

**GOVERNMENT OF INDIA
UT ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE DEPUTY DIRECTOR OF TRANSPORT,
AIRPORT ROAD, KATHIRIA,
NANI DAMAN – 396 210.**

No.ADTr./DMN/DMC-Election/2015-16/ 25 /

Date: 18/01/2016

SHORT TENDER NOTICE


Sealed tenders are invited by the Deputy Director (Transport), Daman on behalf of the President of India for supply of Vehicles L.M.V. car i.e. Tavera and Swift Dzire during Daman Municipal Council in the Union Territory of Daman & Diu Election – 2016 to be held in January ' 2016 as vehicle per day basis (with Fuel with Driver).

Per day basis rate for the following vehicle.

Type of Vehicle	Rate per day & upto 100 kms.	Extra hours (Rs./Hour)	Extra Kms (Rs./Km)
Tavera			
Swift Dzire			

Date of Receipt of Tenders : 25/01/2016

Date of Opening of Tenders : 25/01/2016 at 4.00pm


Deputy Director (Transport)
Daman.

✓ Copy to : The SIO, NIC, Daman for uploading the above notice on official website.

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No.ADTr./DMN/DMC- Election /2015-16/ 252

Date: /8 /01/2016.

TERMS AND CONDITIONS

**Terms and conditions for supply of L.M.V. Car i.e. Tavera and Swift Dzire
during Daman Municipal Council
in the Union Territory of Daman & Diu Election – 2016**

28. The Vehicles should be in good condition along with Fuel and Driver.
29. The rates should be quoted inclusive of all taxes.
30. All other Taxes/Duties/Royalties charges payable on the Sale/Transport etc. within and/or outside the State of Supplier shall be payable by the Agency.
31. If the vehicle damage or any problem arise during duty, the vehicle should be replaced immediately no repair work will be bear by the department. Also, no any kind of compensation will be paid by the Government in the event of any damages/losses in any untoward incident and it will be responsibility of the bidder to hence sufficient insurance paper or any other way meet such expenses on his own.
32. No extra charges for insurance etc. will be paid on the rates quoted.
33. The rates should be quoted only for the vehicles specified in the list of requirements and should be for the vehicles of given specifications confirm to the standard (s) requirements of the given specification/Model/Manufactures.
34. Rates quoted for vehicles other than required Specifications/Model/ Manufacture may not be considered. However indigenous Model/Manufacturers may quote their own makes provided.
35. The decision of the Tender Inviting Officer for acceptance / rejection of the vehicles supplied including the decision for Model, condition etc. of articles shall be final.
36. All the tenderers are hereby directed to submit tender fees and EMD and other supporting documents i.e. copy of Pan card, Sales Tax / Vat Registration Certificate / Service Tax alongwith TIN Number, Latest Sales Tax / Vat payment receipt and terms and condition duly signed in hard copy to the undersigned by RPAD/Speed post by hand on or before **25/01/2016 upto 16.00 hrs.**, however, tender inviting authority shall not be responsible for any postal delay or loss of documents.
37. The amount of earnest money paid by the tenderer (s) whose tender are not accepted will be refunded to them by Cheque or demand draft as may be refunded to the Tender Inviting Officer
38. Only on satisfactory completion of the work supplies ordered for and on payment of all bills of the agency, as to be admitted for payment, the amount of earnest money deposit will be refunded after expiry of the Election, or any such date / period as may be mutually agreed upon.
39. In case, failure to replace the unaccepted & rejected articles from supplies made as mentioned in the conditions, the loss undergone by the government will be recovered from the suppliers / agency earnest money or payment due of any bill (s) to the extent required.
40. All bills should be in duplicate and should invariably be mentioned the number and date of supply order.
41. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
42. The tenders will be opened in presence of tenderers or their representatives. If any, present in the office of the Tender Inviting Officer.
- 43. The right to accept or reject without assigning any reasons and or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.**

44. The lowest bidder to whom work order is issued shall have to deposit 10% as Security Deposit.
45. In case the agency / supplier does not execute the supply order in the full placed with him, the Security Deposit of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
46. The bidders provide information, as per the enclosed specification details duly signed by him.
47. If the supply of vehicles are not satisfactory or as per specification given in the tender, the same will be rejected by the Tender Inviting Officer and same will have to be replaced by the supplier at his own cost & risk.
48. The tendering firm must be registered with the Sales Tax/VAT Dept. Daman and a copy of their registration under the Sales Tax/VAT bearing the TIN Number be provided, besides the Latest Sales Tax/VAT Clearance Certificate.
49. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply
50. All the firms participating in the Tender must submit a list of their owners/partners etc. along with their contact telephone Nos. and a Certificate to the effect that the firm is not blacklisted by any Govt. Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
51. Bidders should not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
52. The Tender Inviting Officer reserves the rights to reject any tenders or negotiate as per rules
53. The Tender Inviting Officer also reserves the rights to relax any terms and condition in the public interest
54. All disputes subject to the jurisdiction of courts in the Territory of Daman

NOTE:-

B) FOLLOWING DOCUMENTS SHOULD BE SUBMITTED WITH THE ENVELOPE

9. TENDER FEES – Rs. 1000/- (DD) IN FAVOUR OF DEPUTY DIRECTOR (TRANSPORT), DAMAN.
10. EARNEST MONEY OF Rs. 12500/- IN FAVOUR OF DEPUTY DIRECTOR (TRANSPORT), DAMAN.
11. COPY OF PAN CARD.
12. SALES TAX / VAT REGISTRATION CERTIFICATE ALONGWITH TIN NUMBER
13. LATEST SALES TAX/VAT PAYMENT RECEIPT.
14. TOUR & TRAVELS REGISTRATION CERTIFICATE.
15. A LIST OF OWNER/PARTNERS OF THE FIRM AND THEIR CONTACT TELEPHONE NOS.
16. COPY OF TERMS AND CONDITIONS DULY SIGNED WITH SEAL OF THE FIRM. IN TOKEN OF ACCEPTANCE OF TERMS AND CONDITIONS.

AGREEMENT

Certify that I/We hereby agree to abide with Terms & Conditions as specified in Tender. Forms accepted.

Signature of the Supplier's
With Seal

Deputy Director (Transport),
Daman.

Date: - /01/2016

Note: - Please return one copy of these conditions duly signed along with your tender/quotation.