U.T. Administration of Daman & Diu, Finance Department, Secretariat, Moti Daman-396 220. e-mail jsfin-dd@nic.in or dsfinance2011@gmail.com Telephone:0260 2230979

No. No.4/38-FD/2011-12/2232

OFFICE MEMORANDUM

Subject:- Introduction of e-Procurement through GePNIC portal with immediate effect in UT of Daman and Diu.

In supersession of all other previous Office Memorandum / orders on e-Procurement issued by UT Administration of Daman & Diu, the UT Administration of Daman and Diu has decided to implement e-Procurement through Central Public Procurement Portal (CPP Portal) of NIC namely GePNIC as per the guidelines of Mission Mode Project (MMP) with immediate effect as under:

- 1. e-Procurement system through GePNIC shall be implemented by all the Government Department (including Head of Department under their administrative controls), Boards, Corporations, local bodies of the Administration of UT of Daman and Diu, Nigams and Societies under the administrative control of the Administration of UT of Daman and Diu and other organizations which are funded by the Government.
- 2. All purchases, works, procurements, etc. costing ₹5.00 lakh and above in all Government Departments (including Head of Department under their administrative controls), Boards, Corporations, local bodies of the Administration of UT of Daman and Diu, Nigams and Societies under the administrative control of the Administration of UT of Daman and Diu and any other organizations which are funded by the Government be made through GePNIC only.
- 3. The dedicated online web instance for e-Procurement created for UT Administration of Daman and Diu is http://ddtenders.gov.in.
- 4. The departments are required to contact NIC, Secretariat, Daman for creation of their login IDs.
- 5. Each department must possess at least three Digital Signature Certificate (DSC) one for nodal officer and two other for various types of users like Tender Creator, Tender Publisher, Tender Evaluator and Tender Opener.
- 6. In case of any difficulty or issue in handling of the GePNIC portal, 24 x 7 Help Desk number 0120-4200462, 0120-4001002, 0120-4001005 and 0120-6277787 may be contacted or NIC, Daman may be contacted on phone or through e-mail to support-gepnic-dd@nic.in.
- 7. The department may please inform this arrangement to their suppliers/contractors.

- Amir

Dated: 11/05/2018.

All HOs / DDOs in this UT are hereby directed to ensure that all purchases, works, procurements, etc. costing ₹5.00 lakh and above in all Government Departments Boards, Corporations, local bodies of the Administration of UT of Daman and Diu, Nigams and Societies under the administrative control of the Administration of UT of Daman and Diu and other organizations which are funded by the Government be made through GePNIC only with immediate effect.

(Kishore Bamania)
Joint Secretary (Finance)

To,

- 1. All Head of Offices/DDOs, Daman and Diu, Daman.
- 2. The CEO (DP), Daman/Diu.
- 3. The Chief Officer, DMC, Daman/Diu.
- 4. The General Manager, OIDC Ltd, Daman.
- 5. The State Informatics Officer, NIC, Daman.
 - 6. The District Informatics Officer, Diu.

Copy for kind information to:

- 1. PS to the Hon. Administrator, DD&DNH, Secretariat, Daman.
- 2. PS to the Adviser to the Administrator, DD &DNH, Secretariat, Daman.
- 3. PS to the Finance Secretary, DD & DNH, Secretariat, Daman.
- 4. The Collector, Daman/Diu.