Walk in Interview for the post of Managers under Pradhan Mantri Kaushal Vikas Yojana

Applications are invited for filling up the two posts of Manager (Finance cum MIS) (One for DNH & One for DD) by UT level Skill Development Mission, DNH&DD, for eligible Indian citizen candidates who possesses the required Educational Qualification & Experience as detailed below:

<table>
<thead>
<tr>
<th>Designation</th>
<th>No of posts</th>
<th>Consolidated remuneration per month</th>
<th>Essential Qualification</th>
<th>Desirable Qualification</th>
<th>Scope of work</th>
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</thead>
</table>
| 1. Manager (Finance Cum MIS) | 02 (01 for DNH & 01 for DD) | Rs. 20,000/- | BCA/B.Tech/ MBA Finance/ CA/ICWA/ B.Com from recognized university. | -Diploma in Computer /IT. -Having good knowledge of accountancy, tally version 9,Computer, IT,Data Management, Process documentation, web based reporting formats, videoconferencing, etc. Proficiency in English Language | a) Support in maintaining data and approvals on SDMS portal  
b) Generating Reports and Sharing with stakeholders  
c) Developing reports for SSDM,MSDE and other Stakeholders  
d) Generation of internal and external financial reports as per PMKVY 2.0 financial guidelines  
e) Preparing UCs Submission and fund disbursement to TPs.  
f) Any other work as assigned by higher authority. |

Candidates with experience in concerned field will be given preference. Eligible and desirous candidates may come for walk in interview for the above two Posts on the date:- 09/04/2021 at 11:00 AM in the Chamber of Director (Education), PWD campus, Silvassa, DNH&DD with a copy of Bio data and self attested copies of certificates of educational qualification and experience etc.

To

1. All Head of Offices. Dadra and Nagar Haveli, Daman & Diu for wide publicity.
2. Chief publicity Office (CPO), DNH&DD for publicity.
No. ITI/DNH/PMKVY/RECRUITMENT/2017/35  
Dated :- 23/03/2021

Punjab Mantri Kishal Vikas Yojana (ITI) 2017, Daman & Diu (UT)  
Office of the Principal, Govt. Industrial Training Institute - Silvassa.

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f) Any other work as assigned by higher authority.

Note:  
1. Knowledge of PMKVY 2.0 financial guidelines  
2. Any other work as assigned by higher authority.