

ADMINISTRATION OF DAMAN & DIU  
OFFICE OF GOVERNMENT PRINTING PRESS,  
FORT AREA,  
MOTI DAMAN

**LIMITED TENDER NOTICE**

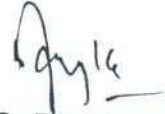
No. GPP/804(4-114)/ 2015-16/3/3

Dated: 28/09/2015

Sealed Limited Tender for "Purchase of Papers and Stationery" as per following schedules are invited upto **2.00 p.m. on 29/09/2015** which shall be opened on the same day at 4.00 p.m. On the following terms and conditions.

1. The rates quoted should be strictly for delivery of Papers and Stationery as per the specifications of the Government Printing Press. All charges to be borne by supplier including the transport charges. No extra charges for packing, forwarding and insurance etc. shall be paid on rates quoted. Tenders received which do not confirm with the said condition shall be summarily rejected.
2. The rates quoted should remain valid and operative for a period of 180 days from the date of opening of Tender.
3. The rates quoted should be inclusive of all taxes.
4. The tenderer should submit the following documents for qualifying in technical bid.
  - i) Earnest Money Deposit of Rs. 7500/- (Rupees Seventy Five thousand only) in the form of **Demand Draft of any Scheduled Bank payable at Moti Daman** drawn in favour of the under signed.
  - ii) Tender document fee of Rs. 500/- (Rupees Five hundred only) which is non refundable.
  - iii) The tendering firm must be registered with the Sales Tax/ Vat Department and a copy of their registration under the sales tax / Vat Department bearing the TIN be provided.
5. The rate should be quoted only for the items specified in the list of requirement mentioned in the enclosed schedule and should be for the items of given specification / mark/ manufacture. As far as possible illustrated leaflets / catalogue / samples should be enclosed with the tender. Where specification / mark / Manufacture are not specified the rates should be quoted only for standard quality. The decision of the undersigned for equivalence of specification / mark / manufacture shall be final.

6. The Stores of Inferior quality / Sub-standard or of different specifications other than that ordered / specified and or incomplete or broken articles will not be accepted. The supplier will have to replace the same and collect back the rejected article at his own cost, and risk. In the event of any dispute, the decision of the undersigned shall be final and binding on suppliers.
7. Neither any advance payment shall be made nor shall condition for supply against documents through bank be accepted.
8. The materials shall have to be supplied within 20 days from the date of receipt of firm order failing which the EMD shall be forfeited.
9. Right to accept the tender in full or in part or to reject any or all the tender without assigning any reason there of is reserved with the undersigned.
10. The final tender will be opened only after fulfillment of technical bid conditions.



**(Dr. S.D. Bhardwaj)**  
H.O. Government Printing Press,  
Daman

Copy to:-

1. The State Informatics Officer, NIC, Secretariat, Daman with request to kindly upload this Notice on the Official Website.

## SCHEDULE

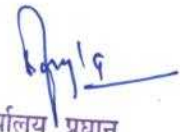
### DETAILS OF ARTICLES REQUIRED UNDER

TENDER NOTICE No. 804(4-114)/2015-16/3/3

Dated: 08/09/2015

Sr. No	Item with Specifications	Unit of	Rates (Rs.)
1	White Maplitho Paper 17" X 27" 70 gsm	per ream 500 sheets	
2	Ledger Paper 17"x 27" 14 kg 90 gsm	per ream 500 sheet	
3	Zerox paper (J.K. Red) A4 Size 75 gsm	per ream 500 sheet	
4	Zerox paper (J.K. Red) A3 Size 75 gsm	per ream 500 sheet	
5	Zerox paper (J.K. Red) FS Size 75 gsm	per ream 500 sheet	

**Note :** Right to accept or reject the tender in part or whole and choice to select or reject the items is reserved with the officer inviting tenders

  
कार्यालय प्रधान  
Signature of the Tender Inviting Officer  
राजकीय मुद्रणालय, दमण.  
Govt. Printing Press, Daman.

#### Seal

We hereby abide by the above terms and conditions

VAT/Sales Tax No

Dealership

Signature of the tenderer with seal