UT Administration of Dadra Nagar Haveli and Daman & Diu
Social Welfare Department, Collectorate Campus, Dholer,
Moti Daman

No. SW/CSS/UT Sch./2020-21/ 115
Read:

i. Addendum No.SW/CSS/UT Sch./2017-18/227 dated:28.09.2017 issued by Tribal Sub Plan
Cell/Social Welfare Dept. Daman.

ii. Corrigendum No.SW/CSS/UT Sch./2017-18/252 dated 09.10.2017 issued by Tribal Sub Plan
Cell/Social Welfare Dept.Daman


NOTIFICATION

In view of the merger of Union Territories of Dadra & Nagar Haveli and Daman & Diu, the
Union Territory Administration of Dadra & Nagar Haveli and Daman & Diu is pleased to amend
the "Pension Scheme to Old Age Persons (Senior Citizen)" under the Department of Social
Welfare for implementation of the scheme in the Union Territory of Dadra & Nagar Haveli and
Daman & Diu. This Notification is issued in supersession of all earlier notifications on the above
matters.

The details of the schemes are as follows:

1. Name of Scheme: Pension Scheme to Old Age Persons (Senior Citizen)
2. Department: Social Welfare
3. Introduction: Article 41 of the Constitution of India directs the State to provide public
   assistance to its citizens in the case of unemployment, old age, sickness and disability.
   Hence, to cater to basic needs of the senior citizens, this pension scheme is introduced.
4. Objective: To Provide Financial benefit to Senior Citizen
5. Target Beneficiaries/Scope: Senior Citizen attaining to age of 60 years and above.
6. Eligibility:
   a. Age limit - 60 yrs and above.
   b. A domicile of districts of Dadra & Nagar Haveli and Daman and Diu respectively.
   c. Annual income should not be more than Rs. 1.5 lakhs per annum.
   d. Should not be availing financial assistance under any other schemes of Old Age
      Pension.
7. Quantum and Nature of Assistance/Benefit:
   a. Age 60 - 69 years @ Rs.1500/- per month (including central share if any)
   b. Age 70 years and above @ Rs.2000/- per month (including central share if any)
8. Special/General Conditions/Scheme guidelines: In case of non-availability of age proof the
   beneficiary shall be referred to the Medical Board (Government Hospital) of the concerned
   district for verification of age.
9. Disbursement process:
   a. Office/Official responsible to process applications: District Panchayats/Municipal
      Councils of the concerned district shall be responsible to process the applications
through their respective offices in submission of application form (annexure I) with the required documents.

b. **Verification of documents & applications:** The Chief Executive Officer/Chief Officer of District Panchayat/ Municipal Council resp. shall direct their field level staff for verification of documents and scrutiny of applications for the recommendation of the Approving/Recommending Authority. They shall take Life Certificate from the beneficiaries every year.

c. **Approving/Recommending Authority:** The Chief Executive Officer/The Chief Officer of the concerned District Panchayat/Municipal Council shall approve the application as per the notification.

d. **Record, Reports, Monitoring and Evaluation:** The District Panchayat/Municipal Council in the concerned district shall keep a thorough record of the applications along with all the documents till the senior citizen receives pension. The District Panchayat/Municipal Council shall submit monthly reports with details of number of beneficiaries and pension disbursed by the fifth of every month to the Department of Social Welfare.

10. Audit/Social Audit of Scheme: As per the financial rules

11. Grievance Redressal & Contact: For any grievance, the aggrieved senior citizen may approach the Chief Executive Officer/Chief Officer of District Panchayat / Municipal Council resp. in the concerned district or District Collector of the concerned district or the Department of Social Welfare.

12. Application form and list of Documents:

   a. Application form at Annexure “I” shall be duly filled by the applicant addressed to The Chief Executive Officer/The Chief Officer of the concerned District Panchayat/Municipal Council and to be submitted to the Gram Panchayat/ District Panchayat/Municipal council resp. in the concerned district.


   c. In case of non-availability of age proof, the beneficiary shall be referred to Medical Board (Government Hospital) of the concerned district for verification of age.

   d. Income Certificate issued by the Competent Authority.

   e. Domicile Certificate issued by the Competent Authority.

   f. Copy of Bank Pass Book (Aadhaar linked).

   g. Copy of the Aadhaar Card

   h. Election Card/Passport/Ration card (any one).

   i. Passport size photographs (Two copies).

   j. Affidavit (Not getting any pension from any other department) in the prescribed proforma at Annexure II.

13. Budget Head: As decided by the District Panchayat/Municipal Council concerned

14. Timelines:

   a. **Application process:** The application may be processed within 30 (thirty) days from the date of receipt.

   b. **Payment Disbursement:** Once the application is approved by the Approving / Recommending authorities, the payment shall be disbursed into the bank account of the senior citizen by the fifth of every month.

   c. **Scheme Validity:** Shall be valid till any directions are issued by the Administration.
15. Modalities of Process flow and Fund flow:
   a. The District Panchayat/Municipal Council of concerned districts shall calculate the approximate budget on the basis of the applications received and expenditure incurred in the previous year for the scheme and submit their proposals to the finance department.
   b. The finance department shall directly transfer the funds to the concerned District Panchayat/Municipal Council.
   c. All the work related to implementation of the scheme like inviting applications, processing, verification etc. shall be done by the District Panchayat/Municipal Council concerned.
   d. The mode of fund transfer shall be Direct Benefit Transfer (DBT).

This notification shall take effect from 1st April, 2021.

This issues, with the approval of the Hon’ble Administrator, Dadra & Nagar Haveli and Daman & Diu vide Dairy No.688663 dated: 03.02.2021

By order and in the name of the Administrator of Dadra & Nagar Haveli and Daman & Diu

(Rakesh Das, DANICS)
Deputy Secretary (Social Welfare)

Copy to:
1. PS to Hon’ble Administrator of DNH & DD, Secretariat, Daman.
2. PA to the Advisor to Hon’ble Administrator of DNH & DD, Secretariat, Daman.
3. The Secretary (Finance), DNH & DD, Secretariat, Daman.
4. The Secretary (SWD/WCD), DNH & DD, Secretariat, Daman.
5. The Secretary (PRI & Rural Development), DNH & DD, Secretariat, Daman.
6. The Joint Secretary (Official Language), DNH & DD Secretariat, Daman - with a request to translate the notification in official language.
7. The Joint Secretary (Ping & Statistics), DNH & DD Secretariat, Daman - with a request to kindly publish the notification in official gazette.
8. The Collector, DNH/Daman/Diu.
9. The Chief Executive Officer, District Panchayat, DNH/Daman/Diu
10. The Chief Officer, Municipal Council, DNH/Daman/Diu
11. The SIO, NIC DNH & DD, Secretariat, Daman – with a request to kindly upload the official gazette on official website of DNH & DD.
12. Office copy.
Application forms for the Grant of Financial Assistance to, Old Age Pension, Widow Pension and Disabled Persons (Divyangjan).

Pension Scheme:-

OLD AGE    WIDOW    DISABLED

1. Name:-

2. Father / Husband Name:-

3. Son/Daughter of (for Disabled):-

4. Address:-

5. Name of Panchayat:-

6. Age: -

7. Male:-

8. Category:-SC/ST/OBC/Minority/General

9. If Disability Pension, Type of Disability:-

10. Applicant Family Annual Income :-

11. Are you in received of Financial Assistance from any other agency? Yes / No:-

12. Contact No.

13. Name of Bank:-

14. Aadhaar Card Number:-

15. Have you applied for Portugal or any other Passport? Yes/No?
I hereby declare that the particulars given above are true and correct to the best of my knowledge and belief. 

Signature of the Applicant / Thumb Impression :

(Dated:-)

<table>
<thead>
<tr>
<th>Old Age Pension (60 years &amp; above)</th>
<th>Widow Pension (18 - 59 years)</th>
<th>Disabled Pension (18 - 59 years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Income Certificate Below 1.5 lakh.</td>
<td>2. Death Certificate of Spouse (for Widow) - देहानिया विवाह विवाह पति के गृहु जन्मदेखा</td>
<td>2. Income Certificate Below 1.5 lakhs.</td>
</tr>
<tr>
<td>3. Domicile Certificate</td>
<td>3. Income Certificate Below 1.5 lakhs.</td>
<td>3. Domicile Certificate - देहानिया विवाह विवाह पति के गृहु जन्मदेखा</td>
</tr>
<tr>
<td>7. Photo (2 Copy) - फोटो (2)</td>
<td>7. Election Card, Ration card, Passport (any one)</td>
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</tr>
<tr>
<td>8. Affidavit (Not getting any pension from any other Department)</td>
<td>8. Photo (2 Copy) - फोटो (2)</td>
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</tr>
</tbody>
</table>
UNDERTAKING

____________________, aged about ___ years, resident of H. no _____ district ________

hereby declare that the above/ following information is true to the best of my knowledge And belief and nothing has been concealed there in. I am well aware of the Fact that if the information given by me is proved false/not true, I will Have to face the punishment as per the benefit availed by me shall be summarily withdrawn.

That I have applied to the Social Welfare Department, Daman, for getting benefit of Old Age / Widow Pension / Disable Pension for myself and the information furnished in the prescribed application from are true and correct and nothing has been concealed and mis-presented in it.

That I state that I am not receiving any Financial Assistance from any other agency of the same kind or not availing any other benefits from the other Department from the U. T. Administration of Dadra & Nagar Haveli and Daman & Diu or any part of India. I and my family are originally native and permanent resident of ______________ District since ___________.
---: 2: ---

That myself / Father / mother / Husband / Wife is the head of the family.

That we are having / Not Having our own residential house in the above said address.

That the applied Declaration / affidavit is for Old Age / Widow/ Handicap / Disable Pension Purpose.

This is to certify that I have read and understood the provision of Section 199 and 200 of the Indian penal code.

PLACE:

DATED: DD/MM/YYYY.

REG. No.

DEPONENT