

No: 1/31-FD/MISC/2014-15/Part.I/263
U.Ts. Administration of Daman & Diu
and Dadra & Nagar Haveli,
Office of the Finance Secretary,
Secretariat, Moti Daman,
DAMAN – 396 220.

Dated:14/08/2014.

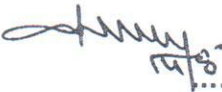
**Sub:- DELEGATION OF FINANCIAL POWERS TO HEADS OF OFFICE IN
GROUP 'A' & 'B'**

ORDER

The Administrator of Daman & Diu and Dadra & Nagar Haveli is pleased to re-delegate his powers to incur **Contingent Expenditure under Schedule V and Annexure to Schedule V** of the Delegation of the Financial Powers Rules, 1978 to the Heads of Office in Group "A" and Group "B" of the U.T. of Daman & Diu and Dadra & Nagar Haveli as shown in the Annexure-I attached to this order to streamline the District level functioning of the offices/departments.

The exercise of the powers is further subject to the following conditions.

1. The powers shall be exercised subject to the rules, orders, restrictions or scales for Schedule VI and also subject to the financial limits being in accordance with provisions of General Financial Rules, economy instructions issued by the Ministry of Finance, Fiscal Codes and procedures and the limit being within the budgetary allocation for the year, orders/instructions/circulars/directions, etc. issued by Government of India, Ministry of Home Affairs, Ministry of Finance, Planning Commission, CVC and Other Ministries and U. Ts. Administration from time to time.
2. The powers shall be exercised without splitting-up of the proposals to avoid the necessity for obtaining the sanction of the higher authority.
3. The proposal for incurring Expenditure exceeding the said limit shall continue to be submitted to the higher authorities/ Hon'ble Administrator with the concurrence of the Finance Department for approval/sanction.


..... 2/-

4. This order shall supersede all earlier orders issued in the matter.

This issues with the concurrence of the Finance Department vide diary No. 2178 dated 14/08/2014 and with the approval of the Hon'ble Administrator vide diary No.4535 dated 14/08/2014.

By order and in the name of the
Administrator, Daman & Diu and
Dadra & Nagar Haveli



(Kishore Bamania)
Joint Secretary (Finance)

To,

To,

1. All the Heads of Offices, DD & DNH.

Copy to:

1. The Staff Officer to the Administrator, Secretariat, Daman/DNH
2. The PS to Development Commissioner, Secretariat, Daman/DNH
3. The PS to Finance Secretary, Secretariat, Daman/DNH.
4. The Director of Accounts, Daman & Diu, Daman.
5. The Director of Accounts, D & NH, Silvassa.
6. The Dy. Director of Accounts, Diu.
7. The SIO, NIC, Daman/Silvassa to upload the same on official website.
8. The Jt. Secretary (Finance), D&NH with a request to circulate to all Head of Offices / Departments in D&NH.

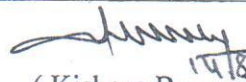
**ANNEXURE TO ORDER REGARDING RE-DELEGATED FINANCIAL POWERS TO
HEADS OF OFFICE IN GROUP "A" & GROUP "B" OFFICERS UNDER SCHEDULE V
OF DELEGATION OF FINANCIAL POWERS RULES, 1978**

Table-A: SCHEDULE V:

Authority	Extent of power	
	Recurring	Non Recurring
Heads of Office (Group "A" Officers)	Up to ₹50,000/- in each case	Up to ₹5,00,000/- in each case and further subject to item wise limit shown in Table-B hereunder
Heads of Office (Group "B" Officer)	Up to ₹25,000/- in each case	Up to ₹3,00,000/- in each case and further subject to item wise limit shown in Table-B hereunder

Table-B : ANNEXURE TO SCHEDULE V:

Item No. of Annexure to Scheduled V of DFPRs, 1978	Nature of Powers	Extent of powers	
		Heads of Office (Group 'A' Officer)	Heads of Office (Group 'B' Officer)
2.	Charges for remittance of treasure	up to ₹5,00,000/-	up to ₹3,00,000/-
4.	Electric, gas and water charges	up to ₹5,00,000/-	up to ₹3,00,000/-
5.	Fixtures and furniture, purchase and repairs	up to ₹5,00,000/-	up to ₹3,00,000/-
13.	Postal and Telegraphs charges		
	i) Charges for the issue of letters, telegrams, etc.	up to ₹5,00,000/-	up to ₹3,00,000/-
	ii) Commission on money orders	up to ₹5,00,000/-	up to ₹3,00,000/-
14.	Printing & Binding	₹1,00,000/-	₹50,000/-
15.	Publications:		
	i) Official publications	₹1,00,000/-	₹50,000/-
21. (B)	Local purchase of petty stationery stores	₹1,50,000/-	₹1,00,000/-
	(C) Local purchase of rubber stamps and office seals	₹1,00,000/-	₹50,000/-
22. (ii)	Other stores i.e. stores required for the working of an establishment, instruments, equipments and apparatus	up to ₹5,00,000/-	up to ₹3,00,000/-
23.	Supply of uniforms, badges and other articles of clothing etc. and washing allowance	up to ₹1,50,000/-	up to ₹1,00,000/-
24.	Telephone charges	up to ₹5,00,000/- except new telephone connection	up to ₹3,00,000/- except new telephone connection
26. (a)	All Office equipments including intercom equipments, calculators dicta-phones, filing and indexing system etc.	up to ₹5,00,000/-	up to ₹3,00,000/-


 (Kishore Baman)
 Joint Secretary (Finance)