/07/2015.

TECHNICAL BID**TECHNICAL BID (ANNEXURE-I)**

1. Name of the Tenderer	
2. Address of the Tenderer	
3. e-mail	
4. Tel. Nos. / Mob. Nos.	
5. Name of the Proprietor	
6. Year of establishment	
7. Demand draft No. & Date	
8. Bank Account Number, Branch Name & Address with IFSC Code of Bank.	
9. Earnest Money Deposit (EMD) – in form of Fixed Deposit Receipt, Banker's Cheque.	
10. Tender Fee – in form of Demand Draft (DD)/Cheque (Non refundable) (Mention No. & Date with Name of the Bank & Branch Name)	
11. Copy of TIN Number (Mention the number & Date of documents).	
12. Copy of Terms and Conditions duly signed by the firms/agencies with firm seal.	
13. Furnish Self declaration regarding Blacklisting/Debarring to participate in the Government Tender on the bidder's letter head.	
14. Copy of PAN Card (Mention the number & date of document).	
15. Copy of last two years Income Tax Returns. (Assessments years 2013-14 & 2014-15 or 2015-16)	

I / We certify that I / We read understood and accept the contents of the broad terms and conditions incorporated in the Tender Form and 'Note' below and submit this Tender for consideration. I / We certify that the above statements are true.

(Signature of the Owner / Proprietor)

Full Name of the Firm

Address

DATE: _____

(SEAL)