

No.1/347/95-PER/Vol.II/1854  
Administration of Daman & Diu,  
Department of Personnel &  
Administrative Reforms,  
Secretariat,  
Daman – 396 220.

Dated:-14/10/2014.

## C I R C U L A R

### **Sub:-Filling up the post of Public Prosecutor under the Administration of Daman & Diu by Deputation/Promotion.**

It is proposed to fill up one post of Public Prosecutor in the Administration of Daman & Diu by Deputation/Promotion from amongst the Officers of the Central/State Government /Union Territories.

2. The PB, GP (Pre-Revised Scale of Pay) eligibility condition, qualification, experience and the period of deputation prescribed for the post are indicated in the

#### ANNEXURE – I

3. The pay of the candidate selected for appointment on deputation basis will be regulated in accordance with the general orders on the subject.

4. The vacancy may be circulated amongst the Officers working in your Ministries/Departments of Government of India/State Governments/Union Territories.

5. It is requested that the Bio-Data (in the Proforma attached), Integrity Certificate and Vigilances Certificate, Annual Confidential Reports dossier of last 5 years, Statement giving details of major or minor penalties, imposed on the officer during the last ten years, if any, of the willing and suitable Officers in the Central Government/State Government/Union Territories who can be released, if selected, may be sent to the Deputy Secretary (Personnel), U.T. Administration of Daman & Diu, Department of Personnel & Administrative Reforms, Secretariat, Moti Daman – 396 220 for consideration within **sixty days** from the date of issue of this Circular and advertisement in Employment News at the latest.



( Asha Chaudhary )  
Deputy Secretary (Pers)

To,

- 1) All Ministries/Department of Central Government, New Delhi
- 2) The Chief Secretaries, All State Government/Union Territories
- 3) The Assistant Public Prosecutor, Daman/Diu
- 4) All the Heads of Office, Daman/Diu
- 5) The S.I.O., NIC, Daman for uploading the same on the Website.
- 6) The Guard file.

## ANNEXURE - I

1. Name of the post : Public Prosecutor
2. Number of post : One
3. Pay : PB-2 Rs.9300-34800 + GP Rs.5400/-  
(Pre-Revised Scale of Pay Rs.8000-275-13500)
4. Eligibility : I. Officers under the Central/State Government/  
Unions Territories:-
- a) i) Holding Analogous post on regular basis in the parent cadre/Department or ;
- ii) With five years service in the grade rendered appointment thereto on regular basis in the scale of pay of Rs.6500-10500 (PB-2 Rs.9300-34800 + GP Rs.4600) or equivalent in the parent Cadre/Department : and
- b). Possessing :-
- i) Degree in Law from a Recognized University or equivalent
- ii) Seven Years experience at the bar –
- iii). The Departmental Assistant Public Prosecutors with five years regular service in the grade and possessing not less than seven years practice as an Advocate shall also be considered alongwith the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

(Departmental Officers in the feeder Category who are in the direct line of promotion will not be eligible for consideration for appointment by promotion. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.)



**ANNEXURE-A**

**BIO DATA PRO FORMA**

1. Name and Address in Block letters. ....
2. Dated of Birth (in Christian era)
3. Date of retirement under Central/ State Government Rules.
4. Educational Qualifications ....
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer.
Essential (1) (2) (3)		
Desirable (1) (2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post
7. Details of Employment in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution/ Organisation	Post held		List of Pay and last basic pay	Nature of duties
	From	To		

8. Nature of present employment (i.e.)  
ad hoc, temporary or permanent ....
9. In case the present employment is held on deputation/contract basis, please state---
  - (a) The date of initial appointment ....
  - (b) Period of appointment on deputation/contract
  - (c) Name of the parent office/organization to which you belong. ....
10. Additional details about present employment :  
Please state whether working under:
  - (a) Central Government
  - (b) State Government
  - (c) Autonomous Organizations
  - (d) Government Undertakings
  - (e) Universities.
11. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is in sufficient
14. Whether SC/ST
15. Remarks.

Date

Signature of the Candidates.  
Address:

**To be certified by the Employer / Forwarding Authority.**

Certified that the particulars furnished by the Applicant have been verified with reference to his service records and found correct. No Vigilance / disciplinary proceedings either pending or contemplated against the Officer.

Dated:-

Signature of the Employer/  
Forwarding Authority with  
Office Seal.