

No.LAW/DMN/EMPF-Policy/3-07/2637
Administration of U.T. of Daman & Diu,
Department of Personnel & Administrative Reforms,
Secretariat, Daman.

Tel.No. 0260 - 2231707 Fax No. 0260 - 2230023

Dated : 31 / 10 / 2011.

C I R C U L A R

This Administration had issued O.M.No.6/14/94-PER/779 dated 16/08/2010 with a view to consider the cases of daily wages / ad-hoc / contract basis employees for regularization as per guidelines laid down by Hon'ble Supreme Court of India in Civil Appeal No.3595-3612/1999 etc., in the case of Secretary, State of Karnataka and Others Vs Uma Devi and others.

However it is noticed by the competent authority that many daily wages / ad-hoc / contract basis employees are approaching this department requesting for regularization in the light of O.M.No.6/14/94-PER/779 dated 16/08/2010.

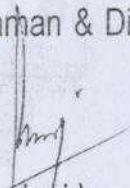
In view of this, all Head of Offices are requested to furnish information of all such daily wages / ad-hoc / contract basis employees for regularization in the Check List enclosed herewith along with the criteria mentioned in O.M.No.6/14/94-PER/779 dated 16/08/2010 issued by this Department.

Applications for regularization received directly from the daily wages / ad-hoc / contract basis employees will not be entertained. All proposals for regularization should be forwarded by the Head of Office concerned.

If any of the department fails to forward proposal of a deserving employee for regularization, and because of the negligence of the department any daily wages employee suffers, then the concerned Head of office shall be held responsible personally and disciplinary proceeding shall be initiated against him / her.

The cutoff date for receipt of proposal for regularization of daily wages / ad-hoc / contract basis employees is 01/03/2012. Thereafter no proposal on the subject matter will be entertained.

This is issued with the approval of the Administrator, Daman & Diu vide diary No.7715 dated 27/10/2011.


(P.S. Jani)
Joint Secretary (Pers.)

Copy to :-

- 1) All Head of Offices, Daman.
- 2) The Deputy Collector, Diu with a request to circulate the same to all the Head of Offices in Diu District.
- 3) The D.I.O., N.I.C., Daman for uploading on official website.

CHECK LIST WITH REFERENCE TO
O.M. NO.6/14/94-PER/779 DATED 16/08/2010.

1.	Name of the Department	:	
2.	Name of the daily wages employee	:	
3.	Name of Post against which appointed	:	
4.	Date of appointment	:	
5.	Date of Birth	:	
6.	Whether appointed against sanctioned vacant post	:	
7.	Whether completed 10 years or more service as on 10/04/2006.	:	
8.	Whether full-fills requirement of the then recruitments rules at the time of appointment.	:	
9.	Whether the employee was within the age limit at the time appointment	:	
10.	Whether the daily wages employee is continued on the said vacant post till date.	:	
11.	Whether the daily wages employee was selected for the said post on daily wages through D.S.C. If yes, Please enclose copy of DSC Minutes.	:	
12.	There is any clear vacancy available for regularization	:	

Signature of Head of Office

- 1) All Head of Offices, Daman.
- 2) The Deputy Collector, Diu with a request to circulate the same to all the Head of Offices in Diu District.
- 3) The D.I.O., N.I.C., Daman for uploading on official website.