

27. MUNICIPAL COUNCILS

Sl No	Items of work		Procedure	Fee payable
27.1	Permission for construction activities	<ul style="list-style-type: none"> i) ii) iii) iv) 	<p>Notice u/s184 (2) of the Municipal Regulation in the prescribed form</p> <p>Details of construction in form of plan as per the building bye laws in metric units</p> <p>Copy of site plan of the proposal for development / construction issued by the city survey department, Daman</p> <p>Schedule II form for building statistics</p>	Calculation as per the construction area
27.2	Permission for Minor repairs / addition alteration		For construction of minor nature, application in prescribed form with Municipal House number	For alteration Rs. 250 and for addition minimum of Rs. 500.
27.3	NOC for Electricity and Water		Application in prescribed form with Municipal House Number	Rs. 100
27.4	Registration of Births and Deaths		Registration is necessary within 21 days of occurrence of the event.	
27.4.1	Registration of events		Particulars of births and deaths in the prescribed forms in terms of births and deaths rules	
27.4.2	For correction in births and deaths records / declaration	<ul style="list-style-type: none"> i) ii) iii) iv) v) 	<p>In form of affidavits from the party concerned along with declaration in form of affidavits</p> <p>Affidavits from two independent witnesses</p> <p>Birth certificates of father and mother</p> <p>Marriage certificate</p> <p>School leaving certificate</p>	

27. MUNICIPAL COUNCILS (contd..)

Sl No	Items of work	Procedure	Fee payable
27.5	Permission for mobile hand carts and stalls	Prescribed application in terms of Sections 182 and 183 of the Municipal Regulation	Rs. 25
27.6	Residential certificate	Application in prescribed form alongwith House number, birth certificate, copy of ration card, two copies of photographs, duly signed by the ward Councillors and attested by the Gazetted Officer indicating proof regarding corrections in name of applicant	