

U.T. Administration of Daman & Diu  
Bal Bhavan Board of Daman  
Moti Daman:396 220

No.COL/DMN/EST-41/POST/DBBB/2017-18/915

dated :- 25/05/2017

**Vacancy for the post of Director**

Applications are invited for appointment to the post of Director Bal Bhavan , Daman on contractual basis on fixed salary of Rs.20,000/- (Rupees Twenty Thousand only) per month . The appointment will be governed by the Bye-Laws and Rules' & Regulation of Bal Bhavan Board, Daman, UT. of Daman & Diu.

**Job Description :**

The Director will exercise an overall administrative and financial control of Bal Bhavan. He/She will function as Member Secretary of the Board and authenticate all the orders and decision taken by it from time to time. The Director will exercise such powers and discharge such duties as are laid down in the Rules & Regulations and Bye Laws of the U.T, Bal Bhavan.

**Essential Qualifications:-**

- i) Post-Graduate Degree or equivalent from a recognized University/Institution.
- ii) 5 years experience of working with children in any organization/institution of Central/State Government.

OR

- 7 years experience of working with children, involving organizational responsibility in any organization/Institution of Central/State Government or recognized by the Central/State Government.
- iii) Recognized contribution in the field of Creative Art/Creative Performance/Creative Science/Creative Writing etc.

**Desirable**

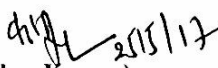
- i) Knowledge of Government Rules and procedures
- ii) Experience in organizing teacher training programmers, seminars, conference etc.

**Age Limit**

50 years (as on the date of publication of the Advertisement)

Application on plain paper may be sent to the Deputy Collector (Gen) Collectorate Dholar, Moti Daman 396 220 (Daman UT)

Last date of submission of application is 15<sup>th</sup> June, 2017 by giving name, address, date of birth, educational qualification, professional qualifications and experience along with the photograph. Also specify nature of duties, name of post(s) held with scales of pay and dates thereon. Candidates already employed in Central/State Governments/Autonomous Bodies should send their application through proper channel only.

  
( Krishan Kumar )  
Deputy Collector (Gen)  
Daman.

To,

- 1) The Field Publicity Officer, Daman with a request to publish in the local News Papers (Hindi, Gujarati).
- 2) The DIO, NIC, Daman with a request to upload in the official Website, Collectorate, Daman.