

**Administration of Daman & Diu
Department of Personnel &
Administrative Reforms,
Secretariat, Daman – 396 220.**

No. 1/37/Exc-EST/2011-2012/297

Dated : 13/07/2011.

NOTIFICATION

In exercise of the power conferred by the proviso to Article 309 of the Constitution, read with the Department of Personnel and Training OM No.AB.14017/61/2008-Estt.(RR) dated 24/03/2009, the Administrator of Daman & Diu is pleased to make the following rules relating to recruitment of Multi Tasking Staff Group 'C' Non-Gazetted / Non Ministerial post of Excise Guard and Assistant Excise Guard in the Excise Department of Administration of Daman & Diu, namely :-

(1) SHORT TITLE, APPLICATION AND COMMENCEMENT –

- (1) These rules may be called the Group "C" Non-Gazetted / Non Ministerial posts Recruitment Rules – 2011.
- (2) They shall apply to the posts specified in Column 1 of the Schedule to these rules.
- (3) They shall come into force from the date of publication in the Official Gazette.

(2) NUMBER OF POSTS, CLASSIFICATION AND SCALES OF PAY :-

The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule to these rules: Provided that, the Administrator of Daman & Diu may vary the number of posts in Column 2 of the said Schedule from time to time subject to exigencies of work.

(3) METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS ETC :-

The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the aforesaid Schedule.

(4) DISQUALIFICATION.-

No person (a) who has entered into or contracted a marriage with a person having a spouse living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service : Provided that, the Administrator of Daman & Diu may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

(5) **POWER TO RELAX.-**

Where the Administrator of Daman & Diu is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

(6) **SAVING.-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in that regard.

By order and in the name of the
Administrator of Daman and Diu.


(P. S. Jhani)
Joint Secretary (Pers.)

Copy to :-

- ✓ 1) The Deputy Director, Government Printing Press, Daman with a request to publish the same in the extra ordinary Official Gazette.
- ✓ 2) The D.I.O., N.I.C., Daman for uploading on government web site.
- 3) The Joint Secretary (Pers.), Department of Personnel & A.R., Secretariat, Daman.
- 4) The Assistant Director (OL), Official Language Department, Secretariat, Daman with a request to translate the same in Hindi.

SCHEDULE-I

Sr. No	Name of the Post	No. of post	Clarification	Pay Band and Grade Pay/Pay Scale	Whether Selection post or non Selection post	Age limit for direct	Educational & other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruit will apply in the case of promotees	Period of Probation.	Method of recruitment, whether by direct recruitment or by P promotion or transfer and percentage of the filled by various methods.	In case of recruitment by Promotion/deputation transfer is to be made.	If a DPC exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted recruitment.
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	Multi Tasking Staff Excise Guard	12 + 07 = 19 Year-2011 subject to verification depending on work load	Group 'C' non Gazetted (Non-Ministrial)	Rs.5200 - 20200 + 1800 G.P.	Selection	30 years and below (Relaxable for Govt. Servant up to 5 years in accordance with the orders and intruction issued by the Central Govt.)	3 Not Applicable.	N.A.	Two Years	100 % by Promotion	Promotion: Asstt. Excise Guard with three years regular service in the grade.	Group 'C' D.P.C.	Not Applicable
2	Multi Tasking Staff Assistant Excise Guard	30 + 10 = 40 Year-2011 subject to verification depending on work load	Group 'C' non Gazetted (Non-Ministrial)	Rs.5200 - 20200 + 1800 G.P.	N.A.	30 years and below (Relaxable for Govt. Servant up to 5 years in accordance with the orders and intruction issued by the Central Govt.)	4 Essential a) S.S.C. b) Minimum Physical requirement : Height -163 Cms. Chest : Normal - 79 Cms. Expanded - 84 Cms. Successful completion of training as and when prescribed by the Depptt. Desirable c) Knowledge of local language.	N.A.	Two Years	Direct Recruitment	N.A.	Group 'C' DSC	Not Applicable


 Joint Secretary (Per.)
 Secretariat, Daman.