

**UT Administration of Daman & Diu**  
Office of the Superintendent of Police,  
Police Head Quarter, Dunetha  
Daman – 396 210  
(Police Department)

No. 1803 /DSPHQ/DMN/GNL/refreshment/Lunch/Dinner/2017/999287 Dated: - 17/11/2017

**E –TENDER NOTICE (ON-LINE)**

Online tenders are hereby invited by the undersigned on the behalf of the president of India from interested joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Food (Lunch & dinner) & Refreshments (Breakfast) of 2000 persons for providing Food (Lunch & Dinner) & Refreshments (Breakfast) and keep supplying for a period of 3 to 4 days, as per approved standard ingredients fixed for hygienic and nutritional food products, to Police Forces to be deployed from UT/other District(s) for performing security duty during visit of the Hon'ble Prime Minister of India,


Tender methodology proposed to be adopted by the Police Department of Daman & Diu will be **"TWO Bid systems"** i.e. **Technical Bid and Commercial Bid** with Technical bid containing prequalification.

Those joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions found fit, in preliminary checking about submission of Tender fee, E.M.D and other relevant document their technical bid will be opened. Commercial bid will be opened, only of those joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions, who qualify in the technical bid. E-Tender Notice also available on <http://nprocure.com> . All the tenderer should submit the tender online before the last date and time mentioned in the tender document. The NIT has also been published on the websites of <http://daman.nic.in> and <http://ddpolice.gov.in> along with terms and conditions for information purpose.

Sr. No.	Name of Work	EMD (Earnest Money Deposit)	Tender Fees (Non- Refundable)
1.	Providing Lunch, dinner and Refreshment with water bottle	₹.24250/- (Twenty Four Thousand Two Hundred Fifty rupees Only)	₹. 500/- (five Hundred)
2.	Start downloading of e-Tender form from website of <a href="http://nprocure.com">http://nprocure.com</a> (The e-tender document available only in electronic format which bidder can download)		20 <sup>th</sup> November, 2017
3	Last date for online submission of e-tender with scanned copies of tender fee in form of Cheque/DD, EMD in form of FDR and other relevant document mentioned tender document.		27 <sup>th</sup> November, 2017 18:00 Hours
4	Last date for physical submission of uploaded tender documents at PHQ, Daman.		27 <sup>th</sup> November, 2017 18:00 Hours
5	Last date for seeking clarification		24 <sup>nd</sup> November, 2017
6	Bid Validity		180 Days
7	Opening of <b>Technical Bid</b> : - The technical bid evaluation will be carried out on 27 <sup>th</sup> November, 2017 at 19:00 Hours, if Possible		
8	<b>Price/Commercial Bids</b> : - The <b>Price/Commercial Bids</b> will be opened on 27 <sup>th</sup> November, 2017 at 19:10 Hours, if Possible		
9	Address for submission of physical Bids	O/o The Superintendent of Police,(HQ)	



	Police Head Quarters, Airport road, Dunetha, Nani Daman, Daman – 396 210
10	Electronically uploading and physical submission mandatory documents 1) Tender fees in form of Bankers Cheque/DD/BG/FDR in favour of DIGP, DD and DNH Daman, 2) EMD in form of FDR/DD/BG in favour of DIGP, DD and DNH Daman, 3) Valid registration copy of GST 4) PAN Card of the firm or person, 5) Duly signed tender form, 6) Agreement attached with tender documents 7) Schedule and terms & condition of tender document 8) Previous years turnover of the joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions 9) Bank account details along with Branch name & code, Account Type, IFSC, MICR code of the Bank 10) Certificate to the effect that the firm is not blacklisted by any govt. Department nor any criminal case is registered. These documents are mandatory document required to be uploaded and RPAD/Speed Post / Courier or in person, shall also submit hard copy of the above-mentioned documents to the tender inviting authority. However, tender inviting authority shall not be responsible for any postal delay. The said documents shall be submitted on or before 27 <sup>th</sup> November 2017 18:00 hours in the office of the undersigned mentioned above at Sr. No. 9.
11	The Purchase Committee reserves the right to accept/ reject any or all or part tenders without assigning any reasons thereof.
12	The Technical Bid shall contain technical specifications; EMD, Tender fee and other relevant documents mentioned in above at Sr. 10 and kept in an envelope duly super scribed as " <b>Technical Bid</b> " for providing Food & Refreshment. "The <b>Technical Bid</b> should be sealed and super scribed with Name of the work & tender notice no. and due date. The bidders may submit bids duly signed in their own letterheads
13	<b><u>Bidders have to submit the Commercial / Price Bid in Electronic format only on website <a href="http://nprocure.com">http://nprocure.com</a> within prescribed date &amp; time. Price bid in Physical format shall not be accepted in any case.</u></b>
14	The price bid shall be opened of those joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions who qualify in technical bid. The offers received without mandatory documents, without EMD and tender fee will be rejected.
15	The original <b>Tender fees</b> (non Refundable) in form of Cheque/DD and original <b>EMD in form of FDR</b> should be mandatorily uploaded on the website of <a href="http://nprocure.com">http://nprocure.com</a> and posted/couriered/given in person along with technical bid cover along with the above mandatory documents. Scanned copy of the instrument must be uploaded on <a href="http://nprocure.com">http://nprocure.com</a> as part of the offer.
16	The support is available for all bidder's, if bidder's while submitting the bids encountered technical or any other issues, support to resolves the same is available from n) Code Solution- A Division, GNFC Ltd" on the below mention address. (n) Code Solution- A Division, GNFC Ltd." 403, GNFC Info Tower, Bodakdev, Ahmedabad- 380 054 Gujarat (India) E-mail: <a href="mailto:nprocure@gnvfc.net">nprocure@gnvfc.net</a> Fax No. 079-26857321, Tele : 079- 2685 7316- 18, Toll Free -1800 233 1010 Website: <a href="http://www.nprocure.com">www.nprocure.com</a>


  
**Supdt of Police, (HQ)**  
 Police Head Quarters,  
 Dunetha – Daman – 396 210  
 With Seal

Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on <http://daman.nic.in> website.
2. All Head of Office, Daman (U.T.) for wide publicity
3. Copy to all required Firms/ agencies/ manufactures for information and necessary action.
4. Daman Police website <http://ddpolice.gov.in> for Publishing, please



**UT Administration of Daman & Diu**  
Office of the Superintendent of Police,  
Police Head Quarter, Dunetha  
Daman – 396 210  
**(Police Department)**

**General Terms and conditions**


(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and bidders are advised to read carefully before submitting their bid(s))

**No. 1803 /DSPHQ/DMN/GNL/refreshment/Lunch/Dinner/2017/999287 Dated: - 17/11/2017**

1. Bidders have to submit the **Commercial / Price Bid** in Electronic format only on website <http://nprocure.com> within prescribed date & time. **Price bid in Physical format shall not be accepted in any case.**
2. The envelope containing physical tender should be super scribed the word "Tender for **providing "Food & Refreshment"**.
3. The commercial /price bid shall includes all levies/ taxes like GST, Transportation, Customs, support service etc. No extra charges for packaging, forwarding and insurance etc. will be paid on the rates quoted in the commercial /price bid.
4. All **Food & Refreshment** should be free delivered within stipulated time period mentioned in the supply order at Police Head Quarters, Daman.
5. The Purchase Committee of Police Department, reserves the right to accept or reject any Bid, or all Bids at any time prior to placing of purchase order without informing any reason/ ground(s).
6. The Purchase Committee of Police Department may, at its sole discretion, waive any minor infirmity, nonconformity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.
7. The Bidder is expected to examine all instructions, forms, terms and specification in the Bidding document. Failure to furnish all required information may result in the rejection of its Bid.
8. The bid should be quoted only for the **Food & Refreshment** items specified in the schedule list of requirements and should be for the **Food & Refreshment items** of given specifications confirm to the standard(s) requirements of the given specification/mark.
9. Rates quoted for items other than required items mentioned in the schedule, will not be considered.
10. Where this office does not specify name of the company/mark and rate should be quoted only for the first class and standard quality.
11. The quality of the **Food & Refreshment** should be standard and if any incident occurs due to the quality of the **Food & Refreshment**, it will be the sole responsibility of the Hotelier/supplier supplying the **Food & Refreshment**.
12. The supplier shall provide the **Food & Refreshment (Breakfast/Lunch/Dinner) in food packets.**
13. All participating bidder(s) should send in advance or enclose Earnest Money Deposit along-with physical tender for an amount of **₹.24250/-** (Twenty Four Thousand Two Hundred Fifty rupees Only) by drawing a Fixed Deposit Receipt (FDR)/Bank Guarantee (BG)/ Demand Draft (DD) on any scheduled Bank, in favour of DIGP, DD, Daman. *Tenders without uploading the scanned copy of Earnest Money Deposit and Tender fee will be summarily rejected.*




14. The successful bidder will have to furnish an unconditional Performance Guarantee of an amount equivalent to 10% of contract value. The performance guarantee to be submitted within 02 days after acceptance of supply order.
15. The amount of Performance Guarantee / Earnest Money deposits will be refunded after expiry of guarantee period if any, or any such date / period as may be mutually agreed upon.
16. The E.M.D. Deposited by the bidder(s) will be returned to bidder(s), whose tender are not accepted.
17. The amount of Performance Guarantee / Earnest Money Deposit will be refunded after expiry of guarantee period if any, or any such date / period as may be mutually agreed upon or whenever Purchase committee deemed fit.
18. The Earnest Money Deposits paid by the bidder against any other tender(s) is/are not adjustable with this tender.
19. No interest will be payable on this amount The EMD shall also stand forfeited in the event of premature withdrawal of the tender(s) by any of the bidder(s).
20. The Purchase Committee will consider extension of the time for remitting the Performance Security Deposit as demanded. However, in case of denial to consider such extension, the successful bidder is bound and abides by the limit given.
21. The bidder must submit details of certificate, indicating his past experience in the execution of similar types of works with govt. or private agencies.
22. The supplier/ bidder will have to replace the same at his own cost and risk on intimation of non-acceptance of any **Food & Refreshment**.
23. In case, failure to replace the unaccepted & rejected **Food & Refreshment** from supplies made by supplier/ bidder as mentioned in the conditions, the loss undergone by the government will be recovered from the supplier's/ bidder's Performance Security Deposit / Earnest Money or payment due of any bill(s) to the extent required.
24. In case of failure to supply of **Food & Refreshment** ordered for, as per conditions and within the stipulated time period, the same articles will be obtained, if required, from the bidder who has offered next higher rates (L2) or from any other source, as may be decided by the Purchase Committee and loss to Government on account of such purchase(s) shall be recovered from the former (L1) bidder's Performance Security Deposit / Earnest Money or bills payable. Such former (L1) bidder's shall have no any right to dispute with such procedure.
25. If any time after the order for supply of **Food & Refreshment**, Purchase Committee shall for any reason what so ever not required the whole or part of the quantity where or has specified in the order the Purchase Committee, Daman shall give notice in writing of the facts to suppliers who shall have no claim to any payment/compensation, what so ever on account of any profit or advantages, with suppliers might have derived in consequence of the full quantity of the articles, not having been purchased nor shall have any claim for compensation by reason of any alteration having been made in the original instructions, which shall involve any curtailment of the supply as originally contemplated.
26. All bills should be in triplicate and should invariably be mentioned the number and date of supply order and bill should carry PAN Card and GST Number on the top or bottom of the bill.
27. All bills should be pre-receipted on a revenue stamp of proper value. Bills which are not pre-receipted on revenue stamp will not be accepted for payment
28. Each bills in which GST is charged shall be according to the **rules made there under and**

  
20.11.13

***the amount charged on account of GST on these goods shall not be more than what is payable under the provision of relevant act of the rules made there under.***

29. All the legal matter pertaining to this e-tender will be handled \ settled in Daman district jurisdiction only.
30. No Separate agreement will be required to be signed by the successful bidder for the purpose of the contract for supply **Food & Refreshment** on the rates mentioned in the commercial / price bid by the bidder.
31. If there are any corrigendum/clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online. .
32. The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Food (Lunch & dinner) & Refreshments (Breakfast) of 2000 persons for providing Food (Lunch & Dinner) & Refreshments (Breakfast) in a one day.

  
20.11.17  
Supdt of Police, (HQ)  
Police Head Quarters,  
Dunetha – Daman  
396 21C



## Agreement Form

[To be submitted along with Technical Bid]

Tender ID No:

To,  
The Superintendent of Police,(HQ)  
Police Head Quarters,  
Airport road, Nani Daman  
Daman – 396 210


Sir

I/We the undersigned \_\_\_\_\_  
hereby offer my/our rates as uploaded on the website of [www.nprocure.com](http://www.nprocure.com) and I/We hereby  
unconditionally accept the terms & conditions attached with this e-tender and promise to supply  
the **Food & Refreshment** at rates mentioned in the online Commercial / Price bid.

The corrigendum(s) issued from time to time by your organisation too have all been  
taken into consideration, while submitting this agreement letter.

In case any provisions of this e-tender are found violated, then your organisation shall  
without prejudice to any other right or remedy be at liberty to reject this e-tender/bid including  
the forfeiture of the full said earnest money deposit absolutely.

Signature of the bidder  
With Seal

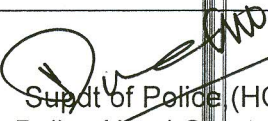
  
Superintendent of Police (HQ)  
Head Quarters,  
Dunetha – Daman  
396 210

Date: - /11/2017.

**ANNEXURE - A**

**TECHNICAL SPECIFICATIONS FOR FOOD & REFRESHMENT**

Sr. No.	Name of the Food & Refreshment	Quantity	Specification
1.	Providing Lunch, dinner and Refreshment with water bottle	For 2000 Persons	Shall be of Good Quality and as per approved standard ingredients fixed for hygienic and nutritional food products,


  
Supt of Police (HQ)  
Police Head Quarters,  
Dunetha - Daman  
396 210

**SCHEDULE**  
**ANNEXURE - B**

**COMMERCIAL / PRICE SCHEDULE FOR SUPPLY OF FOOD & REFRESHMENT ITEMS  
FOR THE POLICE DEPARTMENT OF DAMAN AND DIU (U.T.)**

Sr, No	Food & Refreshment	Total No. of Quantity required	Rate per Dish/Plate	Total Amount
1.	Breakfast	2000 Nos.		
2.	Lunch	2000 Nos.		
3.	Dinner	2000 Nos.		
4.	Water Bottle	2000 Nos.		

Signature of the Supplier's  
With Seal

  
Supdt of Police, (HQ)  
Police Head Quarters,  
Dunetha - Daman  
369 210

- **IMPORTANT:** The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Food (Lunch & dinner) & Refreshments (Breakfast) of 2000 persons for providing Food (Lunch & Dinner) & Refreshments (Breakfast) in a one day.



## CHECK LIST

### Other information for Bidder

All the participating joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions are requested to upload and send self attested legible documentary proof of the following documents with their bid. In the absence of any of the following documents, the bid will be disqualified/rejected straightway without any further clarification:-

SI No	Description	Yes/No
1.	E.M.D. of ₹. 24250/- in form of Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
2.	Tender Fee ₹. 500/- in form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Banks IN FAVOUR OF DIGP/DD, DAMAN.	
3.	<b>Only GST (IGST/CGST/SGST/UGST) registered</b> joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions <b>are eligible to fill this Tender.</b> Have the firm attached registration certificate?	
4.	The successful joint venture/ consortium/ partnership/Hotelier or reputed food & Beverage institutions having capacity to supply Food (Lunch & dinner) & Refreshments (Breakfast) of 2000 persons for providing Food (Lunch & Dinner) & Refreshments (Breakfast) in a one day	
5.	Have the firm attached an undertaking for non-blacklisting of firm and non-registration of criminal case?	
6.	Have the Firm attach the legible copy of valid Registration Certificate with DGS&D/NSIC/MSME, if claim for EMD exemption with the bid.	
7.	<b>Undertaking</b> that the product(s) offered by them is/are as per specifications or are of standard quality.	
8.	Undertaking to the effect that product(s) offered by the firm is/are as per technical specifications of the bids per Clause No.34.	
9.	Whether the firm Contract form <b>Annexure – F</b> along with the bid or not?	
10.	Whether the firm submitted Tender Acceptance Letter <b>Annexure – D</b> along with the bid or not?	
11.	Attached terms and conditions duly signed with seal of the company/firm/agency, in token of acceptance of terms and conditions attached or not?	
12.	Copy of PAN Card	
13.	Details of Aadhar Card No.	
14.	GST (IGST/UGST/UGST) registered Number	
15.	Bank details as follows	
	Name of the Bank/ Branch	
	Account No. of Bidder	
	Type of Account	
	IFSC Code of the Bank	
	MICR Code of the Bank	

Signature of the bidder  
With Seal.