# Procedure for Obtaining Annual Renewal of Fire NOC.

## Step-1

# Go through www.daman.nic.in website.
  - ➢ Department.
  - ➢ List of Department.
  - ➢ Click on Fire and Emergency Services, Daman.
  - ➢ Download the Annual Renewal of Fire NOC Application form along with check list and self declaration.

## Step-2

- Application submitted in single window system at DIC, Daman (Single Window System) for Industrial building and other application submitted to Fire Department for various occupancies after dully filled up the application forms and attached relevant documents as per check list.

## Step-3

- Officers of the fire department will inspect the premises/site to check fire safety measures are satisfactory is working condition.
- If, the all fire safety measures are satisfactory is working condition at the time of inspection, the file will submit to component authority for approval.

## Step-4

- After obtain approval component authority, the applicant shall have to pay fee in the bank through challan for renewal of fire NOC of the occupancy as per Notification dated 09-05-2016.
- After receipt of the challan, Renewal of fire NOC will issue to DIC, Daman (Single Window System) for Industrial building and other occupancies directly to applicant.
- A copy of fire NOC will be uploaded on website to download the fire NOC by applicant easily verify approval certificates by third party.