**VACANCY CIRCULAR**

Two posts of Executive Engineer (Civil) in pay band ₹15,600-39,100 with grade pay ₹6,600/- is to be filled up by transfer on deputation initially for a period of one year which may be extended as per the rules. The criteria for eligibility for appointment by transfer on deputation are, from the officers of the Central/State Govt./Union Territories/Autonomous bodies/Public Undertakings.

a) Holding analogous post OR
With five years of regular service in the post in payband ₹9,300-34,800 with grade pay ₹5,400/- or equivalent OR
With seven years of regular service in payband ₹9,300-34,800 with grade pay of ₹4,600/- or equivalent in the parent cadre department.

AND

b) Possessing Degree of B.E. (Civil).
(The Department officer in the feeder category who is in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly depuationists shall not be eligible for consideration for appointment by promotion).

Bio – Data proforma can be downloaded from the website www.oidc.nic.in. Interested candidates may forward their application in prescribed proforma attached herewith along with copies of all testimonials, etc. through proper channel to the Managing Director, OIDC, Corporate office, Somnath, Nani Daman for consideration latest by 15th July 2014. The Corporation reserves the right to reject or relax any condition without assigning any reason.

Sd/-

Chief General Manager, OIDC
ANNEXURE - A
BIO DATA PROFORMA

1. Name and Address in Block letters: ____________________________

2. Date of Birth (in Christian era): ______________________________

3. Date of retirement under Central/State Government Rules: ________

4. Educational Qualifications: _________________________________

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

<table>
<thead>
<tr>
<th>Qualifications/ Experience required</th>
<th>Qualifications/Experience possessed by the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
<td></td>
</tr>
<tr>
<td>Desirable</td>
<td></td>
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</tbody>
</table>

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

7. Details of Employment in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>Office/ Institution/ Organization</th>
</tr>
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<tbody>
<tr>
<td></td>
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</table>

8. Nature of present employment (i.e.) ad hoc, temporary or permanent:

9. In case the present employment is held on deputation/contract basis, please state
   (a) The date of initial appointment
   (b) Period of appointment on deputation/contract.
   (c) Name of the parent office/ organization to which you belong.

10. Additional details about present employment:
    Please state whether working under:
    (a) Central Government
    (b) State Government
    (c) Autonomous Organizations
    (d) Government Undertakings
    (e) Universities.

11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

12. Total emoluments per month now drawn.

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is in sufficient.

14. Whether SC/ST.

15. Remarks.
    Date: ____________________________ Signature of the Candidates.
    Address: ____________________________

To be certified by the Employer / Forwarding Authority.
Certified that the particulars furnished by the Applicant have been verified with reference to his service records and found correct. No Vigilance / disciplinary proceedings either pending or contemplated against the Officer.

Signature of the Employer /
Forwarding Authority with
Office Seal

Dated:-