

**U.T. ADMINISTRATION OF DAMAN & DIU,  
COLLECTORATE, DHOLAR, MOTI DAMAN – 396 220.**



Tender Notice No. Col/DMN/Disposal-Stores/2017-18/2584 Dated: 12/02/2018  
03


**Auction Notice for disposal of unserviceable items/articles**

Bidders for auction are invited for disposal of obsolete/scraps/unserviceable items etc. on 'as is where is' basis lying at Collectorate Campus, Dholar, Moti Daman. The auction of unserviceable items will be "AS IS WHERE IS BASIS"

The items are located in the premises of Collectorate building Campus, Moti Daman. Details list of items for inspection, contact person, tender acceptance are as under:

1. Date & Time for inspection of items 5<sup>th</sup> March-2018 to 19<sup>th</sup> March 2018 during the office hours), (To be contacted at Store)
2. Contact to : Accounts Section, Collectorate, Daman
3. Quotation form/for auction office of Quotation dully filled should be address to Dy. Collector (H.Q.), Daman. .
4. Date & Time and place for acceptance of auction In the tender box kept at office of the office Dy. Collector (H.Q.), Daman up to 19<sup>th</sup> March, 2018 at 3.00 PM.
5. Auction notice is also available at the website of [www.daman.nic.in](http://www.daman.nic.in)

Signature &  
Designation


  
( Charmie Parekh)  
Dy. Collector (H.Q.), Daman

## **TERMS & CONDITIONS**

1. The material offered for disposal is on "as is where is " basis (consisting of one lot of all items).
2. The purchaser may inspect the materials in presence of representative of Stores Section, on any working day between **10:30 AM to 5:00 PM** before the last date for submission of quotation by prior appointment to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for inspection after submission of the tender will be accepted.
3. **List of items are given in "Annexure A"**
4. Quotation letter in sealed envelope marked "QUOTATION FOR DISPOSAL OF OBSOLETE/SCRAP/UNSERVICEABLE ITEMS" would be addressed to Dy. Collector (H.Q.), Daman by 19<sup>th</sup> March, 2018 at 3.00 PM.
5. Tenderers should clearly quote their rates both in figures and in words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the bidder.
6. The bidder have to be submit towards cost of tender fees (Non Refundable) of ₹.100/- (Rupees one Hundred only) in the form of DD/Banker Cheque of in favour of Dy. Collector, (H.Q.), Daman. The offer bid received without DD will be summarily rejected.
7. The Earnest Money Deposit (EMD) in form of Demand Draft of ₹.2,500/- ( Rupees Two Thousand Five Hundred only) are to be issued in favour of Deputy Collector (HQ), Daman and submit the same to this office along with Auction bid. The Demand Draft will be returned to unsuccessful bidder. In case of successful tenderers, Earnest Money shall be adjusted form the total bid value. The tender will be awarded to the highest bidder. However, the competent authority is not bound to accept the highest bidder and may reject giving reasons there off.
8. The balance money less the EMD already deposited should be paid within 3 days from the date of award letter. The balance amount may be deposited by way of Demand Draft in favour of "Dy. Collector, (H.Q.), Daman" before delivery/lifting of the goods within the stipulated time and the material will be lifted within 5 days from the date of issue of award letter. In case the material is not lifted within the time specified, ground rent will be charged as decided by the Committee from the purchaser for a further period of 7 days. The materials not so removed will be treated as abandoned lots and the EMD and other sums paid for the lot will be forfeited without any reference to the purchaser. For such abandoned lots, the office of the Dy. Collector (H.Q.), Daman reserves the right to re-sell.
9. The EMD of unsuccessful bidders shall be returned within one month after the auction date without any interest.
10. Incomplete and unsigned quotations are liable to be rejected. Bidder must enclose copy of address proof (Registered Firm/Agency/Voter I-Card/Aadhaar Card/ Driving License etc.) and PAN CARD/ GST along with the bid.

11. **An Earnest Money Deposit (EMD) of ₹.2,500/- (Rupees Two Thousand Five Hundred only) must accompanied with the quotation, without which the bid shall be summarily rejected.**
12. The materials will be allowed to be lifted between 10:00 AM to 4:00 PM on any working day. No picking, choosing or sorting will be allowed in premises for the disposal lots. Proper cleaning of the area should be done before purchase after lifting the material. Cost of lifting of article/materials shall be borne by the successful bidder.
13. **The Department reserve the fixed minimum upset value of ₹.15,000/- for all store materials, unserviceable stores, broken furniture etc as specified in Annexure-A.**
14. Miss-description or error in quantity will not invalidate a sale. No proportionate refund will be made to the purchaser when the number delivered is less than that have been specified in the auction.
15. The person authorized by the purchaser will be allowed to take delivery.
16. Vehicle number to lift the material should be provided on day prior to Accounts Section on behalf of Dy. Collector (H. Q.), Daman
17. The Dy. Collector (H.Q.), Daman reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons there off.
18. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall, be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered

Signature &  
Designation of Tender  
Inviting Officer

  
( Charmie Parekh)  
Dy. Collector (H.Q.), Daman



**U.T. ADMINISTRATION OF DAMAN & DIU,  
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Tender Notice No. Col/DMN/Disposal-Stores/2017-18/

Dated: /03/2018

**Quotation form for disposal of obsolete/unserviceable/  
furniture/scrap items. Name & Address of Bidder**

\_\_\_\_\_  
Telephone No. \_\_\_\_\_

Details of EMD \_\_\_\_\_

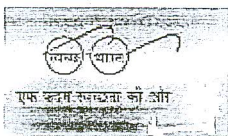
I/we have inspected the obsolete items and am/are interested to purchase the same on as is where, basis is. My/our offer for the items is given below:

Quote `----- (Rupees -----  
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towards auction value as per details enclosed in Annexure A.

I/we have gone through all the terms and conditions given in the bid document and agree with the same. I/we understand that in the event of non compliance of the terms and conditions of the bid my/our EMD shall be forfeited by the office of the Collectorate, Daman.

**Signature of the bidder**



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Dated: /03/2018

**List of dispose-off unserviceable store/materials**

**Annexure – A**

Sr. No.	Particulars of stores	Quantity
01	Chair with wheel stand	38 nos
02	Chair without wheel stand	7 nos
03	Chair (scrap)	10 nos
04	Steel handle chair	10 nos
05	Wood chair	14 nos
06	Plastic chair	9 nos
07	Wood Rack	2 nos
08	PVC Rack	2 nos
09	Table (Wood)	3 nos
10	Small Table (Steel)	2 nos
11	Small Wood Box	2 nos
12	Wood Box	1 nos
13	Freeze	1 nos
14	Standing Fan	5 nos
15	Car Battery	5 nos
16	Steel File Cabinet	1 nos
17	Cupboard (Big)	9 nos
18	Cupboard (Small)	2 nos
19	Computer Printer	14 nos
20	Computer Keyboard	27 nos
21	Computer CPU	29 nos
22	Computer UPS	16 nos
23	Computer Monitor	32 nos
24	Type writer	15 nos
25	Desk Phone	10 nos
26	Fire Extinguisher	8 nos
27	Printer Machine (Big)	1 nos
28	V.C.R.	1 nos
29	Car Tape	2 nos
30	Small Stool (Wood)	1 nos
31	Water purifier (Small)	1 nos
32	Plastic Suitcase	1 nos
33	Printer Cartridge (Scrap)	14 nos
34	Notice Board With Glass window	1 nos

35	Small Notice Board (Wood + PVC)	2 nos
36	Metal Board (8'x 3')	4 nos
37	PVC Notice Board (4'x 2')	1 nos
38	Wood Notice Board (6'x 3')	4 nos
39	Glass (6'x 3')	1 nos
40	Glass (2'x 3')	1 nos
41	Care Tyre	6 nos
42	Xerox machine	1 nos
43	Steel rack	3 nos
44	Cupboard (Wood)	2 nos
45	Galvanized truck	3 nos
46	Small battery	4 nos
47	T. V.	1 nos
48	A.C. (indoor syst)	1nos
49	Computer speaker	4 nos

Your faithfully,

  
 ( Charminie Parekh )  
 Dy. Collector (H.Q.),  
 Daman.