

**ADMINISTRATION OF DAMAN & DIU (U.T.)**  
**OFFICE OF THE DY. SUPERINTENDENT OF POLICE,**  
**POLICE DEPARTMENT,**  
**AIRPORT ROAD, DUNETHA**  
**UT OF DAMAN & DIU, DAMAN – 396 210**

No.Dy. SP/DMN/Tender/Cleaning Material/2015 – 16/911 Date: 18.11.2015

**RE - TENDER NOTICE**

Sealed re-tenders are hereby invited for second time from the interested Parties/supplier/Manufacturer/Authorized Dealer, on behalf of the President of India by the undersigned for the procurement of Expendable cleaning and other material for Police Department of Daman & Diu, Daman. The Sealed Limited Tender shall reach to the office of the undersigned on the above mentioned address on or before 27/11/2015 by RAPD/Courier or by hand.

Sr. No.	Name of Work	EMD (Earnest Deposit) Money	Tender Fees (Non-Refundable)	Approximate Estimated Cost
1.	Expendable Cleaning Material	Rs. 2500/-	--	Rs. 144595

❖ Last date for submission of tender documents:	Up to 27/11/2015 15.00hrs
❖ All the bidders have to produce sample of schedule <b>Expendable cleaning and other material</b> before the purchase committee along with the tender document before the last date, at Police Head Quarters, Daman without fail, otherwise their tender will be summarily rejected. Price bid will be opened of only those Bidders produce / submit sample of their product <b>Expendable cleaning and other material</b> .	On or before 27/11/2014 15.00hrs
❖ Opening of price bid of successful bidder	On 01/12/2015 11.00 hrs (if possible)
❖ Submission of tender fees in form of DD and EMD in form of FDR/DD in favour of DIGP, DD, valid copy of Sales Tax, PAN number etc. These are the required to be send through RPAD/Speed Post / Courier / by hand to the tender inviting authority: however, tender inviting authority shall not be responsible for any postal delay. The said documents along with the tender complete in all respect (along with the samples) shall reach to the office of the Tender Inviting Officer on or before 27/11/2015.	
❖ The tender inviting authority reserves the right to accept/ reject any or all tenders without assigning any reasons thereof.	
❖ The tender will be opened on the same day in presence of the tenderer, if possible. The offers received without obtaining tender documents or without EMD and tender fee shall be rejected.	
❖ Bidders have to submit price Bid in schedule <b>Expendable cleaning and other material</b> of the Tender Notice.	

16.11.15  
Dy. Supdt. of Police,  
Police Head Quarters,  
Daman

Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on website.
2. All Head of Office, Daman (U.T.) for wide publicity
3. Copy to all required Firms/ agencies/ manufactures for information and necessary action.



ADMINISTRATION OF DAMAN & DIU (U.T)  
POLICE DEPARTMENT, DAMAN & DIU  
DAMAN - 396 210

Tender No. Dy. SP/DMN/Tender/Cleaning Material/2015 - 16/911 Dated: - 18 /11/2015

**TERMS AND CONDITIONS OF CONTRACT  
FOR SUPPLY OF EXPENDABLE CLEANING AND OTHER MATERIAL TO THE POLICE  
DEPARTMENT DAMAN & DIU, DAMAN**

1. The envelop should be Super scribed by words "Limited Tender Notice for Purchase of **"Expendable cleaning and other material."**
2. The rates quoted should be strictly for free delivery up to the Office of the Dy.S.P. PHQ, Daman
3. The rates should be quoted inclusive of all taxes
4. Except CST all other Taxes/Duties/Royalties charges payable on the Sale/Transport etc. within and/or outside the State of Supplier shall be payable by the supplier.
5. No extra charges for packaging, forwarding and insurance etc. will be paid on the rates quoted.
6. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications confirm to the standard (s) requirements of the given specification/mark/ manufactures.
7. Where this office does not specify Specifications/Mark/Manufacture, the rate should be quoted only for the first class and standard quality.
8. The decision of the Tender Inviting Officer for acceptance / rejection of supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
9. The bidder should send in advance or enclose along-with tender an amount of Rs 2500/- as Earnest Money Deposit by drawing a FDR/demand draft on any scheduled Bank at Daman in favour of DIGP, DD, Daman. Tenders received without Earnest Money Deposit will be summarily rejected.
10. The amount of EARNEST MONEY paid by the Bidders (s) whose tender are not accepted will be refunded to them by Cheque or demand draft as may be refunded to the Tender Inviting Officer.
11. The Bill lieu of supply of **Expendable cleaning and other material** will be accepted only after satisfactory delivery of **Expendable cleaning and other material**, exactly as mentioned in the supply order, to the successful bidder. The amount of security deposit / earnest money deposit will be refunded after expiry of guarantee period if any, or any such date / period as may be mutually agreed upon or as per the GFR rule 157 & 158.
12. The Head of Office will consider extension of the time for remitting the security deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the government on account of his failure to abide by the time limit.
13. The Bidder should submit details of certificate, indicating his past experience in the execution of similar types of works with govt. of private agencies.
14. The supplies of **Expendable cleaning and other material** of inferior quality / standard or of different specifications other than that ordered/specified on/or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance of any materials, goods will be sent to the supplier within a week from the date of receipt in the stores and the same will have to be taken back by the suppliers at his own risk and cost. However if no communication of the non-acceptance, the Dy.S.P., Daman will not be responsible for any damage, loss etc. of such rejected articles.
15. In case, failure to replace the unaccepted & rejected articles from supplies made as mentioned in the conditions, the loss undergone by the government will be recovered from the supplier's security deposit / earnest money or payment due of any bill (s) to the extent required.
16. (1) The successful Bidders shall have to supply the materials/goods/articles/items ordered within 01 month from the date of receipt of the supply order.  
(2) The supply of materials/goods/articles/items shall be as per the schedule drawn by the Dy.S.P.(HQ), Daman.
17. In case of failure to supply of materials/goods/articles/items ordered for, as per conditions and within the stipulated time, the same articles will be obtained, if



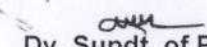
required, from the Bidders who has offered next higher rates or from any other source, as may be decided by the Tender Inviting Officer and loss to Government on account of such purchase (s) shall be recovered from the former suppliers security deposit / earnest money or bills payable. The suppliers shall have no any right dispute with such procedure.

18. Extension of time limit for supplies may be considered by the Dy.S.P.(HQ), Daman provided that such request made well in time depending upon the circumstances and his decision in the matter will be final.
19. If any time after the order for supply of materials/goods/articles/ items Dy.S.P. (HQ), Daman shall for any reason what so ever not required the whole or part of the quantity where or has specified in the order the DY.S.P. (HQ), Daman shall give notice in writing of the facts to suppliers who shall have no claim to any payment compensation what so ever on account of any profit or advantages with suppliers might have derived in consequence of the full quantity of the articles not having been purchased nor shall have any claim for compensation by reason of any alteration having been made in the original instructions which shall involve any curtailment of the supply as originally contemplated.
20. The earnest money or security deposits paid by the bidders against any tenders of supply order(s) is/are not adjustable with earnest money of security deposit required by those conditions.
21. All bills should be in triplicate and should invariably be mentioned the number and date of supply order.
22. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
23. Each bills in which Sales tax is charged must contain the following certificate on the body of the bill "**Certified**" that the goods on which Sales Tax/VAT/Service tax has been charged have not been exempted under the C.S.T/VAT Act or the rules made there under and the amount charged on account of Sales Tax on these goods is not more than what is payable under the provision of relevant act of the rules made there under.
24. All the legal matter pertaining to this tender will be handled\ settled in Daman jurisdiction only.
25. No Separate agreement will be required to be signed by the successful Bidders for the purpose of the contract for supply rates tendered offered in the concerned tender\ quotation notice shall be considered as acceptance of all above terms and condition for supply for all legal purpose.

The above conditions are accepted and are binding on me/us.

Signature of the Supplier's  
with seal

Dated: -18/11/2015

  
Dy. Supdt. of Police,  
Police Head Quarters,  
Daman



**SCHEDULE REQUIREMENT & PRICE SCHEDULE OF EXPENDABLE CLEANING &  
OTHER MATERIAL**

Sr. No.	Name of the Items	QTY	Rate	Total
1.	Stick Broom (Good Quality)	100 Nos.		
2.	Soft Broom (Good Quality)	100 Nos.		
3.	Phenyl (250ml) Good Quality	100 Nos.		
4.	Candle (Med)	25 Pkt		
5.	Cello Tap (Brown 2")	20 Nos		
6.	Cello Tap (White 1")	20 Nos.		
7.	Cello Tap (White 2")	20 Nos.		
8.	Air Freshener (Good Quality)	100 Nos		
9.	All Out Liquid	100 Nos		
10.	Washing Powder 1 Kg Surf	50 Kg		
11.	Hit Spray	20 Nos.		
12.	Floor duster cloth	25 Nos		
13.	Soft brush Plastic for cloth	10 Nos.		
14.	Naphthalene ball	05 Kg		
15.	Dust Cleaning Plastic with handle	20 Nos.		
16.	Odonil (for bathroom)	30 Nos.		
17.	Harpic 750 ml	50 Nos.		
18.	Pencil cell (AAA)	50 Nos.		
19.	Pencil Cell (AA)	50 Nos.		
20.	Lemon Tea	25 Packet		
21.	Sugar free Cube	10 Packet		
22.	Plastic Supdi	25 Nos.		
23.	Dettol Hand Wash Liquid	50 Nos.		
24.	Foot Mat Quire 3'X1.5"	10 Nos.		
25.	Stick Mop (cotton)	20 Nos.		
26.	Garden Plastic Pipe 30 Mtrs (bundle)	120 Mtrs.		
27.	Soap case (Good Quality)	50 Nos.		
28.	Soap for Bathing	50 Nos.		
29.	VIM Bar	50 Nos.		
30.	Ambipure Car Perfume	50 Nos.		
31.	Yellow Duster	100 Nos.		
32.	Towell White	30 Nos.		

Signature of the Supplier's  
with seal

*16.11.21*  
Dy. Supdt. of Police,  
Police Head Quarters,  
Daman


**OTHER INSTRUCTION TO THE BIDDER :-**

1. EARNEST MONEY OF Rs. 2500/-IN FAVOUR OF DIGP/DD, Daman.
2. SALES TAX/VAT REGISTRATION CERTIFICATE ALONGWITH TIN NUMBER
3. LATEST SALES TAX/VAT CLEARANCE CERTIFICATE
4. DOCUMENTS RELATING TO PAST PERFORMANCE FOR THE LAST THREE YEARS, IF ANY.
5. A LIST OF OWNER/PARTNERS OF THE FIRM AND THEIR CONTACT TELEPHONE NOS. ALONGWITH A CERTIFICATE TO THE EFFECT THAT THE FIRM IS NOT BLACKLISTED BY ANY GOVT. DEPARTMENT NOR ANY CRIMINAL CASE IS REGISTERED.
6. ANY OTHER RELEVANT IMPORTANT INFORMATION IF ANY.
7. COPY OF TERMS AND CONDITIONS DULY SIGNED WITH SEAL OF THE FIRM, IN TOKEN OF ACCEPTANCE OF TERMS AND CONDITIONS.

**CONTRACT FORM /AGREEMENT**

Certify that I/We hereby agree to abide with Terms & Conditions as specified in Tender. Forms accepted.

Signature of the Supplier's  
with seal

  
Dy. Supdt. of Police,  
Police Head Quarters,  
Daman

Date: - 18.11.2015.

Note: - Please return one copy of these conditions duly signed along with your tender/quotation.