

No.Home/ DC/1/224/Designated/2015/ 468  
U.T. Administration of Daman & Diu  
Home Department,  
Secretariat, Moti Daman

Dated: 07/07/2015

O R D E R

**Subject :- Designating of Central Public Information Officers and First Appellate Authority under RTI Act 2005 regarding.**

Whereas Section 5 (1) of the Right to Information Act, 2005 requires every public authority to designate as many officers as Central Public Information Officers (CPIO) as may be necessary to provide information to persons requesting for the information under the RTI Act.

2. And whereas Section 19 (1) of the Act provides that any person who does not receive a decision within the prescribed time or is aggrieved by a decision of the CPIO, may prefer an appeal to such officer who is senior in rank to CPIO and is referred to as First Appellate Authority.

3. Now therefore, the Administrator of U.T. of Daman & Diu is pleased to designate the officers indicated in column (3) as CPIO and the officers indicated in column (4) as the First Appellate Authorities in **Annexure I** and **Annexure II** for Daman and Diu District respectively.

This order supersedes order No.1/58/Home/2011/407 dated 05/08/2011

By order and in the name of the  
Administrator of Daman & Diu.

  
( P. S. Jani )

Additional Secretary (Home)

Copy to:


1. All concerned Appellate Authority as per list.
2. All Concerned CPIO as per list
3. The Deputy Director, Govt. Printing Press, Daman for publication in official Gazette.
4. The D.O. NIC Daman for display on website.

## Annexure\_I

LIST OF CPIO AND APPELLATE AUTHORITIES FOR DAMAN DISTRICT			
Sr. No.	Department/Office	Central Public Information Officers	First Appellate Authority
1	2	3	4
1	Chief Electoral Office, Daman	Suptd. (Election)	Dy.Chief Electoral officer, Daman
2	Executive Engineer, PWD, Work Div.I, Daman	Executive Engineer W.D-I	Superintending Engineer, PWD
3	Transport Department, Daman	Asstt/Dy. Director of Transport	Director of Transport
4	Education Department, Daman	Assistant Director of Education	Dy.Director of Education
5	Fisheries Department, Daman	Supdt. Of Fisheries	Director of Fisheries
6	Enviroment and Forest Dept, Daman.	Dy. Conservator of Forest	Conservator of Forest
7	Child Development Project Officer., Daman	Child Development Project Officer	Director of Social Welfare
8	Executive Engineer, PWD Div.III, Daman	Executive Engineer , WD-III	Superintending Engineer, PWD
9	The Mamlatdar, Daman	Mamlatdar	Collector
10	The Value Added Tax Department, Daman.	Value Added Tax Officer	Dy.Commissioner (VAT)
11	Dept. of Science & Tech., Daman	Principal Scientific Officer	Chief Conservator of Forest
12	Excise Department, Daman.	Dy. Commissioner (Excise)	Commissioner (Excise)
13	Dept. of Animal & Husbandry and Veterinary Services, Daman	Veterinary Officer	Director (AH&V Services)
14	Director of Accounts, Daman	Dy. Director of Accounts,	Director of Accounts
15	The Enquiry office, City Survey, Daman.	Enquiry Officer, City Survey	Collector
16	The Supdt. Of Sub Jail, Daman	Supdt. of Sub Jail	IG (Prisons)
17	Asstt. Registrar Co-Op. Societies, Daman	Asstt. Registrar, Co-Operative Societies	Registrar Co-operative society
18	Govt. Polytechnic, Daman	Principal, Polytechnic, Daman	Dy.Secretary, Education
19	Technical Training Institute, Daman	Principal, T.T.I,	Dy. Secretary Education
20	Dept of Law & Justice, Daman	Supdt. (Law)	Law Secretary
21	Daman Municipal Council	Chief Officer, DMC	Director. Municipal Administration
22	Government College, Daman	Principal, Government College	Dy.Secretary Education
23	The Supdt. Engineer, PWD, Daman	Asstt. Surveyor of Works, PWD,	Superintending Engineer, PWD
24	The Collectorate, Daman	Superintendent	Deputy Collector

25	Dept. of Medical & Health Services, Daman	Add. Director/Concerned Deputy/Director of DHMS Department	The Director of Medical and Health Services
26	Dept. of Medical & Health Services, Daman	Drug Inspector/Drug Licensing Authority.	The Director of Medical and Health Services
27	Government Hospital, Marwad, Nani Daman.	The Medical Superintendent, Government Hospital, Marwad, Nani Daman.	The Director of Medical and Health Services
28	Tourism Department, Daman	Dy/Joint. Director (Tourism)	Director of Tourism
29	Town & Country Planning Department, Daman	Associate Town Planner	Director (U.D )
30	The Civil Registrar cum Sub Registrar, Daman	Civil Registrar-cum -Sub Registrar	Dy. Collector
31	Dept. of Personnel & Administrative Reforms, Secretariat, Daman	Superintendent (Pers )	Dy. /Joint/Addl. Secretary (Pers)
32	Dept. of Labour & Employment, Daman.	Chief Insp. Of Factory and Boilers	Commissioner (Labour & Employment)
33	Electricity Dept., Daman	Executive Engineer (Elect.)	Joint Secretary (Power)
34	Finance Department, Daman	Jt. Secretary (Finance) Daman	Finance Secretary
35	The Dist. Industries Centre, Daman	General Manager	Director of Industries
36	Dept. of Planning & Statistics, Daman	Dy. Director Planning & Statistics	Dy. /Joint/Addl. Secretary(Per)
37	ITI Daman	Principal ITI, Daman	Dy. Secretary Education
38	Zonal Agriculture Office Daman	Zonal Agriculture officer	Director of Agriculture
39	Dept. of Weights & Measurements, Daman	Mamlatdar	Dy. Collector, (HQ)
40	Dept. of Fire & Emergency Services, Daman	Station Fire Officer	Director of Fire and Emergency Service
41	Tribal sub Plan, Daman	Statistical Officer, Daman	Director of Social Welfare
42	Govt. Printing Press, Daman	Dy. Director of Planning & Statistics	Dy./Joint/Addl. Secretary(Per)
43	The Sub Divisional Police Office, Daman	Sub Divisional Police Officer	Superintendent of Police
44	Rajbhasha Vibhag, (Official Language) Daman	Asstt. Director (Raj Bhasha	Dy./Joint/Addl. Secretary(OL)
45	Home Department, Daman	Superintendent (Home)	Dy./Joint/Addl. Secretary (Home)

46	Field Publicity Department, Daman	Field Public Officer	Collector
47	Administrators Secretariat, Daman	Staff officer to Administrator	Dy./Joint/Addl. Secretary (Pers)
48	District Panchyat, Daman	Chief Executive Office (DP)	Director PRI
49	Vigilance Department	Superintendent (Vigilance)	Dy./Joint/Add. Secretary Vigilance
50	Police Complaint Authority, Daman and Diu, Daman	The Convener-Cum-Secretary Police Complaint Authority	The Chairperson, Police Complaint Authority, Daman and Diu
51	Office of the Director of Prosecution, Daman	Assistant Public Prosecutor	Director of Prosecution
52	Office of the Director of Panchayat (Election) Daman	Dy. Secretary ( Panchayat Election)	Director Panchayat (Election)
53	Office of the Director of Municipal Election, Daman	Dy. Secretary ( Municipal Election)	Director Municipal (Election)
54	Marine Department, Daman	Port Officer	Director (Port)
55	Pollution Control Committee, Daman	Member Secretary.	Chairman P.C.C.
56	Department of Factories and Boiler, Daman	Chief Insp. of Factory and Boilers	Labour Commissioner

  
 (P.S. Jani)  
 Additional Secretary (Home)

## Annexure -II

## LIST OF CPIO AND APPELLATE AUTHORITIES FOR DIU DISTRICT

Sr. No.	Department	Central Public Information Officer	First Appellate Authority
1	2	3	4
1	Collectorate, Diu	Superintendent (G)	Dy. Collector, Diu
2	Block Development Officer, Diu	B.D.O.	-- do --
3	Mamlatdar, Diu	Mamlatdar	-- do --
4	Govt. Hospital, Diu	Sr. Surgeon	Collector, Diu
5	Tourism Dept., Diu	Deputy Collector	-- do --
6	Civil Registrar-cum-Sub Registrar, Diu	Head of office	-- do --
7	Education Department, Diu.	Head of office	-- do --
8	Primary Health Center, Diu	Health Officer	-- do --
9	Asstt. Registrar of Co.Op. Society, Diu	A.R.C.S.	-- do --
10	Value Added Tax Dept., Diu	Head of office	-- do --
11	Marine Department, Diu	Head of office	-- do --
12	The Labour Inspector, Diu	Head of office	-- do --
13	Veterinary Department, Diu	Head of office	-- do --
14	Public Works Department, Work Div. II, Diu	Assistant Engineer.	Executive Engineer, W.D-II
15	Fisheries Department, Diu	Head of office	Collector Diu
16	Enquiry Office, City Survey, Diu	E.O.C.S	Dy. Collector, Diu
17	The Supdt. of Sub Jail, Diu	Supdt. of Sub Jail.	-- do --
18	D.C.F., Diu	D.C.F	Collector, Diu
19	Electricity Department, Diu	Asstt. Engineer	-- do --
20	Excise Department, Diu	Head of office	-- do --
21	Zonal Agriculture Officer, Diu	Head of office	-- do --
22	Town and Country Planning Dept., Diu	Head of office	-- do --
23	Tech. Training Institute, Diu	Vice Principal	-- do --
24	The Asstt. Station Fire Officer, Diu	Head of office	-- do --
25	The Assistant Account Officer, Diu	A.A.O.	-- do --
26	Sub Divisonal Police Office, Diu	Sub Divisonal Police Officer	-- do --
27	Child Development Project Officer, Diu	C.D.P.O.	-- do --
28	The Industrial Training Institute, Diu	Head of office	-- do --
29	Municipal Council, Diu	Chief officer, DMC	-- do --
30	District Panchayat, Diu	CEO, District Panchayat	-- do --

(P. S. Jani)

Additional Secretary

(Home Dept.)