

UT ADMINISTRATION OF DAMAN AND DIU
SOCIETY FOR PROMOTION OF TOURISM, ART AND CULTURE (SPOTAC)
DEPARTMENT OF TOURISM, DAMAN-396210
E-MAIL: damantourism2013@gmail.com

NO.5/204/DDT/KIP/2017-18/278

DATE:18/01/2019

SHORT TERM TENDER NOTICE

The Member Secretary (SPOTAC), Daman invites sealed tenders on behalf of the President of India from any interested hoteliers as per the detail below:

Sr. No.	Particulars	Tender fees	Work Period	EMD
1.	Arrangement of accommodation of 43 foreign students in A-category hotels in Daman for the Department of Tourism, Daman from 28/01/2019- 30/01/2019	Rs. 500/-	5 days	Rs. 10,000/-

Tender document for “*Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019*” will be available in the office of the Member Secretary (SPOTAC), Dadra and Nagar Haveli on all working days from **18/01/2019 to 22/01/2019 up to 15:00 hrs** at the cost of **Rs. 500/-** only. The tender is also available on Website www.daman.nic.in which can be downloaded and rate can be offered by interested hoteliers/agencies, but such tender document must also contain the Tender Fees in the form of Demand Draft/ Banker’s cheque.

The complete tender form along with EMD in the form of Demand Draft of any Nationalized Bank only in favor of **Member Secretary (SPOTAC), Daman** should be properly covered sealed and superscribed “*Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019*” on envelop and deliver it in person or post/courier so as to reach in the office of the Member Secretary (SPOTAC), Daman on or before **16.00 hours on 22/01/2019**.

The tender will be opened on the same day by the tender inviting authority.

Tender without EMD and valid tender document shall not be entertained.

The right to reject any or all tender without giving reason is reserved. The validity of the tender shall be for one year from the date of opening of the tender form.

Sd/-
Member Secretary (SPOTAC),
Daman

- Copy to SIO, NIC, Daman for publication/hosting on official website.

LAST DATE OF ISSUE OF TENDER: 22/01/2019 upto 1500 hrs

LAST DATE OF RECEIPT OF TENDER: 22/01/2019 upto 1500 hrs

E.M.D. Rs. 10,000/-

TENDER FORM

This tender is issued to Shri. M/s. _____ of
village _____ tender fees Rs. 500/- received vide receipt No. _____
dated: _____.

Daman

Date: /01/2019

Sd/-

**Member Secretary (SPOTAC),
Daman**

To,
The Member Secretary (SPOTAC),
Department of Tourism,
Daman.

I, the undersigned Shri. M/s _____
hereby enclose the offer for “**Arrangement of accommodation of 43 foreign students for the
Department of Tourism, Daman from 28/01/2019- 30/01/2019**” as per “Annexure-II” and
also agree with the terms and conditions attached with this tender document as attached.

Place:

Date: /01/2019.

Signature of the tenderer
along with the rubber stamp

GENERAL TERMS AND CONDITION:

1. The rate(s) quoted should be strictly for Daman and Diu and operative for supply orders issued by the department.
2. The rates should be quoted inclusive of all taxes. Any other taxes, etc. payable will be the responsibility of the tenderer and will be deducted from the bill by the department.
3. G.S.T as applicable has to be paid by the tenderer.
4. All other Taxes/duties/royalties charges payable on the sale/ transport etc. within and/or outside the State, the supplier shall be responsible for the same.
5. No extra charge for packing, forwarding and insurance etc. will be paid on the rates quoted.
6. **The rates should be quoted by the hoteliers who can accommodate all the 43 guests in double occupancy (twin sharing), A.C superior quality rooms in one hotel only, clean and hygiene as per the given specifications and instructions confirming to the standard(s) requirements of the given specification by the tender inviting authority.**
7. The Rates should be quoted for all 3 days from 28/01/2019 till 30/01/2019. The guests will do the check-in by morning/afternoon on 28/01/2019 and will check-out by 30/01/2019 midnight..
8. The hoteliers have to make sure that no compromise in the guest's hospitality. The category A- listed hotels will be given first preference.
9. The decision of the Tender Inviting Officer for acceptance rejection of any item mention including the decision for equivalent specification, standard and quality etc. of articles shall be final.
10. The tenderer should enclose E.M.D. of **Rs. 10,000/-** with tender as Earnest Money Deposit by drawing a Demand Draft of any scheduled Bank at Daman in favor of the Officer Inviting Tenders. Tenders received without Earnest Money will be summarily rejected.

11. The amount of Earnest Money paid by the Tenderer (s) in form of EMD and whose tenders are not accepted, the Cheque or Demand Draft will be refunded to them by the Tender Inviting Officer.
12. Only on satisfactory completion of the supply order, the amount of Security Deposit or Earnest Money deposit will be refunded after expiry of guarantee period, if any or any such date/ period as may be mutually agreed upon.
13. The Head of Office will consider extension of item for remitting the Security Deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the limit.
14. The “***Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019***” as per tender document if found of inferior quality/ standard or of different specifications after then that ordered/ specified and / or incompletes will not be accepted. The work will have to replace the same at his own cost and risk. However, if no communication the Tender inviting officer will not be responsible for any damage, loss etc. of such rejected articles.
15. In case of failure to replace the accepted and rejected work from tenderer made, as mentioned in the conditions, the loss undergone by the Govt. will be recovered from the tenderer from security deposit/ earnest money or payment due of any bill (s) to the extend required.
16. In case of failure to do the “***Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019***” ordered for as per conditions and within the stipulated time limit, the same articles will be obtained if required from the tenderer who offered next lower rates or from any other sources, as may be decided by the Tender Inviting Officer and the loss to the Govt. on account of such purchases sale be recovered from the former supplier from security deposit/ earnest money deposit or bill (s) payable. The tenderer shall have no any right to dispute with such procedure.

17. If any time after the order “***Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019***” the tender Inviting Officer shall for any reason what so ever not required the whole or part of the quantity as per specification in the order the Tender Inviting Officer shall give notice in writing to the supplier who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier might have deprived from the supply of article in full quantity of articles not having been purchased not shall have any claim for compensation by reason of any alteration having been done in the original instructions which shall involved any curtailment of the supply original contemplated.
18. The Earnest Money/ Security Deposit(s) paid by the Tender earlier against any tender(s) or supply order(s) is/are not adjustable with EMD or Security Deposit required by these conditions.
19. All bills should be in DUPLICATE and should invariably be mention the number and date of supply order.
20. If possible the tenders will be opened in presence of Tenderer or their representative if any present in the office of the Tender Inviting Officer.
21. The right to accept or reject without assignment any reason any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
25. The tender offer received which do not confirm with the terms and conditions of this office will be summarily rejected.
26. If the tenderer whose tender/quotation is accepted fails to execute the work order within stipulated time the EMD of such tender will stand forfeited to the Govt. and the for the supply shall stand terminated with no further liabilities on either party to the contract.
27. The tenderer shall submit the GST registration certificate of the hotel, PAN card of the firm/proprietor.
28. No Separate agreement will be required to be signed by the successful tenderer(s) for the work of the contract for supply. Rates tendered/offered in response to the concerned tender/quotation notice shall be considered as acceptance of all legal purpose.
29. If, in the opinion of the Authority, it is necessary to carry out any additional work, the

Bidder shall carry out such additional work and with the prior authorization of the Authority. Fees for such additional work shall be decided by mutual agreement at rate similar to that finalized for other similar project.

30. The tender is also available on Website www.daman.nic.in which can be downloaded and rate can be offered by interested hoteliers in a sealed envelope superscribed as *“Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019”* addressed to Member Secretary (SPOTAC), Daman.
31. The payment shall be made after full completion of the work and of the satisfactions of the representative of this office.

The above conditions are accepted and are binding to me and my assignee.

Signature of the Supplier

sd/-

Date: /01/2019

Tender Inviting Officer,

NOTE: Please return the copy of the conditions duly signed along with your tender/quotation.

ANNEXURE –I (SCOPE OF WORK)

Name of Work: - *“Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019- 30/01/2019”*

The scope of services shall include but not be limited to the following:

- 1) The hotel should be categorized in A- list by the Department of Tourism, Daman.
- 2) The rooms shall be neat and clean and as per the standard of the hotel.
- 3) The hotels who can accommodate all 43 guests in twin sharing basis in one hotel shall participate in the tender.
- 4) The hotel should provide 24 x 7 room service, wi-fi facility, and hot water facility.
- 5) Parking facility shall be provided in the vicinity of the hotel for the 45 seater bus for all 3 days.
- 6) The department needs 20 double occupancy (twin A.C room) and 3 single occupancy A.C superior rooms.

ANNEXURE-III (Financial Bid)

Financial Bid for “Arrangement of accommodation of 43 foreign students for the Department of Tourism, Daman from 28/01/2019-30/01/2019”		
Details	Rate per Pax per day in INR	Total Amount for 3 days in INR
Accommodation charges for 43 people from 28/01/2019 till 30/01/19 in which 20 will be double occupancy and 3 single occupancy rooms.		
Sub Total		
Applicable taxes		
Grand Total		

Inclusions:

- Please note that all the prices quoted above must be for the specifications/ quality of work as specified in Scope of Work of the Tender Document
- The agencies must submit technical specifications of all the products for which the price are quoted.
- Rates quoted above shall be the final rate for all the above mentioned items and services to be provided as mentioned in the Scope of Work in the tender along with all applicable taxes like GST or any other tax / levy if required to be paid.

Stamp and signature of tenderer