

## **PROFORMA FOR WEBSITE OF FISHERIES, DAMAN**

1. Name of the Department : Fisheries Department,  
U. T. Administration of Daman & Diu  
Daman.
2. Head of the Department/Contact Person: Shri S. P. Dixit  
Secretary (Fisheries)  
U. T. Admn. of Daman & Diu  
Secretariat  
Daman
3. Contact Address : Office of the Supdt. Of Fisheries,  
U. T. Administration of Daman & Diu  
Fisheries Department,  
Daman.
4. Telephone Nos. 0260 -2255166
5. Fax No. 0260-2255166
6. E-mail Address: ----
7. Any other Contact Details : ---
8. The Brief Description about the functionality of the Department:

### **Departmental Activities:**

1. To provide financial assistance under different Plan Schemes for upliftment of fishermen.
2. Implementation of the various Centrally Sponsored Schemes.
3. Issue of Diesel Cards/permits, and providing rebate on H.S.D. Oil consumed by the fishermen.
4. Registration of New fishing vessels.
5. Issue of Fishing nets and Fishing vessels plying License.
6. Issue of N.O.Cs for Custom clearances.
7. Issue of Identity cards for active Fishermen / Fisherwomen and to cover accidental insurance.
8. Collection of Fish landing data & other statistics of Fisheries.
9. Development of Shore based infrastructure facilities like jetties, wharf, platform, auction hall, workshop etc.

### **Other Works:**

1. Preparation /Scrutiny of Loan Cases.
2. Around the year Loan Recovery Campaign.
3. Inspection of Fishing Boats/Nets. Etc.
4. Periodic meeting with the fishermen/Society Members.
5. Guidance to the fishermen.
6. Organizing trainings for fishermen/fisherwomen.
7. To create awareness amongst fishermen for use of modern fishing technology & equipment.

## 9. List and Description of the Services / Schemes to the Public :

### Departmental Plan Schemes

#### 1. Name of the Scheme: Strengthening and Computerisation of Fisheries department.

**Objective:** To computerise the Fisheries Statistics, Records, issuing of Diesel Permits/N.O.C./ Passes, Registration & Renewal of Net Licences/ Boat Registration, Loan Recovery records, records of Procurements and Consumption of Diesel for Subsidy purpose, issuing of Smart Cards/I.D. Cards to the Fishermen. Surveys and Investigations pertaining to the Fisheries.

#### 2. Name of the Scheme: Landing & Berthing and other works.

**Objective :** To provide the facilities for fish landing berthing and other essential activities on dock is being provided under this scheme.

#### 3. Name of Scheme :Development and Management of Fisheries Resources.

Objective : Main aim of this scheme is sustainable development, management & maintenance of marine fisheries resources, with following objectives:

- Development of Artificial reef, Sea/Aqua ranching.
- Assistant to the fishermen for conservation of marine resources.
- Management of fish quality & value added products.
- To maintain productivity for longer period.

### District plan

#### Following Plan schemes have been transferred to the District Panchayat.

#### 1) Name of the Scheme : Establishment of Fish Aquarium.

**Objective :**

(A) Establishment of Marine/Fresh ornamental Fish aquarium for public awareness and as a tourist attraction.

(B) Free Supply of ornamental fish, fish feed, Aquatic plants Filter Pump etc

**Pattern of Assistance** For the individual beneficiaries.(maximum up to Rs.8,000/-each)

#### 2) Name of the Scheme : Assistance for repair of houses

**Objective:**

Under this scheme needy fishermen/women having own land and kutcha structure would be provided assistance for repair of house.

**Pattern of Assistance:** - 100% financial assistance for repairs of house max. up to Rs.20,000/-

#### 3) Name of the Scheme: Financial assistance to the families of the fishermen affected by natural calamities and accident.

**Objective :**

To help the families of the fishermen affected by natural calamities, snags or mechanical faults of fishing boats, capture or shoot out by Pakistani Marine Security

**Pattern of Assistance,:**

Rs.50,000/- one time assistance in case of death.

Rs.50/- per day in case held captive by Pakistani Marine Security.

**4) Name of the Scheme : Fisheries Training and Extension Programmes**

**Objective :**

- To Educate the fishermen by organising camps/seminars/ Workshop
- To send the interested young boys and girls for training courses.
- To send the officers/officials of fisheries deptt for training and upgrading of their knowledge.

**Pattern of Assistance, if any : Approved by Govt. Of**

India Ministry of a Agriculture vide letter

No.30012/1/97-FY(T-1) dated 9.3.2001.

1. Stipend at the rate of Rs.75/- per day per fishermen (Approved)
2. Stipend at the rate of Rs.3,000/- p.m. and course fee as prescribed by the Institute along with to and fro actual train/bus fare.
3. T.A./D.A. as per entitlement along with training fees as prescribed by the institution.
4. Honorarium and T.A. of the Guest Lecturer
5. Purchase of Equipment's Training re. Materials Booklets etc.

**5) Name of the Scheme : Financial Assistance for development of Fish culture/ sea farming / sea weed culture.**

**Objective :**

To increase the fish production & give employment to qualified local candidates by promoting the culture of Shrimp, Pearl, mussel, oyster, crabs, lobster etc. in sea by cage culture system or raft culture method. All the Seaweeds culture farm is to be established with the technical assistance and collaboration with Central Salt & Marine Chemical Research Institute.

**Pattern of Assistance, if any:**

Loan to be paid through bank

Subsidy as per Approved by FFDA (Fish farmer Development Agencies ) and under the Central Sector Scheme "Introduction of Artificial Reefs and Sea Farming is already an approved scheme of G.O.I.

**6. Name of the Scheme : Assistance to fishermen for purchase of fishery requisites.**

**Objective :**

To provide Subsidy and loan for purchase of small fiber boat ,outboard engine fishery requisites such as fishing gears and nets, ,oil, plastic floats, nylon twine diesel canes, winches ,wireless /walki-talki , electronic equipments, insulated Ice boxes, tempo rikshaw for transportation of fish Ice , etc. as following :-

**pattern of assistance :**

(Approved by the Govt. of India, Ministry of Agriculture vide letter No. 30012/6/97-FY(T-1) dated.11.3.1999.

(Maximum up to Rs.1 Lakh only)

- a) 70% through Govt. Loan
- b) 20% subsidy.
- c) 10% to be born by the beneficiaries

**7. Name of the Scheme : Development of village ponds for Inland fish culture.**

**Objective :** The village panchayats have proposed to develop village ponds for fish culture.

- a) works: digging and development of ponds
- b) Purchase of Fingerlings, Manure, fish feed etc.

**8 NAME OF THE SCHEME: - Financial Assistance to Fishermen/Boat owners for Loading and unloading of fishing vessel from Sea shore to land and Vice versa during the Monsoon season.**

**OBJECTIVES.**

During the Monsoon the Fishermen/boat owners have to upload their fishing vessels to Off shore and again after the monsoon the vessels have to be off loaded back into the sea for their fishing activities commencing from the month of August every year.

**PATTERN OF ASSISTANCE:-**

50% with Maximum upto 2500/- subsidy on the total on the cost of hiring the crane is being provided & 50% shall be borne by the boat owner/Fishermen (As per approval of Ministry of Agriculture, Govt. of India, vide letter No. 30012/1/97- FY (T-1) dated 7<sup>th</sup> October 2005.

**9. NAME OF THE SCHEME: Supply of insulated ice boxes and display boxes to the Fisherwomen.**

**Objective:**

- To maintain clean and hygienic condition of the Fish & Fish Market.
- To add to the value of fish by maintaining the quality of Fish.
- To provide good quality fish to the consumer.

Under this scheme insulated ice boxes & display boxes along with transparent lids are to be provided / supplied to the fisherwomen with 25% Cost, 75% subsidy maximum up to Rs. 5,000/- can be assisted.

**Pattern of Assistance:**

75% Subsidy to the active fisherwomen engaged in the marketing of fish (Maximum upto Rs. 5,000/- per beneficiary)

**CENTRALLY SPONSORED SCHEMES:-**

**1) Group Accident Insurance scheme (Welfare of Fishermen):-**

11,511 Nos. of active Fishermen / women of Daman and Diu have been covered. The 100% premium amount of Rs. 1,61,154/- is borne by the Govt. of India. Rs.50,000/- provided against accidental death case & Rs.25,000/- against permanent disability or loss of one limb or eye etc.

**2) Model Fishermen Village Scheme (Welfare of Fishermen):-**

Under this scheme @ Rs. 40,000/- each is being provided to the fishermen those are not having own house or having katcha house.

**3) Fishermen Development Rebate on HSD Oil :-**

Under this scheme Rebate/Subsidy is being provided to the boat owners for purchase of HSD oil @ Rs. 1.50 /ltr. Under the Centrally Sponsored Scheme, diesel permits are issued depending upon the capacities of diesel engine as following:

Sr. No.	Type of capacity	Eligible Quantity of HSD
1.	Below 50 H. P.	11,000 litres
2.	50 H.P. to 100 HP	16,000 litres
3.	Above 100 H.P.	24,000 litres

#### **4) Development of Minor Ports, with modern amenities :-**

The Cost estimate for Minor Fishery Harbors at Daman has to be prepared. While the Vanakbara Fishery Harbour & Ghoghla Fish Landing Centre at Diu have been recommended by CICEF. The sanction for an amount of Rs. 20.00 lakhs + taxes for EIA study are yet to be approved by the Govt. of India.

### **10. Major Achievements so far**

#### **During the year 2007-08:**

1. Under the plan scheme “Strengthening and Computerisation of Fisheries department” two computers with printers and other accessories were purchased for an amount of Rs. 98,000/-
2. Under the plan scheme “Establishment of Fish Aquarium” 26 fish beneficiaries of Daman district were provided with fish aquarium for an amount of Rs. 1.12 lakh.
3. Under the plan scheme “Financial assistance for loading and unloading fishing vessel during monsoon for safety reason” an amount of Rs. 1.70 lakh was provided to 68 fishermen of daman for loading and unloading of their fishing vessels with the use of crane.
4. Under the plan scheme “Assistance to fishermen for purchase of fisheries requisites/equipments etc.” 10 fishermen were provided with loan of Rs. 7.00 lakh and subsidy of Rs. 2.00 lakh for purchase of fisheries requisites.
5. Under the Group Accident Insurance Scheme; 1 No. of death case has been forwarded to the FISHCOPFED, New Delhi for Insurance Claim and 1 claim has been settled for an amount of Rs. 50,000/-.
6. Under the Model Fishermen Village Scheme 14 Nos. of Houses for an amount of Rs. 5.60 lakhs with basic amenities at Daman have been constructed at their own land.
7. Under the Fishermen Development Rebate on HSD Oil scheme Rs. 68.34 lakhs have been disbursed to 501 beneficiaries of 3 Nos. of Co-op Societies of Daman and Diu.

### **11. Functionality of the Department directly touches to the Public:**

#### **The list of task/activities:**

#### **REGISTRATION OF FISHING VESSELS:**

The owner of the fishing vessel shall apply for its registration with the dept. by applying in the prescribed form ‘E’ accompanied by the boat registration fees. He has to produce

copy of Vessel Registration Certificate alongwith the application. After inspection of the said fishing vessel it is registered with the dept.

**REGISTRATION OF NETS USED FOR FISHING:**

The owner of the fishing nets shall apply for registration of the said fishing nets by applying in the prescribed form ‘D’ accompanied by the fishing net license fees. After inspection of the nets it is registered with the dept. The net license has to be renewed every year by paying necessary fees.

**FISHING VESSEL PLYING LICENCE:**

The owner of the fishing vessel shall apply for fishing vessel plying license for using his vessel for fishing in any specified area alongwith the necessary license fees. The application shall contain particulars of the specified area. After making necessary inquiry the above said license shall be granted.

**N.O.C. / DIESEL PERMIT:**

The owner of the fishing vessel shall apply for the N.O.C. and diesel permit every year for fishing. He has to give details of his boat like registration number, name, address, etc. He has to submit a list of the names of boat crew members along with their address, age & Insurance Identity Card no. (if he is from U.T. of Daman & Diu.).

**FISH CATCH DATA:**

The fish catch data of U.T. of Daman & Diu is collected district wise i.e. (Daman & Diu) on monthly basis. The data collected is species-wise, gear-wise, and according to the type of fishing craft. The said information is utilized to send monthly, quarterly, yearly reports in the prescribed formats to the Ministry.

**The required procedures for different tasks:**

Services	Procedure
<p><b>Registration of Net :</b> Every person in possession of fishing nets shall within 15 days of acquiring such net should register his net and obtain license for operating the same.</p>	<p>The application form obtained from the Department duly filled in should be submitted to the Department. After conducting necessary inspection of the nets and scrutiny of the mesh size of the nets, the applications along with the Inspection report is forwarded by the field staff to the Head of Office. Accordingly the parties are informed to pay the registration and license fees as per the prescribed schedule of fees. Thereafter they have to renew the license before the close of calendar year.</p>
<p><b>Registration of Mechanized fishing vessels :</b> Every owner of fishing vessel has to apply for registration within 30 days of becoming the owner.</p>	<p>The application form obtained from the Department duly filled in should be submitted to the Department, alongwith prescribed fees which have to be paid to the Fisheries Department within 30 days of acquiring the vessels. Documents required : i) A copy of VRC ii) A Net license Document iii) Challan of the fees paid.</p>
<p><b>NOC / DIESEL PERMIT:</b> NOC is being issued for obtaining creek pass from the Custom Deptt. The Diesel Permit Card is renewed for</p>	<p>Documents required : i) Pass (TDC) from Port Department with names of the crew members.</p>

obtaining diesel.	
Identity cards are issued to the active fishermen /fisherwomen for Insurance purpose.	Documents required : i) Photograph ii) Copy of ration card iii) Certificate of fisherman issued by local bodies

#### TIME FRAME FOR DIFFERENT WORKS

Sr. No.	Name of work	No. of days
1.	Registration of the Fishing Vessel	15 days
2.	Registration of Canoes	15 days
3.	Registration of Nets	One Week
4.	Transfer of Fishing Vessel/Canoes/Nets	One Week
5.	Issue of N.O.C	One day
6.	Endorsement	5 days.

**Note:-** Above time frame is subject to submission of required documents complete in all respects and compliance of all other procedural formalities.

#### Required forms with instruction like how to fill and whom to submit etc.

Usually the Gram Sevak (Fisheries) assists to the fishermen for filling of all required forms and submitted to the Superintendent of Fisheries for necessary action in the respective matter.

#### Visiting hours for Public:

Any time during the office working hours.

**12.** Any other details of Public interest not covered in above.  
N. A.

**13.** Citizen Charter of the Department:  
Citizen Charter is under preparation with modification.

**14.** Pictures/Photographs of the Department Office/Building  
A copy of office photograph enclosed.

**15.** All the Information sought under RTI Act, categorically

- The computerization of Fisheries Department : Under process in consultation with the NIC, Daman and availability of funds.
- Total Quantity of fish production in Daman and Diu for the last 3 years: complied.
- How much fund have been allotted to the Fisheries Department, Daman-Diu for last 3 years: replied.
- List of Government Schemes with full details: replied.

## **PROFORMA FOR WEBSITE OF FISHERIES, DIU**

1. Name of the Department : Fisheries Office,  
U. T. Administration of Daman & Diu  
Diu.
2. Head of the Department/Contact Person: Shri S. P. Dixit  
Secretary (Fisheries)  
U. T. Admn. of Daman & Diu  
Secretariat  
Daman
3. Contact Address : Office of the Asst. Supdt. Of Fisheries,  
U. T. Administration of Daman & Diu  
Fisheries Department,  
Diu.
4. Telephone Nos. Not available
5. Fax No. N.A.
6. E-mail Address: ----
7. Any other Contact Details : ---
8. The Brief Description about the functionality of the Department:

### **Departmental Activities:**

1. To provide financial assistance under different Plan Schemes for upliftment of fishermen.
2. Implementation of the various Centrally Sponsored Schemes.
3. Issue of Diesel Cards/permits, and providing rebate on H.S.D. Oil consumed by the fishermen.
4. Registration of New fishing vessels.
5. Issue of Fishing nets and Fishing vessels plying License.
6. Issue of N.O.Cs for Custom clearances.
7. Issue of Identity cards for active Fishermen / Fisherwomen and to cover accidental insurance.
8. Collection of Fish landing data & other statistics of Fisheries.
9. Development of Shore based infrastructure facilities like jetties, wharf, platform, auction hall, workshop etc.
10. To transmit information of fishermen apprehended by Pakistani authority and repatriation of fishermen and to provide assistance to fishermen family.
11. Mandatory installation of modern equipment GPS & VHF to avoid unintentional crossing of IMBL and for use during rescue operation in distress or mechanical default in fishing boats at sea.
12. To provide training to fishermen for use of GPS, VHF, Fish finder, hygienic handling of fish, awareness about IMBL.
13. Development of shrimp farming/aquaculture, management, monitor and technical support



### **Other Works:**

1. Preparation /Scrutiny of Loan Cases.
2. Around the year Loan Recovery Campaign.
3. Inspection of Fishing Boats/Nets. Etc.
4. Periodic meeting with the fishermen/Society Members.
5. Guidance to the fishermen.
6. To create awareness amongst fishermen for use of modern fishing technology & equipment.

### **9. List and Description of the Services / Schemes to the Public :**

#### **Departmental Plan Schemes**

#### **1. Name of the Scheme: Strengthening and Computerisation of Fisheries department.**

**Objective:** To computerise the Fisheries Statistics, Records, issuing of Diesel Permits/N.O.C./ Passes, Registration & Renewal of Net Licences/ Boat Registration, Loan Recovery records, records of Procurements and Consumption of Diesel for Subsidy purpose, issuing of Smart Cards/I.D. Cards to the Fishermen. Surveys and Investigations pertaining to the Fisheries.

#### **2. Name of the Scheme: Landing & Berthing and other works.**

**Objective :** To provide the facilities for fish landing berthing and other essential activities on dock is being provided under this scheme.

#### **3. Name of Scheme :Development and Management of Fisheries Resources.**

Objective : Main aim of this scheme is sustainable development, management & maintenance of marine fisheries resources, with following objectives:

- Development of Artificial reef, Sea/Aqua ranching.
- Assistant to the fishermen for conservation of marine resources.
- Management of fish quality & value added products.
- To maintain productivity for longer period.

### **District plan**

#### **Following Plan schemes have been transferred to the District Panchayat.**

#### **1) Name of the Scheme : Establishment of Fish Aquarium.**

**Objective :**

(A) Establishment of Marine/Fresh ornamental Fish aquarium for public awareness and as a tourist attraction.

(B) Free Supply of ornamental fish, fish feed, Aquatic plants Filter Pump etc

**Pattern of Assistance** For the individual beneficiaries.(maximum up to Rs.8,000/-each)

#### **2) Name of the Scheme : Assistance for repair of houses**

**Objective:**

Under this scheme needy fishermen/women having own land and kutcha structure would be provided assistance for repair of house.

**Pattern of Assistance:** - 100% financial assistance for repairs of house max. up to Rs.20,000/-

**3) Name of the Scheme: Financial assistance to the families of the fishermen affected by natural calamities and accident.**

**Objective :**

To help the families of the fishermen affected by natural calamities, snags or mechanical faults of fishing boats, capture or shoot out by Pakistani Marine Security

**Pattern of Assistance,:**

Rs.50,000/- one time assistance in case of death.

Rs.50/- per day in case of a fisherman held captive by Pakistani Marine Security.

**4) Name of the Scheme : Fisheries Training and Extension Programmes**

**Objective :**

- To Educate the fishermen by organising camps/seminars/ Workshop
- To send the interested young boys and girls for training courses.
- To send the officers/officials of fisheries deptt for training and upgrading of their knowledge.

**Pattern of Assistance, if any :** Approved by Govt. Of India Ministry of a Agriculture vide letter No.30012/1/97-FY(T-1) dated 9.3.2001.

1. Stipend at the rate of Rs.75/- per day per fishermen (Approved)
2. Stipend at the rate of Rs.3,000/- p.m. and course fee as prescribed by the Institute along with to and fro actual train/bus fare.
3. T.A./D.A. as per entitlement along with training fees as prescribed by the institution.
4. Honorarium and T.A. of the Guest Lecturer
5. Purchase of Equipment's Training re. Materials Booklets etc.

**5) Name of the Scheme : Financial Assistance for development of Fish culture/ sea farming / sea weed culture.**

**Objective :**

To increase the fish production & give employment to qualified local candidates by promoting the culture of Shrimp, Pearl, mussel, oyster, crabs, lobster etc. in sea by cage culture system or raft culture method. All the Seaweeds culture farm is to be established with the technical assistance and collaboration with Central Salt & Marine Chemical Research Institute.

**Pattern of Assistance, if any:**

Loan to be paid through bank

Subsidy as per Approved by FFDA (Fish farmer Development Agencies ) and under the Central Sector Scheme "Introduction of Artificial Reefs and Sea Farming is already an approved scheme of G.O.I.

**6. Name of the Scheme : Assistance to fishermen for purchase of fishery requisites.**

**Objective :**

To provide Subsidy and loan for purchase of small fiber boat ,outboard engine fishery requisites such as fishing gears and nets, ,oil, plastic floats, nylon twine diesel canes, winches ,wireless /walki-talki , electronic equipments, insulated Ice boxes, tempo rikshaw for transportation of fish Ice , etc. as following :-

**pattern of assistance :**

(Approved by the Govt. of India, Ministry of Agriculture vide letter No. 30012/6/97-FY(T-1) dated.11.3.1999.

(Maximum up to Rs.1 Lakh only)

- a) 70% through Govt. Loan
- b) 20% subsidy.
- c) 10% to be born by the beneficiaries

**7. Name of the Scheme : Development of village ponds for Inland fish culture.**

**Objective :** The village panchayats have proposed to develop village ponds for fish culture.

- a) works: digging and development of ponds
- b) Purchase of Fingerlings, Manure, fish feed etc.

**8 NAME OF THE SCHEME: - Financial Assistance to Fishermen/Boat owners for Loading and unloading of fishing vessel from Sea shore to land and Vice versa during the Monsoon season.**

**OBJECTIVES.**

During the Monsoon the Fishermen/boat owners have to upload their fishing vessels to Off shore and again after the monsoon the vessels have to be off loaded back into the sea for their fishing activities commencing from the month of August every year.

**PATTERN OF ASSISTANCE:-**

50% with Maximum upto 2500/- subsidy on the total on the cost of hiring the crane is being provided & 50% shall be borne by the boat owner/Fishermen (As per approval of Ministry of Agriculture, Govt. of India, vide letter No. 30012/1/97- FY (T-1) dated 7<sup>th</sup> October 2005.

**9. NAME OF THE SCHEME: Supply of insulated ice boxes and display boxes to the Fisherwomen.**

**Objective:**

- To maintain clean and hygienic condition of the Fish & Fish Market.
- To add to the value of fish by maintaining the quality of Fish.
- To provide good quality fish to the consumer.

Under this scheme insulated ice boxes & display boxes along with transparent lids are to be provided / supplied to the fisherwomen with 25% Cost, 75% subsidy maximum up to Rs. 5,000/- can be assisted.

**Pattern of Assistance:**

75% Subsidy to the active fisherwomen engaged in the marketing of fish (Maximum upto Rs. 5,000/- per beneficiary)

**CENTRALLY SPONSORED SCHEMES:-**

**1) Group Accident Insurance scheme (Welfare of Fishermen):-**

11,511 Nos. of active Fishermen / women of Daman and Diu have been covered. The 100% premium amount of Rs. 1,61,154/- is borne by the Govt. of India.

Rs.50,000/- provided against accidental death case & Rs.25,000/- against permanent disability or loss of one limb or eye etc.

## **2) Model Fishermen Village Scheme (Welfare of Fishermen):-**

Under this scheme @ Rs. 40,000/- each is being provided to the fishermen those are not having own house or having katcha house. About 157 model fishermen houses constructed and allotted to the fishermen/women for residence purpose.

## **3) Fishermen Development Rebate on HSD Oil :-**

Under this scheme Rebate/Subsidy is being provided to the boat owners for purchase of HSD oil @ Rs. 1.50 /ltr. Under the Centrally Sponsored Scheme, diesel permits are issued depending upon the capacities of diesel engine as following:

Sr. No.	Type of capacity	Eligible Quantity of HSD
1.	Below 50 H. P.	11,000 litres
2.	50 H.P. to 100 HP	16,000 litres
3.	Above 100 H.P.	24,000 litres

## **4) Development of Fishery Harbour at Vanakbara & Fish Landing Centre at Ghoghla in District Diu :-**

The Director, CICEF, Bangalore prepared updated Techno-Economic Feasibility Report (TEFR) for **Ghoghla Fish Landing Centre** of Rs.300.80lakhs and **Vanakbara Fishery Harbour** of Rs.308.30lakhs and directly submitted to the Govt. of India, Ministry of Agriculture, Dept. of Animal Husbandry, Dairying & Fisheries, New Delhi vide letter No. 5-5/100/97-CEF dated 17<sup>th</sup> November 2005 and vide No. 5-5/108/97-CEF dated 9<sup>th</sup> January 2006 respectively under Centrally Sponsored Scheme-“Establishment of Fishing Harbours and Fish Landing Centres”. The Govt. of India, asked for the Environment Clearance and CRZ clearance for implementation/sanction of both the above said projects. In this regard, the NIO, Goa will conduct Environment Impact Assessment (EIA) for Vanakbara Fishery harbour and Ghoghla Fish landing Centre at the cost of Rs.22.50lakhs, sanction is awaited from GOI.

## **10. Major Achievements so far**

### **During the year 2007-08:**

1. Under the plan scheme “Strengthening and Computerisation of Fisheries department” one computer with other accessories were purchased for an amount of Rs. 43,000/-. Wireless/VHF Base Station established in the office premises @ cost of Rs.85,000/- for communication with fishermen at sea.
2. Under the plan scheme “Financial assistance for loading and unloading fishing vessel during monsoon for safety reason” an amount of Rs. 8.40lakhs disbursed to 336 Boat owners (50% subsidy max. upto Rs.2,500/- per Boat) in Diu District for loading and unloading of their fishing vessels with the use of crane.
3. Under the plan scheme “Assistance to fishermen for purchase of fisheries requisites/equipments etc.” Rs.6,99,360/- as @ 20% subsidy provided to 67 beneficiaries of Diu District for purchase of GPS, VHF for use in mechanized fishing vessels etc through Bank loan.
4. Financial assistance to the families of fishermen affected by natural calamities and accident:-Under this plan scheme, financial assistance of Rs.20,21,000/- disbursed to families 136 fishermen apprehended in Pakistani jail.

5. Under the Group Accident Insurance Scheme; 1 No. of death case has been forwarded to the FISHCOPFED, New Delhi for Insurance Claim and 1 claim has been settled for an amount of Rs. 50,000/-.
6. Under CSS–Motorization of fishing craft financial assistance of Rs.4,00,000/- provided to 20 beneficiaries/small fishermen of Ghoghla-Diu (Rs.20,000/- to each) for purchase of OBM engine in their traditional FRP canoe.
7. Under the Fishermen Development Rebate on HSD Oil scheme Rs.19,69,200/- released to 299 members of Shri Mahasagar Fisheries Co-op. Society Ltd., Vanakbara and Rs. 3,26,100/- released to 36 members of Shri Vishwash Fisheries Co-op. Society Ltd., Ghoghla-Diu

## **11. Functionality of the Department directly touches to the Public:**

### **The list of task/activities:**

#### **1. Asst. Supdt. of Fisheries, Diu:-**

- a) Registration of fishing boats & issue fishing vessels plying license/ Nets license/ Diesel permits card to operate fishing boats in the sea & collection of license fees for fishing activities.
- b) Issue/renewal of Identity cards for active fishermen & fisherwomen engaged in fishing activities under Group Accident Insurance Scheme.
- c) Accident death claim of fishermen forwarded to the FISHCOPED, New Delhi for settlement of insurance.
- d) To provide loan & subsidy for purchase of GPS, VHF, Fish finder & other fisheries requisites, repair of houses etc under various plan schemes.
- e) Recovery of loan installment & interest/ issue of loan recovery notices.
- f) Preparation of proposal for implementation of various Centrally sponsored scheme.
- g) To provide rebate on H.S. Diesel oil used by mechanized fishing vessels.
- h) To transmit information of fishermen apprehended by Pakistani authority and repatriation of fishermen and to provide assistance to fishermen family.
- i) To provide training to fishermen for use of GPS, VHF, Fish finder, hygienic handling of fish, Sensitization of fishermen to avoid crossing of IMBL.
- j) Development of shore based facilities/infrastructure at landing centre.
- k) Development of shrimp farming/aquaculture, management, monitor and technical support, provide subsidy through MPEDA.
- l) Extended Co-operation to Bankers and other Financial Institution in implementing the schemes and attending all meeting with Collector, VIP's, Bankers, MPEDA etc.
- m) Preparation of proposals, computer operation & over all supervision and discharge all the matters put up to the Head of Office/Secretary/Director of Fisheries/Collector, Diu

#### **2. Gram Sevak (Fisheries)**

- a) Monthly collection of Fish landing data
- b) Verification of Net License.
- c) Verification of documents to issue diesel permit card and provided necessary help to fishermen for application & Issue of T.R.5 receipts for Net license fees collected from fishermen.
- d) To conduct survey for identifying eligible fishermen/women for financial assistance for various plan scheme. All the Fisheries related survey was conducted as and when required by the Government
- e) Preparation of challans for repayment of loan, interest, license fees, rents & other revenue receipts etc

- f) To collect information of Fishermen captured by Pakistani Authority
- g) Identity cards for active fishermen were issued with proper entry in register and other records
- h) Discharge function of LDC, preparation of bills, handling of all kind of accounts matters and stores also.
- i) Dispatch work and typing of office letters and computer work etc.

**The required procedures for different tasks:**

Services	Procedure
<p><b>Registration of Net :</b> Every person in possession of fishing nets shall within 15 days of acquiring such net should register his net and obtain license for operating the same.</p>	<p>The application form obtained from the Department duly filled in should be submitted to the Department. After conducting necessary inspection of the nets and scrutiny of the mesh size of the nets, the applications along with the Inspection report is forwarded by the field staff to the Head of Office. Accordingly the parties are informed to pay the registration and license fees as per the prescribed schedule of fees. Thereafter they have to renew the license before the close of calendar year.</p>
<p><b>Registration of Mechanized fishing vessels :</b> Every owner of fishing vessel has to apply for registration within 30 days of becoming the owner.</p>	<p>The application form obtained from the Department duly filled in should be submitted to the Department, alongwith prescribed fees which have to be paid to the Fisheries Department within 30 days of acquiring the vessels. Documents required : i) A copy of VRC ii) A Net license Document iii) Challan of the fees paid.</p>
<p><b>NOC / DIESEL PERMIT:</b> NOC is being issued for obtaining creek pass from the Custom Deptt. The Diesel Permit Card is renewed for obtaining diesel.</p>	<p>Documents required : i) Pass (TDC) from Port Department with names of the crew members.</p>
<p>Identity cards are issued to the active fishermen /fisherwomen for Insurance purpose.</p>	<p>Documents required : i) Photograph ii) Copy of ration card iii) Certificate of fisherman issued by local bodies</p>

**TIME FRAME FOR DIFFERENT WORKS**

Sr. No.	Name of work	No. of days
1.	Registration of the Fishing Vessel	15 days
2.	Registration of Canoes	15 days
3.	Registration of Nets	One Week
4.	Transfer of Fishing Vessel/Canoes/Nets	One Week
5.	Issue of N.O.C	One day
6.	Endorsement	5 days.

**Note:-** Above time frame is subject to submission of required documents complete in all respects and compliance of all other procedural formalities.

**Required forms with instruction like how to fill and whom to submit etc.**

Usually the Gram Sevak (Fisheries) assists to the fishermen for filling of all required forms and submitted to the Superintendent of Fisheries for necessary action in the respective matter.

**Visiting hours for Public:**

Any time during the office working hours.

12. Any other details of Public interest not covered in above.  
N. A.
13. Citizen Charter of the Department:  
Citizen Charter is under preparation with modification.
14. Pictures/Photographs of the Department Office/Building  
----N.A.---
15. All the Information sought under RTI Act, categorically  
-----Nil-----