

No. SW/CPS/DMN/2022-23/260

Date: 03/08/2022

ADVERTISEMENT

The Child Protection Society of UT of Dadra & Nagar Haveli and Daman & Diu is inviting applications from the interested and eligible candidates for below mentioned posts on Short Term Contract Basis to engage the professional staff for UT/District level structure under "Mission Vatsalya."

Sr. No	Name of the post	No. of Post	Age	Qualification or Specialized Knowledge Experience Required
State Child Protection Society(SCPS)				
1	Assistant Cum Data Entry Operator (SCPS) @ (Rs. 13,240/-)	01	Below 30 year	<ul style="list-style-type: none"> ❖ 12th pass from a recognized Board/ Equivalent Board with Diploma / Certificate in Computers. ❖ At least 1 year experience of working with Govt./NGO Government Organization.
District Child Protection Unit, Daman				
2	Protection Officer - (Non Institutional Care) (Rs.27,804/-)	01	Below 45 years	<ul style="list-style-type: none"> ❖ Post Graduate degree in Social Work/Sociology/ Child Development/Human Rights Public Administration/Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ❖ Graduate in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare ❖ Proficiency in Computers.
3	Social Worker @ (Rs.18,536/-), -	01 Female only	Below 35 year	<ul style="list-style-type: none"> ❖ Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences from a recognized university. ❖ Weight age for work experience candidate ❖ Proficiency in Computers
4	Assistant Cum Data Entry Operator @ (Rs. 13,240/-)	01	Below 30 year	<ul style="list-style-type: none"> ❖ 12th pass from a recognized Board/ Equivalent Board with Diploma / Certificate in Computers. ❖ Weight age for work experience candidate
District Child Protection Unit, Diu				
5	Legal-cum Probation Officer (LCPO)@ Rs.27,804/-	01	Below 35 year	<ul style="list-style-type: none"> ❖ LLB from recognized university ❖ Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. ❖ Good understanding of Women & Child right & protection issues.
6	Outreach Worker (ORW)@ Rs.10,592/-	01	Below 30 year	<ul style="list-style-type: none"> ❖ 12th passed from a recognize Board/ Equivalent Board Good Communication Skills ❖ Weight age for work experience candidate.

“Snehalaya” Govt. Run Children Home, Daman				
7	Office-in-Charge, Superintendent (Govt. Run Children Homes)@ (Rs.33,100 /-)	01	Below 45 year	<ul style="list-style-type: none"> ❖ Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University ❖ At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training & Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare. ❖ Proficiency in Computers.
8	Probation Officer/ Child Welfare Officer/ Case Worker @ (Rs.23,170/-)	01	Below 45 year	<ul style="list-style-type: none"> ❖ Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences or LLB from a recognized university. ❖ Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. ❖ Good understanding of Women & Child right & protection issues. ❖ Weightage for work experience candidate ❖ Proficiency in Computers
9	House Mother @ (Rs.14,564/-)	01 Female only	Below 40 year	<ul style="list-style-type: none"> ❖ 10+2 or equivalent. ❖ At least 2 years of experience in Working with children in difficult circumstances. ❖ Minimum 2 years of experience in the field of Child welfare/ Social Welfare/ Education ❖ Should be willing to reside in the Institution.
10	PT Instructor cum Yoga Trainer@ (Rs. 10,000/-)	01	Below 40 year	<ul style="list-style-type: none"> ❖ Degree/ Diploma in physical education / yoga from recognised university / Institution ❖ One year experience in recognised institution.
11	Helper cum Night Watchman @ (Rs. 7,944/-)	01 Female only	Below 35 year	<ul style="list-style-type: none"> ❖ 8th Std pass ❖ A person with functional literacy
Govt. Run Children Home, Dapada				
12	Office-in-Charge, Superintendent @ (Rs.33,100 /-)	01	Below 45 year	<ul style="list-style-type: none"> ❖ Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University ❖ At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training & Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare. ❖ Proficiency in Computers.
13	Counsellor @ (Rs.23,170 /-)	01	Below 45 year	<ul style="list-style-type: none"> ❖ Graduate in Social Work /Sociology/Psychology/ Public Health/ Counselling from a recognized university. <li style="text-align: center;">OR ❖ PG Diploma in Counselling and Communication. ❖ At least 1 year of working experience with the Govt/NGO preferably in the field of Women & Child Development. ❖ Proficiency in Computers.

14	Probation Officer/ Child Welfare Officer/ Case Worker @ (Rs.23,170/-)	01	Below 35 year	<ul style="list-style-type: none"> ❖ Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences or LLB from a recognized university. ❖ Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. ❖ Good understanding of Women & Child right & protection issues. ❖ Weightage for work experience candidate ❖ Proficiency in Computers
15	House Father @ (Rs.14,564/-)	01 Male only	Below 40 year	<ul style="list-style-type: none"> ❖ 12th pass from recognized board/ equivalent board. ❖ At least 2 years of experience in Working with children in difficult circumstances. ❖ Should be willing to reside in the Institution. (Day & Night)
16	Paramedical Staff @ RS. 11,916/-	01	Below 35 year	<ul style="list-style-type: none"> ❖ Auxiliary Nurse Midwifery (ANM)/ General Nurse MidWifery (GNM)/ Diploma or Degree in Pharmacy from the institution/ university recognized by Govt. of India.
17	Store Keeper cum Accountant @ (Rs.18,536/-)	01	Below 35 year	<ul style="list-style-type: none"> ❖ Graduate with commerce degree with Computer skills and computerized Accounting. ❖ At least 2 years of experience in Accounting Work, preference will be given to experience in maintenance of Accounts related book keeping, Register, acquainted with Tally. ❖ Knowledge in MS- Office ❖ Fluency in English, Hindi & Gujarati
18	PT Instructor cum Yoga Trainer @ (Rs. 10,000/-)	01	Below 40 year	<ul style="list-style-type: none"> ❖ Degree/ Diploma in physical education / yoga from recognised university / Institution ❖ Weight age for work experience candidate
19.	Cook @ (Rs.9,930/-)	01	Below 45 year	<ul style="list-style-type: none"> ❖ 7th Std and above ❖ Should be able to cook 25 children (Breakfast, Lunch, Snacks and Dinner) and Ensure timely and hygiene meals to the children (4 times a day) as per the planned menu. ❖ Provide special meals on holidays, festivals and for sick children. ❖ Weight age for work experience candidate
20	Helper cum Night Watchman @ (Rs. 7,944/-)	01	Below 35 year	<ul style="list-style-type: none"> ❖ 7th Std and above ❖ Should be willing to reside in the Institution. (Night) ❖ He will be responsible for entire security of Child Care institution.
21.	Housekeeper @ (Rs.7,944/-)	01	Below 35 year	<ul style="list-style-type: none"> ❖ 7th Std and above ❖ Performing a cleaning activities such as sweeping, moping, dusting and cleaning cloths
Specialized Adoption Agency, SAA, Silvassa				
22.	Social Worker cum Early Childhood Educator [Rs. 19,536/-]	01	Below 40 years	<ul style="list-style-type: none"> ❖ Graduation in Social Work (BSW) Sociology/ Psychology or BA. B.ed from recognized university ❖ Basic knowledge of computer
23.	Chowkidar [Rs. 7,944/-]	01	Below	<ul style="list-style-type: none"> ❖ 8th Std pass ❖ A person with functional literacy

Candidates should apply with detailed bio data in the prescribed format suggested below with a recent Passport size photograph duly self attested by themselves and photocopies of testimonials in support of qualifications, experience and age should be sent by RPAD/ courier or by hand within 15 days from the day of the advertisement in a sealed cover subscribing in bold letter "Application for the post of _____ to address to **the Director (SW/WCD), Child Protection Services, 4th Floor, Secretariat, Vidhyut Bhawan, Kachigam, Nani Daman- 396210,**

NOTE:

- ❖ Interview call letters will be sent to the eligible candidates through e-mail / SMS/ telephone.
- ❖ No TA/DA shall be paid for attending the interview
- ❖ If any candidate fulfils the essential criteria for more than one post, then he/she can apply separately for other posts.


Jatin Goyal(DANICS)
Director (SW/WCD)
DNH & DD

FORMAT

APPLICATION FORMAT FOR THE POST _____

(Application should be filled up by computerized only)

Paste Recent
Self Attested
Passport Size
Photograph

1. Name in full :
2. Father's Name :
3. Present Postal Address :
4. E- mail :- :
5. Mobile No. :
6. Nationality :
7. Date of Birth (DD/MM/YYYY) : ___/___/___ Age as on 00/00/2017 ___/___/___
8. Domicile of Daman / Diu : Yes / No

9. Educational Qualification (From SSC Onwards) :-

Sr. No.	Qualification	Board / University	Year of Passing	Percentage

10. List of previous Employments:-

Name of Organization	Designation	Pay Scale with date	Period of Service	
			From	To

11. Any other relevant Information:-

Declaration:-

I, declare that I fulfill all the condition of eligibility regarding age limit and Education Qualification, Experience etc., for the post of _____

I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief, I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

Dated: -

(Signature of Candidate)