

ADMINISTRATION OF DAMAN & DIU (U.T.)
GOVT. INDUSTRIAL TRAINING INSTITUTE, DAMAN.

Ringanwada, P.O. Varakund, M. G. Road, Daman – 396 210.
Tel. No. (0260) 2244140, Fax No. (0260) 2244049 email :- iti-dmn-dd@nic.in / itidaman@hotmail.com

16/ITIDMN/2017/597062

No. ITI/DMN/REPAIRS/TRADE/2016-2017/582

Dated : 27/01/2017

TENDER NOTICE

The I/c. Principal, Govt. Industrial Training, Daman on behalf of President of India, invites sealed tenders for repairs of Rolling and Collapsible sliding shutter at various trades at Govt. Industrial Training Institute, Daman from reputed Suppliers / Dealers / Firms / Agencies / Manufactures so as to reach on or before 22-02-2017 up to 12:00 PM hours personally / by post / courier to the undersigned at the Govt. Industrial Training Institute, Ringanwada, P.O. Varkund, Nani Daman – 396210. The blank Tender with detailed schedule of the Description & Specification and Terms & Conditions of work may be obtained from the Office of the Principal, Industrial Training Institute, Daman during the Office hours.

- Last date of sale/submission of Tender: 22/02/2017 up to 12.00 PM
- Period of completion of works: - 15 (Fifteen) days after Work Order.
- Tender Documents (ie. Blank Tender, Terms and Condition, Specification etc) may be obtain in the office of the undersigned on any working days between 31/01/2016 to 21/02/2017 on payment of Tender Fee of Rs. 1000/- (non-refundable) in the form of Demand Draft and in favour of THE PRINCIPAL, ITI, DAMAN. The Tender Documents can also be download from the website www.daman.nic.in.
- The Tender shall be opened on 22/02/2017 at 04:00 PM in presence of Tender Opening Committee and bidders or authorized representative, if possible at the undersigned office of the Principal, Govt. Industrial Training Institute, Daman.
- The offer received without valid Tender Fees and Documents shall not be entertained.


I/c. Principal,
Govt. Industrial Training Institute,
Daman

Copy to :-

1. The Field Publicity Officer, Daman with request to arrange to publish the above tender notice in local (Gujarati & Hindi) & in National newspapers. Tender notice cutting may be sent to this office.
- ✓ 2. The District Informatics Officer, NIC, Daman for publishing on website.
3. The Guard File

ANNEXURE-I

TECHNICAL BID

No. ITI/DMN/REPAIRS/TRADE/2016-2017/582

Dated : 27/01/2017

Address of Supplier :

Date :

To,
The Principal
Industrial Training Institute,
Daman

Repairs of Rolling and Collapsible sliding shutter at various sections of ITI Daman
for the year 2016-17

Sr. No.	Particulars of Work	Agreed for Work
1.	Repairs and Overhauling of Rolling Shutter including replaced of worn-out spring, Pulley, Khatpatiya Patti and tightening of springs and greasing off moving parts of rolling shutter. (Qty. 14 Nos.)	Yes / No
2.	Repairs and Overhauling of Collapsible sliding shutter including replaced of worn-out parts with welding etc. and oiling all moving parts of collapsible sliding shutter. (Qty. 14 Nos.)	Yes / No

Signature of the Supplier
with Seal

ANNEXURE-II
FINANCIAL BID

No. ITI/DMN/REPAIRS/TRADE/2016-2017/582

Dated : 27/01/2017

Address of Supplier :

Date :

To,
The Principal
Industrial Training Institute,
Daman

Repairs of Rolling and Collapsible sliding shutter at various sections of ITI Daman
for the year 2016-17

Sr. No.	Particulars of repairing work	Qty.	Rate	Amount
1.	Repairs and Overhauling of Rolling Shutter including replaced of worn-out spring, Pulley, Khatpatiya Patti and tightening of springs and greasing off moving parts of rolling shutter. (Qty. 14 Nos.)	14 Nos		
2.	Repairs and Overhauling of Collapsible sliding shutter including replaced of worn-out parts with welding etc. and oiling all moving parts of collapsible sliding shutter. (Qty. 14 Nos.)	14 Nos		
TOTAL				
Tax if any @ %				
Gross Amount				

Signature of the Supplier
with Seal

Terms & conditions for Repairs of Rolling & Collapsible sliding shutter at various trades at ITI, Daman

No. ITI/DMN/REPAIRS/TRADE/2016-2017/582

Dated : 27/01/2017

The Govt. Industrial Training Institute, Daman intends to repairs of Rolling and Collapsible sliding shutter at various trades in ITI, Daman for the year 2016-17.

Terms & Conditions

1. The tender form along with terms and conditions can be obtained from the Office of the Principal, Industrial Training Institute, Daman on payment of Rs. 1000/- in the form of Demand Draft (non-refundable) in favour of **The Principal, Industrial Training Institute, Daman** payable at Moti Daman
2. The Earnest Money Deposit (EMD) Rs. 6000/- is payable in the form of Demand Draft issued by any Nationalized/Scheduled Bank in favour of **The Principal, Industrial Training Institute, Daman** payable at Moti Daman. Tender received without Earned Money Deposit will be treated as invalid.
3. The rate(s) quoted should be valid and operative for work order issued on or before 31/03/2017.
4. The rates should be quoted inclusive of all taxes (VAT/Sale Tax etc.), installation & commissioning charges etc.
5. **Two Bid Systems** – The bidder should ensure that they submit the Bid in two separate sealed covers each super scribed "Technical & Financial Bid".

A. Technical Bid Cover : Technical bid consisting of all technical details.

DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID.

- (i) Tender fee receipt / coupon.
- (ii) Technical Bid (as in Tender Notice - Annexure-I) duly signed by bidder
- (ii) EMD as mentioned in para 2 above.
- (iii) Acceptance of Terms and Condition of Tender dully signed.

B. Financial Bid Cover:

Tender price of Items should be in prescribed format as given in Annexure-II with sign & seal of firm in separate cover of financial bid.

The EMD cover should contain EMD amount in form of Demand Draft as mentioned in the tender. The name of the Bank must be mentioned on cover itself. This may be noted that the offer without EMD will not be accepted and the Financial Bid cover will not be opened.

The Technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and super scribed. The Technical bids are to be opened by the purchasing committee at the first instance and evaluated by a competent committee. At the second stage, financial bids of only the technically acceptable will be opened for further evaluation and ranking before awarding the contract.

6. The tender should be on letter head carrying the name of service provider and the signature of the tenderer as per prescribed format given with tender form for Financial Bid and Technical Bid. No overwriting, correction or erasing will be considered.
7. The decision of the Directorate of Technical Education for acceptance/rejection of any articles supplied including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
8. The Purchase Committee will open the Tenders in presence of tenderers or their representatives. The Purchase Committee will first open the Technical bid and considering the technical specifications. The Committee will open the financial bid only of those firms who are qualified for Technical bid as per minimum specification given by the department.
9. Directorate of Technical Education, Daman will be at liberty to accept the tender for the entire quantity or the part thereof at the rates submitted by the Bidder or at reduced rate during the negotiations if any.
10. Rates tendered/offered in response to the concerned Tender Notice by the successful bidder shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
11. The successful bidder will be given work order by the department for repairs of specified items within 15 days of receipt of the supply order.
12. In case, the service provider does not execute the work order placed with him, within 2 weeks from the date of supply order, the Security Deposit (EMD) of the supplier will be forfeited to the Government and the contract for the supply shall be terminated with no further liabilities on either party to the contract.
13. The amount of Earnest Money Deposit paid by the Tenderer(s) whose tenders are not accepted will be refunded to them.
14. For specified items, the amount of security Deposit will be refunded or released only on satisfactory completion of the works, or any such date/period as may be mutually agreed upon.
15. The Directorate of Technical Education may consider extension of time for remitting the Security Deposit if demanded. However, in case of denial to consider such extension the service provider is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.

16. Extensions of time limit for works shall be considered by the Directorate Technical Education maximum up to fifteen days of issue of supply order. The extension so granted may be with levy of compensation for delay in execution of work order up to 5% of the cost of works ordered for at the discretion of the authority competent to grant extension of time limit provide such request is made well in time, depending upon the circumstances and such decision in the matter will be final.
17. The work order of repairs of Rolling and Collapsible sliding shutter at various trades including replaced material made inferior quality will not be accepted. The service provider will have to replace the same at his own cost and risk. Intimation of non-acceptance of any items etc. will be sent to the service provider within 10 days from the date of works and the same will be returned to the service provider at his own cost and risk within 15 days.
18. Termination of agreement : In case of failure to repairs made, as mentioned in the conditions, the loss suffered by the Government will be recovered from the service provider's Security Deposit or payment of any bill(s) to the extent required.
19. The Earnest Money(s)/Security Deposit(s) paid by the tender(s) earlier against any tender(s) or work order(s) is/are not adjustable with Earnest Money or Security Deposit required as per conditions of this tender.
20. All bills should be in DUPLICATE and should invariable mention the number and date of supply order.
21. All bills for amount above Rs. 5,000/- should be pre-receipted on a Revenue Stamp of proper value. Bills for amount exceeding Rs. 5,000/- not pre-receipted on Revenue Stamp of proper value will not be accepted for payment.
22. In respect of any dispute given rise to the legal proceedings between the parties, the courts at Daman shall alone have the jurisdiction.


I/c Principal,
Industrial Training Institute,
Daman.

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THE ABOVE CONDITIONS ARE ACCEPTED AND ARE BINDING TO ME/US.

(Signature of Tenderer)
Date & Rubber Stamp.

Note : Please return one copy of these conditions duly signed along with your tender/Quotations.