

Annexure - 6

Check list of Documents to be submitted while making Application for grant of Construction permission and Occupancy Certificate.

Check List for New Construction Permission.

1. Application in the form Annexure-2 along with the form of Annexure 2 to 5.
2. Copy of N.A. Order.
3. I and XIV nakal (Latest original plus four true copies).
4. If land is a part of a Private industrial Estate, true copy of approved lay out Plan or a signed statement on company's letterhead that it is not applicable.
5. If part of a Private Industrial Estate, a certificate of completion of Development work as per approved lay out plan or signed statement on company's letter head that it is not applicable.
6. Copy of the Amalgamation Order, if relevant or signed statement on company's letter head that it is not applicable and that NA is for the entire survey No.
7. Original Certified Map of Survey/Plot no. issued by City Survey Office, Daman
8. Key Plan (Location Plan) as required under Clause 6.8. (Five Copies).
9. Site Plan with details as per Rule 6.9. (Five copies).
10. Building Plan giving details as per Rule 6.10 and 6.11 of D.C. Rules. (Five copies).
11. Service Plan giving details as per Rule 6.12 of D.C.Rules. (Five copies).
12. If revised Plan, Copy of the original Construction Permission and Completion Certificate.
13. Certificate or Order of the Land Acquisition Officer if claiming benefit of additional FSI in lieu of compensation
14. CRZ clearance certificate of the concern authority in case of land falling under CRZ

Check List for Occupancy/Part Occupancy Certificate.

1. Application form of Completion Certificate for Issue of Occupancy/Part Occupancy Certificate as per Annexure 13.
2. True copy of Construction Permission order.
3. True copy of Approved building plan. (Two copies).
4. Existing Building Plan (Five copies) as per the actual construction carried out, if there is minor deviation from the Approved Plan.
5. Structural Stability Certificate from Licensed Architect and/or Structural Engineer as per the format in Annexure 14.