

No.6/340/2012-Per/1144  
 Administration of U.T. of Daman & Diu,  
 Department of Personnel & Administrative Reforms,  
 Secretariat, Daman – 396 220.  
 Tel.No. 0260 - 2231707 Fax No. 0260 - 2230023

Dated :13/08/2012.

- Read : 1) O.M. No.6/14/94-Per/1068 dated 01/10/2010.  
 2) Circular No.6/14/08-Per/1073 dated 01/10/2010.

### C I R C U L A R

In pursuance to Office Memorandum and Circular quoted at preamble, one time relaxation in age to the persons working on daily wages / contract basis in U.T. Administration of Daman & Diu was considered for the posts of Lower Division Clerk, Multi Tasking Staff and Waiter by U.T. Administration.

In this connection, the Administration has decided to extend the benefit of one time age relaxation to Daily Wages / Contract basis employees working in the U.T. Administration of Daman and Diu for the recruitment of two posts of Driver (one reserved for SC and one reserved for ST) for which advertisement has already been published by the Personnel Department.

Following age relaxation is granted for daily wages / contract basis employees for participating in the recruitment of Driver :-

"Period spent as daily wages / contract basis / casual labourer, including broken period of service rendered as a casual labourer may also be taken into account for the purpose of age relaxation for appointment in regular establishment, provided that each stretch of such service is for more than six months.

In case of daily wages / contractual employees belonging to SC/ST/OBC category, the age relaxation should be "Period spent on daily wages or contract basis plus five years for SC/ST and three years for OBC". For the posts reserved for SC/ST/OBC as the case may be.

In this regard all the daily wages / contract basis employees who have completed at-least one and half year of continuous service and fulfill the requisite eligibility criteria may apply for the post of Driver through their respective Head of office by 31/08/2012.

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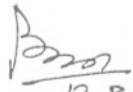
# 2 #

All Heads of Offices, Daman and Diu are requested to forward the applications from the daily wages / contract employees working under their control who have worked for at least one and half year continuously and without break for appearing in the recruitment process. The Head of Office is also requested to certify that the employee was within the prescribed age limit and possession the requisite educational qualifications as per Recruitment Rules at the time of their initial engagement on daily wages / contract basis and also furnish their Work Performance Certificate / Integrity Certificate / Domicile Certificate, by 30/07/2012.

Criteria for the post of Driver

Sr.No.	Nam of the Post and Pay Scale	No. of Posts	Educational Qualification	Age Limit	Reservation
1)	Driver on regular basis  Pay Band – I Rs.5200 - 20200 Grade Pay Rs.1900	02 (Two)	Essential :- 1) Std. 12 <sup>th</sup> Pass from recognized Board.  2) Driving licence of light vehicle. (the driving licence should be at least 3 years old from the date of recruitment advertisement)  3) Unblemished experience of two years in the line.  Desirable :- Knowledge of local, Hindi and or English language.	Not exceeding 30 years (Relaxable for Govt. Servant upto 5 years in accordance to the instructions or orders issued by the Central Govt.)	SC - 01  ST - 01

This is issued with the approval of the Administrator vide diary No.4710 dated 31/07/2012.

  
 13.8.12.  
 ( B.S. Thakur )  
 Deputy Secretary (Pers.)

To,  
All Head of Offices, Daman.

Copy to :-

- 1) The Collector, Diu with a requested to circulate the same to all Head of Offices in Diu District.
- 2) Office Copy / Guard File.