

47/CRSR/DMN/2018

No. CRSR/DMN/DIC/2017-18/
UT Administration of Daman & Diu,
O/o. the Civil Registrar – cum -
Sub Registrar,
Fort Area,
Moti Daman – 396 220.
Dated: 03/04/2018.

Read: Business Reforms Action Plan, 2017 issued by Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, New Delhi.


NOTIFICATION

On the basis of recommendation made by the Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, New Delhi, Government of India, the time line of services of the Office of Civil Registrar – cum – Sub Registrar, Daman and Diu has been notified as under:



Sl. no.	Type of service	Time limit	Designated Officer	Appellate Authority
1.	Registration of documents under the Indian Registration Act, 1908.	Same day	Civil – cum - Sub Registrar	Collector / Registrar
2.	Property Registration-Online Systems – To define clear timelines mandated through the Public Services Delivery Guarantee Act (or equivalent) legislation for document registration.	03 working days	Civil – cum - Sub Registrar	Collector / Registrar
3.	Registration of Partnership firms – To define clear timelines mandated through the Public Services Delivery Guarantee Act (or equivalent) legislation for approval of complete application.	15 working days	Civil – cum - Sub Registrar	Collector / Registrar
4.	Registration of Societies - To define clear timelines mandated through the Public Services Delivery Guarantee Act (or equivalent) legislation for approval of complete application.	1 month (including Police verification report)	Collector / Registrar	Secretary (Revenue)

Aforesaid services have to be provided in prescribed time limit, failing which responsibility of the Officer / Official shall be fixed for causing delay in providing services in time bound manner and necessary departmental proceedings may be initiated against the concerned.

This is issued with the approval of the competent authority.


(Charmie Parekh)
Deputy Secretary (Revenue)

Copy to,

- 1) The PPS to Hon'ble Administrator, Secretariat, Daman.
- 2) The PA to Advisor to Administrator, Secretariat, Daman. 
- 3) The Secretary (Revenue), Secretariat, Daman. 
- 4) The General Manager, DIC, Daman. - by post
- 5) The Joint Director (Planning & Statistics), Daman, with a request to publish the same in the Official Gazette. 