



U.T. ADMINISTRATION OF DAMAN & DIU,  
COLLECTORATE, DHOLAR, MOTI DAMAN – 396 220.  
Email :- [dycoll-dmn-dd@nic.in](mailto:dycoll-dmn-dd@nic.in), Phone- 2231770, 2230049

Tender Notice No. 1/2/COL/DMN/Acctt-Accomo/2017-18/9314 Dated: 13/10/2017

- : **QUOTATION NOTICE** :-

**Sub :-** Quotation Notice for room accommodation during the year 2017-18.

Sir,

Sealed quotation notice is hereby invited on behalf of the President of India by the office of the Collector, Collectorate, Daman, under Protocal services for the **“Requirement of hotel accommodation during the visit of VVIP’s disgnitaries during the year 2017-18”** from registered agencies/**Hoteliers situated within the radius of 5-7 Kms of Collectorate Building to apply and quote their rates upto 3.00 p.m. on 23/10/2017** which will be opened on the same day at 3.30 p.m. in the office of the Dy. Collector (H.Q.), Collectorate, Dholar, Daman in the presence of the tendered (s) or their representative(s) if any. The lists of difference category of accommodation are enclosed herewith in Annexure “A”.

Terms and conditions and the prescribed format for quoting the rates including Technical bid and Financial bid can be collected free of cost during office hours on all working days up to 22/10/2017 between 10.00 AM to 6.00 PM (except 1.00 to 2.00 PM) from Office of the Collector, Collectorate, Dholar. Quotation Notice are also available in the official website: [www.daman.nic.in](http://www.daman.nic.in).

**Term and Conditions :-**

- (1) Tenderers should quote their rates for the providing of accommodation as per the work order given by the office of the Dy. Collector (H.Q.), Collectorate, Daman.
- (2) The rates should be quoted inclusive of all taxes and breakfast, lunch and dinner charge etc.,
- (3) Those meeting the technical criteria would only be considered for Stage II i.e. financial bidding. Both the bids are to be responded together.
- (4) The period of contract will be from the date of award of work.
- (5) No Extra charge will be paid on the rates quoted.

- (6) The decision and right to acceptance or rejection without assigning any reasons any or all tenders in part or whole is reserved with the Head of Office.
- (7) All bills should be in DUPLICATE and should invariably mention the number and date of supply order.
- (8) All the dispute subject to the jurisdiction of court in the Daman District only.
- (9) The Dy. Collector (H.Q.), Daman reserves all rights to accept or reject all or any tender, in part or whole, without assigning any reasons.
- (10) The Tenders will be opened by the Tender Opening Committee in presence of Tenderers or their representatives, if any present in the Office of the Tender Inviting Officer.
- (11) The rate offered will be valid for a period of one year from the date of opening of the tenders.

Signature &  
Designation of Tender  
Inviting Officer

  
Dy. Collector (H.Q.), Daman

The above terms and conditions are accepted and are binding to me/us.

Signature of tenderer

Place : \_\_\_\_\_

Dated: \_\_\_\_\_

**Signature of Hotelier**  
**Authority with Stamp**

NOTE:- Please return one copy of these terms & conditions dully sign with seal of firm along with the tender.



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No. Col-DMN/Room-Accomo/VVIP-Visit/2017-18/1315

13<sup>th</sup> October 2017.

The Manager,

Subject: - Requirement of hotel accommodation during the visit of VVIP's dignitaries during the year 2017-18.

Dear Sir,

As per the proposed schedule of Hon'ble Prime Minister of India to visit Union Territory of Daman in the month of October, 2017, the necessary arrangement under protocol services has to be made in advance to facilitate to convoy of the VVIP's dignitaries along with others VIPs. In this connection we are required to arrange Hotel accommodation for our guests including Lunch / Dinner etc. in their honour.


You may quote the rates for all the points mentioned in the Technical bid (Part I). The bidding process is divided into two parts i.e. Technical and Financial (**Annexure II**) only. Those meeting the technical criteria would only be considered for Stage II i.e. financial bidding. Both the bids are to be responded together. Room rent may be quoted inclusive of Breakfast, Lunch and Dinner charges inclusive applicable taxes.

The period of contract will be from the date of award of work for the year 2017-18.

You are requested to send the reply in two sealed covers separately super scribed "**Quotation for Technical bid**" and "**Quotation for Financial bid**". Both addressed to the Dy. Collector (H.Q.), Collectorate, Daman by **16<sup>th</sup> October, 2017 before 3.00 P.M. positively**. These quotations will be opened at 3.30 PM on the same day in the presence of parties available at the time of opening the quotations.

The Dy. Collector (H.Q.). Daman reserves the right to reject any or all quotations, in part or full, without assigning any reasons.

Yours faithfully,

  
( Charmie Parekh )  
Dy. Collector (H.Q.),  
Collectorate, Daman  
Tel.No.2230049






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ANNEXURE – II

Financial bid for hotel accommodation charges are as under :

Sr. No.	Description of accommodation	Room rent Per day	Amount in ₹.
01.	Rate for single occupancy room including Room Rent and charges for breakfast, dinner	Per day	
02	Rate for room on twin sharing basis including Room Rent and charges for breakfast, Lunch, dinner	Per day	
03	Suites room tariff and charges for breakfast, Lunch, dinner	Per day	
04	Presidential suit and charges for breakfast, Lunch, dinner	Per day	

Signature &  
Designation of Tender  
Inviting Officer

  
( Charmie Parekh )  
Dy. Collector (H.Q.), Daman

The above terms and conditions are accepted and are binding to me/us.

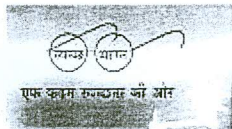
Signature of tenderer

Place : \_\_\_\_\_

Dated: \_\_\_\_\_

Signature of Hotelier  
Authority with Stamp

NOTE:- Please return one copy of these terms & conditions dully sign with seal of firm along with the tender.



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**ANNEXURE – I**

**Technical bid**

Only those parties who qualify on technical grounds would be eligible to financial bid stage i.e. the financial bids of only successful parties would be opened and considered.

Point No.	Details	(to be filled by the Hotel) Mention your option and information
01	Total number of rooms available in your Hotel	
02	Location and approach to Hotel including the distance from Collectorate, Dholar	
03	Availability and of 50 rooms at a short notice of 2 days	YES/NO
04	accommodate 100 persons at a short notice of 2 Days	YES/NO
05	Whether the Hotel agrees to sign a contract on award of the work	YES/NO

(Signature of the Hotel  
Authority)