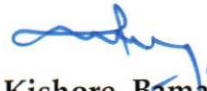


No.FD/DMN/2018-19/
U.T. Administration of Daman and Diu,
Finance Department,
Secretariat,
Moti Daman – 396 220.

Dated:- 26/02/2019

ORDER

Sanction of the Finance Secretary, Daman and Diu as Head of Department is hereby conveyed for continuation of Temporary Group "B" & "C" posts including Multi Tasking Staff posts as shown in the ANNEXURE under the U.T. Administration of Daman & Diu for a further period of one year from **01/03/2019 to 29/02/2020** subject to strict implementation of Order dated 22/01/2009 of Personnel Department, Daman on SIU and the posts shall be filled as per R.Rs and also necessary budget provision made in B.E. 2019-20.


(Kishore Bamania)
Joint Secretary (Finance)

To,

1. The P.S. to the Administrator, Secretariat, Daman.
2. The P.S. to the Adviser to Administrator, Secretariat, Daman.
3. The P.S. to the Finance Secretary, Secretariat, Daman.
4. The Collector, Daman/ Diu.
5. The Director of Accounts, Daman.
6. The Dy. Secretary (Pers.), Daman & Diu, Secretariat, Daman.
7. The Dy. Director of Accounts, Diu.
8. The Concerned Head of Offices, Daman/Diu.
9. The SIO, NIC, Daman with a request to upload the said order on department's link on the official website of Daman.
10. The Asstt. Director (OL), Daman for translation in Hindi please.
11. Office copy/Guard file.

ANNEXURE

STATEMENT SHOWING THE TEMPORARY GROUP 'B' & 'C' POSTS INCULDING POSTS OF MTS UNDER THE U.T. ADMINISTRATION OF DAMAN & DIU.

Sr. No.	Posts	Group	Level in Pay Matrix	No. of Posts	Order No. & Date under which continued upto 28/02/2019
1.	2.	3.	4.	5.	6.

1) FINANCE DEPARTMENT, DAMAN.

1.	Superintendent (Gaz)	"B"	Level-6	01	No.FD/DMN/2017- 18/794 dated 15/02/2018
2.	Head Clerk/Assistant	"B"	Level-6	01	-do-
3.	Senior Stenographer	"B"	Level-6	01	-do-
4.	Junior Stenographer	"C"	Level-4	01	-do-
5.	U.D.C.	"C"	Level-4	01	-do-
6.	L.D.C.	"C"	Level-2	02	-do-
7.	Multi Tasking Staff (Daftary)	"C"	Level-1	01	-do-
8.	Multi Tasking Staff (Peon)	"C"	Level-1	03	-do-
	TOTAL			11	



.....2/-

2) GOVERNMENT PRINTING PRESS, DAMAN

1.	Supervisor	"C"	Level-5	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Reader	"C"	Level-2	01	-do-
3.	Proof Pressman	"C"	Level-2	01	-do-
4.	Binder/Bindery Assistant	"C"	Level-2	12	-do-
5.	Machine man	"C"	Level-2	03	-do-
6.	Multi Tasking Staff (Labourer)	"C"	Level-1	03	-do-
	TOTAL			21	

3) GOVERNMENT PRINTING PRESS, DIU

1.	Copy Holder	"C"	Level-2	01	No.FD/DMN/2017-18/794 dated 15/02/2018
	TOTAL			01	

4) PLANNING & STATISTICS, DAMAN

1.	Research Assistant	"B"	Level-6	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Statistical Assistant	"C"	Level-5	01	-do-
3.	Statistical Assistant	"C"	Level-5	02	-do-
4.	Statistical Investigator	"C"	Level-4	02	-do-

3/-

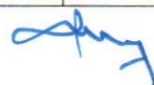
5.	Statistical Investigator	"C"	Level-4	01	-do-
6.	Statistical Investigator	"C"	Level-4	01	-do-
7.	L.D.C.	"C"	Level-2	01	-do-
8.	Multi Tasking Staff (Peon)	"C"	Level-1	01	-do-
9.	Computer Operator/DEO	"C"	Level-5	01	-do-
10.	Supervisor-cum-Data Entry Operator/ Research Assistant	"B"	Level-6	01	-do-
11.	Enumerator/Stat. Assistant	"C"	Level-5	02	-do-
	TOTAL			14	

5) VALUE ADDED TAX DEPARTMENT, DAMAN.

1.	Driver	"C"	Level-2	01	No.FD/DMN/2017-18/794 dated 15/02/2018
	TOTAL:			01	

6) OFFICIAL LANGUAGE DEPARTMENT, DAMAN.

1.	Sr. Hindi Translator	"B"	Level-7	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Jr. Hindi Translator	"B"	Level-6	03	-do-
3.	Typist (Hindi)	"C"	Level-2	01	-do-
	TOTAL:			05	



.....4/-

7) OFFICIAL LANGUAGE DEPARTMENT, DIU.

1.	Sr. Hindi Translator	"B"	Level-7	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Jr. Hindi Translator	"B"	Level-6	02	-do-
3.	Typist (Hindi)	"C"	Level-2	01	-do-
	TOTAL:			04	

8) VETERINARY OFFICE, DIU.

1.	Extension Officer (AH)	'C'	Level-4	1	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Veterinary Assistant	'C'	Level-4	1	-do-
	Total :			02	

9) ZONAL AGRICULTURE OFFICE, DAMAN.

1.	Asstt. Agril. Officer Gr.I/Zonal Agriculture Officer	"B"	Level-7	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	L.D.C./Store Clerk	"C"	Level-2	01	-do-
3.	Field Assistant	"C"	Level-2	01	-do-
4.	Tractor Driver	"C"	Level-2	02	-do-
5.	Power Tiller Driver	"C"	Level-2	01	-do-
6.	Multi Tasking Staff (Field Worker)	"C"	Level-1	03	-do-
7.	Multi Tasking Staff (Mali)	"C"	Level-1	01	-do-
8.	Multi Tasking Staff (Tractor Assistant)	"C"	Level-1	02	-do-
	TOTAL:			12	



.....5/-

10) ZONAL AGRICULTURE OFFICE, DIU.

1.	Assistant Agricultural Officer, Gr.II	"C"	Level-5	01	No.FD/DMN/2017-18/794 dated 15/02/2018
2.	Field Assistant	"C"	Level-3	01	-do-
	TOTAL			02	

11) ASSISTANT REGISTRAR OF COOPERATIVE SOCIETIES, DAMAN.

1.	Special Auditor	"B"	Level-6	01	No.FD/DMN/2017-18/1829 dated 11/04/2018
2.	Co-operative Officer	"B"	Level-6	01	-do-
3.	Senior Auditor	"C"	Level-5	01	-do-
4.	Senior Inspector	"C"	Level-5	01	-do-
5.	L.D.C.	"C"	Level-2	01	-do-
	TOTAL:			05	

12) ASSISTANT REGISTRAR OF COOPERATIVE SOCIETIES, DIU.

1.	Assistant Registrar	"B"	Level-6	01	No.FD/DMN/2017-18/1829 dated 11/04/2018
2.	Senior Auditor	"C"	Level-5	01	-do-
3.	L.D.C.	"C"	Level-2	01	-do-
4.	TOTAL:			03	




.....6/-

13) BLOCK DEVELOPMENT OFFICE, DAMAN.

1.	Extension Officer (V.P)	"C"	Level-5	01	No.FD/DMN/2017- 18/1071 dated 07/03/2018
	V.P. Secretary	"C"	Level-3	01	-do-
	Gram Sevak	"C"	Level-2	02	-do-
	Multi Tasking Staff (Peon)	"C"	Level-1	02	-do-
	TOTAL:			06	

14) BLOCK DEVELOPMENT OFFICE, DIU.

1.	V.P. Secretary	'C'	Level-3	1	No.FD/DMN/2017- 18/1071 dated 07/03/2018
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(Kishore Bamania)
Joint Secretary (Financ