

NO: 1/6/93-PER/Part-II/1289
Administration of Daman & Diu,
Department of personnel &
Administrative Reforms,
Secretariat,
Daman-396220.
e-mail: pers-dd@nic.in
Dated: 01/09/2014

ORDER

Subject: Work Allocation amongst Secretaries.

The Administrator, Union Territories of Daman & Diu and Dadra & Nagar Haveli is pleased to order as under with immediate effect.

- a. **Shri Ashish Kundra IAS (AGMUT: 1996)**, Administrator, Daman and Diu and DNH, shall hold the additional charge of Secretary (Environment and Forest), in addition to his existing duties, thereby relieving Shri Sandeep Kumar, Development Commissioner, Daman and Diu & DNH from the additional charge of Secretary (Environment & Forest).
- b. **Shri P. S. Reddy, IAS, (AGMUT:2004)**, Finance Secretary, Daman and Diu and DNH shall hold the additional charge of Secretary (Planning & Statistics), DD & DNH in addition to his existing duties, thereby relieving Shri Sandeep Kumar, IAS, (AGMUT:1997) Development Commissioner, Daman and Diu & DNH from the additional charge of Secretary (Planning & Statistics), Daman and Diu & DNH.
- c. **Shri P. Lalchhuanga, IAS, (AGMUT:2004)**, Special Secretary (Personnel), Daman & Diu & DNH shall hold the additional charge of Secretary (Social Welfare), DD&DNH, thereby relieving Shri P. S. Reddy, Finance Secretary from the additional charge of Secretary (Social Welfare), Daman & Diu and DNH.
- d. **Shri Ramesh Verma, IAS (AGMUT: 2009)**, Secretary (Science and Technology), Daman and Diu and DNH shall hold the additional charge of Secretary (Tourism), DD & DNH, in addition to his existing duties, thereby relieving Shri Sandeep Kumar, IAS, (AGMUT:1997), Development Commissioner, Daman and Diu & DNH from the additional charge of Secretary (Tourism), Daman and Diu & DNH.

- e. **Shri O. V. R. Reddy, IFS (AGMUT:1991)**, Chief Conservator of Forest, Daman and Diu & DNH shall hold the additional charge of Spl. Secretary (Environment & Forest), Chairman, Pollution Control Committee, Daman and Diu & DNH and Chairman, Daman & Diu Coastal Zone Management Authority.

By order and in the name of the
Administrator of Daman & Diu
and Dadra & Nagar Haveli.

[Handwritten signature]
01/09/14

(**P. Lalchhuanga**)
Special Secretary(Personnel)

Copy to:

1. The Staff Officer to the Administrator, Secretariat, Daman/DNH.
2. The Development Commissioner, Secretariat, Daman/DNH.
3. The Finance Secretary, Secretariat, Daman/DNH.
4. The Managing Director, OI DC, DD&DNH
5. The Secretary (Education), Secretariat, Daman/DNH.
6. The Special Secretary (Pers), Daman.
7. The Collector, Daman/Diu/DNH.
8. The Deputy Secretary (Pers), DNH.
9. The concerned department, Daman/DNH.
10. The SIO, NIC, Daman for uploading on the Website.
11. The Director of Accounts, Daman.
12. The Asstt. Director (OL), Secretariat, Daman for translation into Hindi.
13. The Government Printing Press, Daman for publication in the Official Gazette.
14. Office copy/Guard file.